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APPROVED
BY THE CITY COUNCIL

AUG 18 1987

OFFICE OF THE
CITY CLERK

DEPARTMENT OF
GENERAL SERVICES

CITY OF SACRAMENTO
CALIFORNIA

5730 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

OFFICE OF THE DIRECTOR

August 18, 1987
SS:Admin:FM:SA:bb

916-449-5548

City Council
Sacramento, California

CITY MANAGER'S OFFICE

DIVISIONS:

Honorable Members in Session:

RECEIVED

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
RISK MANAGEMENT
AND INSURANCE
SUPPORT SERVICES

AUG 7 1987

SUBJECT: Recommendation of Award

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing supplies, in accordance with specifications adopted by the City Council.

RECOMMENDATION

It is recommended that, in the City's best interest, the City Council accept the lowest responsive and responsible proposal submitted as follows:

<u>Bid No.</u>	<u>Bidder</u>	<u>Items Awarded</u>	<u>Contract Amount</u>
1124 - 500,000 Data Mailers (Attachment #1)	Standard Register Co. 1446 Ethan Way Sacramento, CA 95825	All	\$14,776.40

Sufficient funds are available to award the contract.

Respectfully Submitted,

Frank Mugartegui
for Frank Mugartegui

Director of General Services

Recommendation Approved:

Walter J. Slipe

Walter J. Slipe
City Manager

1 Attachment

August 18, 1987
All Districts

ATTACHMENT #1

BID NO. 1124 - DATA MAILERS

<u>Bidder</u>	<u>Amount of Bid</u>
Standard Register Co.	\$14,776.40 =====
Uarco, Inc.	\$20,288.40
Kent H. Landsberg Co.	\$21,995.00
Metroform	\$23,696.30

Note: All totals shown include 6% sales tax.

Total Award of Contract To: Standard Register Co.
1446 Ethan Way, #102
Sacramento, CA 95825

Total Amount of Contract: \$14,776.40

Original Estimated Cost: \$15,000.00

User: Library

Due Date: August 4, 1987

August 24, 1987

Uarco Incorporated
P.O. Box 255767
Sacramento, CA 95825
Attn: Dean Milton

Gentlemen:

This is to inform you that you were not the successful bidder for Bid #1124, Data Mailers. The said bid having been awarded by the City Council at the regular meeting of August 18, 1987 to Standard Register Company.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

ANNE MASON
Assistance City Clerk

AM/cc/#2

August 24, 1987

Kent H. Landsberg Co.
474 So. Aurora Street
Stockton, CA 95203

Gentlemen:

This is to inform you that you were not the successful bidder for Bid #1124, Data Mailers. The said bid having been awarded by the City Council at the regular meeting of August 18, 1987 to Standard Register Company.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK.

ANNE MASON
Assistance City Clerk

AM/cc/#2

August 24, 1987

Metroform
2625 Fair Oaks Boulevard, Suite 2
Sacramento, CA 95864

Gentlemen:

This is to inform you that you were not the successful bidder for Bid #1124, Data Mailers. The said bid having been awarded by the City Council at the regular meeting of August 18, 1987 to Standard Register Company.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

ANNE MASON
Assistance City Clerk

AM/cc/#2