

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

January 6, 1955

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise, Finks and Wright

ABSENT : None

Minutes of the previous meeting were approved as read.

BARNEY E. CAREY
Req. Reinstatement

Communication from Barney E. Carey,
requesting reinstatement of his
former status as a Uniform Fire-

man from which position he resigned on March 24, 1952, in order to enter private business, was considered.

Mr. Carey personally appeared before the Board stating the circumstances under which he resigned after service in the Fire Department from August 1, 1946 to March 24, 1952.

In accordance with the previous policy adopted by the Board with reference to reinstatements in the Police and Fire Departments, Mr. Finks moved that foregoing request be denied and that the applicant be instructed to file for the next Fireman Examination, without prejudice; seconded by Mr. Deise and motion carried.

MANUEL I. VIEIRA
Re: Salary withheld

Communication from Manuel I. Vieira,
Assistant Fire Chief, appealing from
the order of the Personnel Officer

in denying salary for a period of five days while off duty because of injury received in an automobile accident and for failure to answer the Investigating Nurse's home calls, was considered.

Assistant Chief Vieira personally appeared before the Board, stating that doctor's certificate had been filed in the Fire Chief's Office and that because

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of a general misunderstanding, he failed to notify the Investigating Nurse.

After discussion by members of the Board and because of the general misunderstanding with reference to the procedure to be followed involving time off because of illness or injury, Mr. Deise moved that the foregoing appeal be granted and reimbursement of withheld salary approved; seconded by Mr. Finks and motion carried.

ELWOOD ROMERO
Re: Work permit

The Secretary advised the Board that Mr. Elwood Romero, Laborer, Park Department, had inquired as

to whether or not a work permit would be necessary in order to instruct boys in boxing and wrestling at the Sportatorium located at 2952-35th Street on Saturdays and Sundays.

It was the order of the Board that no permit be required but that said employee be advised to remove his name as co-owner and co-operator of said Sportatorium.

PROPOSED SICK LEAVE PLAN

The members of the Board reviewed the proposed sick leave plan and after general discussion, said

plan was referred back to the Secretary for further study and recommendation.

NAMES REMOVED FROM ELIGIBLE REGISTERS

Mr. Wright moved that the following names be removed from the designated eligible registers for reasons stated:

seconded by Mr. Deise and motion carried.

- | | | |
|----------------------|---------------------------------|-----------------------|
| Vernon Sprowles | - Auto Mechanic #350 | - By request |
| Monty Brown | - Asst. Poundmaster #375 | - Outside City Limits |
| Richard B. Niederost | - Asst. Parking Meter Serv. Man | - By request |
| Stanley Ross | - Engineering Aide #364 | - Resigned |
| Alex Kampouris | - Engineering Aide #364 | - Resigned |
| Elmer F. Bass | - Engineering Aide #364 | - No reply |
| June A. Faber | - Dispatcher Clerk #390 | - Resigned |
| Paul F. Donaldson | - Electrical Helper #317 | - No reply |
| Lyndall L. Duncan | - Electrical Helper #317 | - No reply |

