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CITY CLERK

CITY OF SACRAMENTO
CALIFORNIA

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SACRAMENTO, CA
95814-2671

October 14, 2004

City Council
Sacramento, California

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www.cityofsacramento.org

Honorable Members in Session:

**SUBJECT: OPEN AN APPLICATION PERIOD FOR THE
ANN LAND/BERTHA HENSCHEL MEMORIAL FUND COMMISSION**

LOCATION AND COUNCIL DISTRICT: Citywide.

RECOMMENDATION:

It is recommended that an application period be opened for the Ann Land/Bertha Henschel Memorial Fund Commission to fill four (4) vacant positions. This opening represents three seats where the appointees' terms are expiring in January 2005 and one seat where the appointee resigned prior to the expiration of his term. Appointees shall be City of Sacramento residents appointed by the Mayor and confirmed by City Council

Applications will be available on October 20, 2004 in the Office of the City Clerk at 730 I Street, Ste. 211 and on the City's website at <http://www.cityofsacramento.org/clerk/boards.htm>. The application period closes on Wednesday, November 24, 2004 at 5:00 p.m. (postmarks not accepted). For more information on this commission, see the attached.

CONTACT PERSON: Ruci Katia, Deputy City Clerk, 808-7200
Dawn Bullwinkel, Assistant City Clerk, 808-7200

FOR COUNCIL MEETING OF: October 19, 2004

Respectfully submitted,
Dawn Bullwinkel
Dawn Bullwinkel, Assit. City Clerk

RECOMMENDATION APPROVED:

Shirley Concolino
Shirley Concolino, City Clerk

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ANN LAND/BERTHA HENSCHEL MEMORIAL FUND COMMISSION

CONTACT:

City Manager's Office
Ilee Stokes, Administrative Assistant
730 I Street, Room 304
Sacramento, CA 95814

Kathy Trapp
808-7949
Ktrapp@cityofsacramento.org

Telephone: 808-7213 Org. 0310
Fax: 808-7618 E-mail: istokes@cityofsacramento.org

APPOINTMENT:

Nine (9) members as follows:

- A. The City Manager, serving as an ex-officio member with full voting rights;
- B. Eight (8) City of Sacramento residents appointed by the Mayor and confirmed by City Council.

TERM:

Members serve six (6) year terms. Two term limit applies.

MEETING INFO:

Quarterly, in February, May, August and November, on the third Wednesday at 9:00 a.m., City Hall, in Room 304

COMPENSATION:

\$50.00 per meeting attended, not to exceed \$250.00 per calendar year.

POWERS & DUTIES:

1. Administer the disbursement of the income of the Ann Land Memorial Fund and the Bertha Henschel Memorial Fund for the benefit, aid and assistance of the destitute men, women and children of the City in such a manner as may be deemed proper and beneficial.
2. The commission may provide for the disbursement of the income of the Ann Land Memorial Fund and the Bertha Henschel Memorial Fund through such agency or agencies as shall be deemed by the commission to be appropriate for carrying out the above-mentioned purposes of such funds.
3. The commission may, for and on behalf of the City, receive donations, legacies and bequests of real or personal property, for the care, maintenance and assistance of the destitute men, women and children of the City, and deliver the same to the city.
4. Make annual reports of the receipts and disbursements of funds as well as any additional reports required by the City Council.

City Code Section 2.64
City Residency Is Required
Conflict of Interest Statement Is Not Required

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Rev. 7/8/04