

2.6

OFFICE OF THE
CITY MANAGER

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 101
SACRAMENTO, CA
95814-2684

November 6, 2001

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: RESOLUTION ESTABLISHING ORDER OF SUCCESSION IN THE
EVENT OF ABSENCE OR DISABILITY OF THE CITY MANAGER

LOCATION/COUNCIL DISTRICT: All Districts

STAFF RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution.

CONTACT PERSON: Robert P. Thomas, City Manager, 264-5704

FOR THE COUNCIL MEETING OF: November 6, 2001

SUMMARY:

This report is being submitted to officially update the list of positions and names of the individuals holding these positions in the City Manager's office. Since the last revision on May 2, 2000, a change in Deputy City Managers has occurred. This resolution is needed in the event of the City Manager's absence and for the City's emergency plan.

BACKGROUND INFORMATION:

- In the past there has been a resolution of succession on file which identifies who will assume the duties and obligations during the City Manager's absence.
- The attached resolution identifies current staff thereby updating Resolution 2000-186.

FINANCIAL CONSIDERATIONS:

There would be no fiscal impact incurred with this action.

ENVIRONMENTAL CONSIDERATIONS:

There would be no environmental considerations to be applied to this report.

POLICY CONSIDERATIONS:

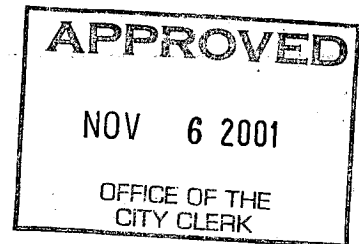
This report and resolution is consistent with past policy.

ESBD CONSIDERATIONS:

None, as no goods or services are being purchased.

Respectfully submitted,


ROBERT P. THOMAS
City Manager



RESOLUTION NO. 2001-735

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION ESTABLISHING ORDER OF SUCCESSION
IN THE EVENT OF ABSENCE OR DISABILITY OF THE CITY MANAGER**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- A. During the unplanned absence or disability of the City Manager, the persons holding the offices designated below, in the order listed, shall assume the duties and obligations of the City Manager until such time as the Manager shall return to duty. The persons holding the offices named below shall only assume the Manager's duties if the person holding the office above them on the list is unavailable to assume such duties. The list of offices and names is as follows:
 - 1. Assistant City Manager Betty Masuoka
 - 2. Deputy City Manager Thomas V. Lee
 - 3. Deputy City Manager Richard J. Ramirez
 - 4. Deputy City Manager Ken Nishimoto
- B. During a planned absence, the City Manager is authorized to designate an individual from the above list to assume the duties and responsibilities. The City Manager is planning to rotate this responsibility. This will provide career development opportunities for the individuals so designated.
- C. Upon appointment of the fourth Deputy, the City Manager is authorized to include this individual on the above succession list.
- D. Resolution 2000-186 dated May 2, 2000 is hereby repealed.

MAYOR

ATTEST:

CITYCLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____