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| | | |
|----------------------|--------------------------------|---------------------------------|
| John King | - Garbage man #367 | - Outside City Limits |
| Ollis Smith | - Garbage man #367 | - Resigned |
| Frank A. Poole | - Garbage man #367 | - Resigned |
| Carlos Garcia | - Garbage man #367 | - Certification returned |
| John Harris | - Garbage man #367 | - No reply |
| Edward Powell | - Garbage man #367 | - Did not pass physical |
| Secondo Passerino | - Garbage man #367 | - No reply |
| Robert L. Oliver | - Garbage man #367 | - No reply |
| Leroy Vaughn | - Garbage man #367 | - No reply |
| Edward S. Barnard | - Gardener #352 | - Promoted to Serviceman Helper |
| Fentress F. Elrod | - Janitor #369 | - Resigned |
| Irene Green | - Junior Draftsman #366 | - Resigned |
| John Neri, Jr. | - Junior Draftsman #366 | - No reply |
| Mary Ann Yee | - Junior Draftsman #366 | - No reply |
| Florence Saetes | - Library Clerk #389 | - No reply |
| Vernon Wardlaw | - Machinist Helper #373 | - Term. Prob. Appt. |
| Alfred E. Stevens | - Machinist Helper #373 | - Certification returned |
| Arlie C. Bingham | - Machinist #374 | - Resigned |
| Willard Franz | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| William Slator | - Oiler (Plant Opr. I) #330 | - No reply |
| Bernard Esser | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| Robert Thielbahr | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| Clarence LaRue | - Oiler (Plant Opr. I) #330 | - No reply |
| Roy Haase | - Oiler (Plant Opr. I) #330 | - No reply |
| Galen Watkins | - Oiler (Plant Opr. I) #330 | - Outside City Limits |
| Ray Finch | - Oiler (Plant Opr. I) #330 | - No reply |
| George Seay | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| Sanford Cate | - Oiler (Plant Opr. I) #330 | - No reply |
| Lyle Pullen | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| Everett Parrick | - Oiler (Plant Opr. I) #330 | - Outside City Limits |
| John Znider | - Oiler (Plant Opr. I) #330 | - 3rd Certification |
| Wm. Haworth | - Oiler (Plant Opr. I) #330 | - No reply |
| Arthur Neyers | - Oiler (Plant Opr. I) #330 | - No reply |
| Harold Fuller | - Oiler (Plant Opr. I) #330 | - No reply |
| Ernest F. Tyson | - Oiler (Plant Opr. I) #330 | - Discharged |
| Ronald Hull | - Parking Lot Attendant #360 | - No reply |
| Orlando Saiz | - Parking Lot Attendant #360 | - Discharged |
| Geo. D. Haskett | - Parking Meter Collector #357 | - By request |
| Fredell Hammond | - Parking Meter Collector #357 | - No reply |
| Robert Campbell | - Parking Meter Collector #357 | - No reply |
| Henry Cooper | - Parking Meter Collector #357 | - No reply |
| Clarence L. Cottey | - Painter #372 | - No reply |
| Thomas J. Kenney | - Patrolman #344 | - Term. Prob. Appt. |
| Paul Weltch | - Plant Operator II #371 | - No reply |
| John P. Johnson | - Plant Operator II #371 | - 3rd Certification |
| Elmer F. Herr | - Plant Operator II #371 | - No reply |
| Robert Campbell | - Plant Operator II #371 | - No reply |
| Bill L. Conwell | - Plant Operator II #371 | - 3rd Certification |
| Don A. Sanderson | - Plant Operator II #371 | - 3rd Certification |
| Floyd M. Pyle, Jr. | - Plant Operator II #371 | - No reply |
| Robert W. Campbell | - Serviceman Helper #348 | - No reply |
| Norman A. Foster | - Serviceman Helper #348 | - No reply |
| Raymond F. Biederman | - Serviceman Helper #348 | - No reply |
| Edward A. Dunzweiler | - Serviceman Helper #348 | - No reply |
| Glen O. McMahon | - Serviceman Helper #348 | - No reply |
| Joseph A. Santiago | - Serviceman Helper #348 | - No reply |

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| | | |
|--------------------|-------------------------------------|---------------------|
| Wm. E. Stevens | - Service Station Attendant II #382 | - Resigned |
| Betty Whalen | - Stenographer-Clerk, Gr. I #377 | - No reply |
| Evelyn Hauer | - Stenographer-Clerk, Gr. I #377 | - Died |
| Ernest E. Perry | - Truck Driver #361 | - Discharged |
| Robert W. Campbell | - Truck Driver #361 | - No reply |
| Francis J. McMahon | - Truck Driver #361 | - Term. Prob. Appt. |
| John W. Nieman | - Truck Driver #361 | - Discharged |
| Geo. E. Morrison | - Truck Driver #361 | - Resigned |
| Fenton L. Huber | - Truck Driver #361 | - No reply |
| Italo J. Pierini | - Truck Driver #361 | - Resigned |
| Jess P. Monarrez | - Truck Driver #361 | - No reply |
| John E. Coplantz | - Truck Driver #361 | - No reply |
| John E. Davis | - Truck Driver #361 | - No reply |

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the
following Departmental Reports be

approved:

Temporary Appointments

| <u>Name</u> | <u>Classification</u> | <u>Department</u> |
|----------------------|--------------------------|------------------------|
| Boston, Lee | Truck Driver | Waste Removal |
| Brown, Daniel L. | Senior Clerk | Controller - Corp. Yd. |
| Dimick, Ruth H. | Library Clerk | City Library |
| Eberhard, William B. | Senior Draftsman | City Planning |
| Grunwald, Lotte | Library Clerk | City Library |
| Jackson, Shirley | Jr. Key Punch Operator | Controller |
| Kinney, Ann | Library Clerk | City Library |
| Lentz, Linda | Library Page, P.T. | City Library |
| Maltby, George E. | Parking Lot Attendant | Parking Lot Maint. |
| Maxwell, Alfred | Routeman | Waste Removal |
| Ostoja, Mary Ellen | Intermediate Clerk, L.T. | Civil Service |
| Panzer, Elizabeth | Library Page, P.T. | City Library |
| Wade, Cordia | Library Clerk | City Library |
| Tresca, Jerry | Routeman | Waste Removal |

