

October 12, 2004

City Council  
Sacramento, CA

Honorable Members in Session:

**SUBJECT:** CONTRACT FOR LIABILITY CLAIMS ADJUSTING SERVICES

**LOCATION AND COUNCIL DISTRICT:** D-All

**RECOMMENDATION:**

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute a one year option to extend City Agreement 2001-218 for an amount not to exceed \$280,000.

**CONTACT PERSON:** Terrence L. Woods, Director of Human Resources, 808-7728

**FOR COUNCIL MEETING OF:** October 26, 2004

**SUMMARY:**

The City has a continuing need for liability claims adjusting services. It is in the City's best interest to exercise the contract option to extend the services of third party claims administrator Gregory B. Bragg and Associates, Inc. for one year.

**BACKGROUND:**

Bragg & Associates has competitively bid and provided satisfactory third party claims administration services to the City of Sacramento since 1990. Agreement 2001-218 was for a term of three years with an option to extend for up to two years.

**FINANCIAL CONSIDERATIONS:**

Agreement 2001-218 has been renegotiated to provide staffing consistent with the City's claims experience and absorb miscellaneous expenses into a flat rate. These adjustments to the agreement are expected to reduce the City's cost for claims administration services.

City Council  
Contracts for Liability Claims Adjusting Services  
October 26, 2004

**ENVIRONMENTAL CONSIDERATION:** None

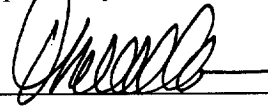
**POLICY CONSIDERATIONS:**

The evaluation and selection process implemented to procure liability claims administration services is consistent with City purchasing policies and City Council direction to implement efficient and effective loss control programs.

**ESBD CONSIDERATIONS:**

The request for proposal for liability claims services resulting in Agreement 2001-218 was conducted in compliance with City policies pertaining to emerging and small businesses.

Respectfully submitted,



Terrence L. Woods  
Director of Human Resources

Approved:



Ken Nishimoto  
Deputy City Manager

**RECOMMENDATION APPROVED:**



Robert P. Thomas  
City Manager

**TABLE OF CONTENTS**

Staff Report  
Resolution

Pages 1-2  
Page 3

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST  
AMENDMENT TO CITY AGREEMENT 2001-218 WITH GREGORY B. BRAGG and  
ASSOCIATES, Inc.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

The City Council authorizes the City Manager to execute a one year option to extend City Agreement 2001-218 for liability claims administration services in an amount not to exceed \$ 280,000.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

---

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_ 3