Exempt Appointments

| | | |
|--------------------|---------------------------|-------------------|
| Pauly, Arvid O. | Supt. of Recreation | Recreation & Park |
| Tucker, William W. | Asst. Physician & Surgeon | Health |

Probationary Appointments

| | | |
|---------------------|---------------------|--------------------------|
| Blake, Willie | Garbageman | Waste Removal |
| Burlingame, A. C. | Electrician-Lineman | Police Tel. & Fire Alarm |
| Johnson, John P. | Uniform Fireman | Fire |
| Loyd, Davie N. | Garbageman | Waste Removal |
| McGee, James | Garbageman | Waste Removal |
| Richardson, John W. | Garbageman | Waste Removal |
| Unger, Dolores J. | Dispatcher-Clerk | Police |

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Leave of Absence

- Haley, Ralph J. - Leave of Absence from 1/11/55 to 1/13/55 Supt Bureau
of Records, Military Service
- McGrath, R. B. - Leave of Absence 12/19/54 Uniform Fireman, Military Service
- McGrath, R. B. - Leave of Absence 12/5/54 Uniform Fireman, Mil. Serv.

There being no further business, the Board adjourned at 10:15 P.M. to meet again at the Call of the Chair.

S e c r e t a r y

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

February 3, 1955

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise and Wright.

ABSENT : Commissioner Finks.

Minutes of the previous meeting were approved as read.

SENIOR DRAFTSMAN EX. #401

In accordance with Examination
Announcement Notice Notice No. 401,
Oral Examination for the position

of Senior Draftsman was conducted on this date.

Upon the completion of said Oral Examination, the Board thereupon appraised the applicants' education and experience by evaluation of their statements based upon a weighted scale previously approved by the Board.

Upon completion of the scoring, it was the order of the Board that the following Eligible Register be established, to become effective upon the expiration of the ten day period for filing appeals.

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SENIOR DRAFTSMAN ELIGIBLE REGISTER NO. 401

| | | |
|-----|---------------------|--------|
| #1. | William R. Eberhard | 96.45% |
| #2. | Oren J. Link | 95.80 |
| 3. | Harold Moore | 95.60 |
| #4. | Richard Mar | 92.35 |

(# Indicates applicant received 10 points Veteran's Credit.)

STENOGRAPHER-CLERK GR. I
EXAMINATION #400

After reviewing the outcome of the
written portion of Stenographer-
Clerk, Grade I, Examination No.400

which was held on date of January 27, 1955, Mr. Deise moved that those candi-
dates receiving a score of at least 70% in the written examination and
stenographic tests, and having qualified in the typing test, be considered
as receiving a passing grade; seconded by Mr. Wright and motion carried.

It was the order of the Board that Personal Interviews for said examin-
ation be eliminated and that the following Eligible Register be established,
to become effective upon the expiration of the ten day period for filing
appeals.

STENOGRAPHER-CLERK, Grade I, ELIGIBLE REGISTER NO.400

| | | |
|-----|--------------------|--------|
| 1. | Ruth E. Thomas | 90.57% |
| 2. | Grace M. Wulf | 89.57 |
| 3. | Rose S. Harris | 88.86 |
| 4. | Marian E. Dannals | 87.57 |
| 5. | Imogene E. Gonella | 87.00 |
| 6. | Lenna D. Ward | 83.71 |
| 7. | Virginia J. Pestal | 82.71 |
| 8. | Esther K. Holden | 81.71 |
| 9. | Mina E. Burns | 81.57 |
| 10. | Mildred E. Collins | 80.71 |
| 11. | Mary E. Lunsford | 78.64 |
| 12. | Eleanor W. Libera | 77.93 |
| 13. | Mary D. Smith | 73.71 |
| 14. | Mary E. Blake | 72.36 |

ZOO ATTENDANT EX. #399

The Secretary notified the Board
that Oral Examination for Zoo
Attendant No. 399 was held on date

of January 20, 1955, with Mr. Anthony Spencer, Zoo Superintendent, assisting.

February 3, 1955

It was the order of the Board that those candidates receiving a score of at least 70%, be considered as receiving a passing grade and that the following Eligible Register be established, to become effective upon the expiration of the ten day period for filing appeals:

ZOO ATTENDANT ELIGIBLE REGISTER NO. 399

| | | |
|-----|------------------------|--------|
| 1. | Frank I. O'Connell | 98.27% |
| #2. | Melvin A. Roenspie | 93.17 |
| 3. | Ernest J. Bromell | 88.43 |
| #4. | George A. Newbury | 77.43 |
| 5. | William F. Rico | 85.57 |
| #6. | Willard M. Bonniksen | 85.53 |
| 7. | Gust Reich | 85.00 |
| 8. | Edward C. Daly | 83.00 |
| 9. | Harlan H. Stevens, Sr. | 81.67 |
| 10. | Arthur L. Mann | 80.70 |

(# Indicates applicant received 10 points Veteran's Credit.)

ART GALLERY ATTENDANT EX. #397

The Secretary notified the Board

that Oral Examination for Art

Gallery Attendant No. 397 was held

on date of January 20, 1955 with Mr. Ernest Van Harlingen, Art Gallery Director, assisting.

It was the order of the Board that those candidates receiving a score of at least 70% be considered as receiving a passing grade and that the following Eligible Register be established, to become effective upon the expiration of the ten day period for filing appeals:

ART GALLERY ATTENDANT ELIGIBLE REGISTER NO. 397

| | | |
|-----|--------------------|--------|
| 1. | Phillip T. Menard | 98.57% |
| 2. | Robert L. Cassidy | 86.10 |
| 3. | Staats A. Fonda | 84.50 |
| #4. | Lester W. O'Leary | 83.90 |
| #5. | Leeds L. Fingland | 83.03 |
| 6. | Thomas H. Shepherd | 82.27 |
| #7. | Roscoe L. Eddings | 82.20 |
| 8. | Arthur L. Mann | 75.13 |
| 9. | Frank S. Shipp | 72.02 |

(# Indicates applicant received 10 points Veteran's Credit.)

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ENGINEERING AIDE ELIG. REG. #364
 Intention to abolish

After reviewing the existing
 Engineering Aide Eligible Register
 No. 364 and noting that the eligibles

on said list have been exhausted, Mr. Wright moved that the Secretary give notice of intention to abolish said list and that a new examination be called; seconded by Mr. Deise and motion carried.

CONSTRUCTION WORK:
 Re: Rate of Wages

In accordance with recommendation
 of the Secretary, Mr. Wright moved
 that the Board recommend to the

City Council that Resolution No. 823 establishing the general prevailing rate of wages for construction work on projects under contract with the City of Sacramento be amended as follows:

| | | |
|--|----------------------|----------|
| Boilermakers | \$3.12 $\frac{1}{2}$ | per hour |
| Boilermakers Helpers | 2.82 $\frac{1}{2}$ | " " |
| Boilermakers Welders | 3.12 $\frac{1}{2}$ | " " |
| Boilermakers Foreman | 3.47 $\frac{1}{2}$ | " " |
| Elevator Constructors | 3.23 | " " |
| Elevator Constructors Helpers | 2.26 | " " |
| Elevator Constructors Foreman | 3.63 | " " |
| Iron Workers - Ornamental & Structural | 3.10 | " " |
| Iron Workers Reinforcing | 2.85 | " " |
| Iron Workers Fence Erectors | 2.90 | " " |

JACK MORGAN
NORMAN WORD
 Re: Part-time Employment

Mr. Wright moved that Jack Morgan
 and Norman Word, employees in the
 Assessor-Collector Department be

granted a permit to accept part-time employment with the California Tax Agency on January 29th and 30th and possibly the night of January 31, 1955 to check tax records in the Assessor's Office; seconded by Mr. Deise and motion carried.

WILFRED MESSIER
LORENZO LOPEZ
 Re: Part-time employment

Mr. Deise moved that work permits
 previously granted to Wilfred
 Messier and Lorenzo Lopez to accept

part-time employment on Saturday be amended for a period of six weeks to

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permit the acceptance of part-time employment on Sunday pending the completion of the tree spraying work which is now temporarily being done on Saturday.

WORK PERMITS
Granted

In accordance with applications filed on this date, Mr. Wright moved that the following permits

to accept part-time employment be approved; seconded by Mr. Deise and motion carried.

| | |
|----------------------|-----------------|
| Theodore J. Mandella | Park Department |
| Camele D. Ball | Park Department |
| Val Viegas | Park Department |
| Wm. Tietjen | Park Department |
| Chas. Delaney | Park Department |

NAMES REMOVED FROM
ELIGIBLE REGISTERS

Mr. Deise moved that the following names be removed from the designated eligible registers for reasons

stated; seconded by Mr. Wright and motion carried:

| | | |
|--------------------|-----------------------|-----------------------|
| John D. Dorsey | - Garbageman | - No reply |
| Walter E. Aldridge | - Garbageman | - No reply |
| Powell Clark | - Garbageman | - Letter returned |
| Charles E. Moore | - Garbageman | - No reply |
| Ruth H. Dimick | - Junior Clerk | - No reply |
| Perry E. June | - Engineering Aide | - No reply |
| Erling L. Aasgaard | - Senior Clerk | - No reply |
| Leonard Phillips | - Senior Clerk | - No reply |
| Ernest Campos | - Machinist's Appt. | - Term. Prob. Appt. |
| Gordon Wheeler | - Machinist | - No reply |
| Robert D. King | - Machinist | - No reply |
| John Oshita | - Serv. Sta. ATtd. II | - Not taken 3rd Cert. |

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental

Reports be approved:

Temporary Appointments

| <u>Name</u> | <u>Classification</u> | <u>Department</u> |
|-------------------|-----------------------|-------------------|
| Akers, Sharon Lee | Music Leader | Recreation |
| Begil, Salvador | Laborer | Street Cleaning |
| Collins, Iris | Telephone Operator | City Hall |
| Dekoekkoek, Paul | Laborer | Street Cleaning |

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Temporary Appointments (Cont.'d.)

| <u>Name</u> | <u>Classification</u> | <u>Department</u> |
|---------------------|----------------------------|-------------------|
| Dibler, John | Laborer | Street Cleaning |
| Fong, Maurice | Jr. Tabulating Mach. Oper. | Controller |
| Green, Elizabeth | Telephone Operator | City Hall |
| Macias, Benjamin I. | Garbageman | Waste Removal |
| Mora, Raymond | Garbageman | Waste Removal |
| Nard, Robert | Recreation Leader | Recreation |
| Oje, Joan | Recreation Leader | Recreation |

Exempt Appointment

| | | |
|--------------------|---------------------|--------|
| Springer, Virginia | Public Health Nurse | Health |
|--------------------|---------------------|--------|

Probationary Appointment

| | | |
|------------------------|--------------------------|------------------|
| Bromell, Barbara | Library Clerk | Library |
| Burns, Patty | Key Punch Operator | Controller |
| Cate, Roberta | Junior Clerk | Civil Service |
| Duncan, Sterling | Garbageman | Waste Removal |
| Flood, Georgia | Jr. Tab. Machine Opr. | Controller |
| Ford, Henderson Jr. | Garbageman | Waste Removal |
| Frank, Rosalie A. | Stenographer-Clerk Gr. I | City Clerk |
| Kornstein, Dorothy | Junior Clerk | Police |
| McCarthy, Elizabeth | Key Punch Operator | Controller |
| Menefee, Leroy | Garbageman | Waste Removal |
| Mincey, Willie | Garbageman | Waste Removal |
| Miranda, Jacqueline M. | Junior Clerk | Police |
| Monteiro, Mary | Sub-Professional | Library |
| Moore, Harold | Junior Draftsman | Water & Sewers |
| Nielsen, Patricia Ann | Junior Clerk | Controller |
| Petee, Melvin T. | Painter | Water & Sewers |
| Richardson, Doyle A. | Serv. Sta. Attd. Gr. II | Corporation Yard |

Leave of Absence

| | |
|-----------------|---|
| Faustman, D. J. | - Leave of Absence from 1/24/55 to 2/4/55 Traffic Engineer, Military Service |
| Hicks, James V. | - Leave of Absence from 1/23/55 to 2/4/55 Chief of Police, Military Service |
| Kimsey, Alice | - Leave of Absence from 1/17/55 to 2/16/55, Junior Recreation Director, without pay |
| Kupke, Dewey | - Leave of Absence from 11/23/54 to 3/1/55 Serviceman Helper, without pay |
| McGrath, R. B. | - Leave of Absence 1/8 & 9/55 and 1/30/55, Military Service Uniform Fireman |
| Turner, Orren | - Leave of Absence from 1/22/55 to 2/4/55, Administrative Assistant, Military Service |

Returned to Duty from Military Service

| | |
|---------------|--|
| Gordon, W. L. | - Returned to duty 1/16/55 Uniform Fireman |
|---------------|--|

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Reinstatements

Burnes, James - Reinstated 1/1/55 to Laborer
Jones, Tommy - Reinstated 1/1/55 to Laborer
Mena, D. F. - Reinstated 1/1/55 to Laborer

Transfers

Smith, Wm. C. - Transfer 1/3/55 Senior Clerk from Street Cleaning Div.
to Street Maintenance Div.
Wells, Ray - Transfer 1/17/55 Senior Clerk from Controllers Office
to Water Div.

There being no further business, the Board adjourned at 9:50 P.M. to meet again at the Call of the Chair.

S e c r e t a r y

APPROVED:

P r e s i d e n t