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APPROVED
BY THE CITY COUNCIL

DEC 2 1986

OFFICE OF THE
CITY CLERK
AG 86107

DEPARTMENT OF PARKS
AND COMMUNITY SERVICES

ROBERT P. THOMAS
DIRECTOR

G. ERLING LINGGI
ASSISTANT DIRECTOR

CITY OF SACRAMENTO
CALIFORNIA

November 25, 1986

1231 I STREET
SUITE 400
SACRAMENTO, CA
95814-2977

916-449-5200

DIVISIONS:

CROCKER ART MUSEUM
GOLF
METROPOLITAN ARTS
MUSEUM & HISTORY
PARKS
RECREATION
ZOO

CITY MANAGER'S OFFICE
RECEIVED
NOV 25 1986

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Summer Food Service Program

SUMMARY

This report provides information on the 1986 Summer Food Service Program and recommends authorization for the City Manager: (1) to submit an application to the United States Department of Agriculture on behalf of the Recreation Division to serve as sponsor for the 1987 program, and (2) to sign an agreement with the County of Sacramento for their share of the program costs.

BUDGET AND FINANCE COMMITTEE ACTION

The Budget and Finance Committee will meet on November 25, 1986 to recommend action on the attached report. The results of their meeting will be presented orally at the December 2, 1986 Council meeting.

RECOMMENDATION

It is recommended that the City Council, by resolution, authorize the City Manager to:

1. submit an application on behalf of the Recreation Division to the Department of Agriculture for the purpose of sponsoring the 1987 Summer Food Service Program serving the City and County of Sacramento; and

City Council
November 25, 1986
Page Two

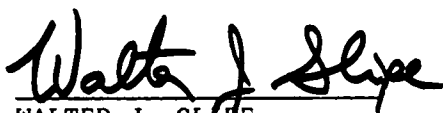
2. sign an agreement with the County of Sacramento for their share of the program costs.

Respectfully submitted,



ROBERT P. THOMAS, Director
Parks and Community Services

Recommendation Approved:



WALTER J. SLIFE
City Manager

RPT:ja

December 2, 1986
All Districts

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RESOLUTION NO. 86-921

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

APPROVED
BY THE CITY COUNCIL

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE VARIOUS MATTERS RELATING TO
THE SUMMER FOOD SERVICE PROGRAM

DEC 2 1986

OFFICE OF THE
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City Manager is hereby authorized to:

- 1) Submit an application to the United States Department of Agriculture on behalf of the Recreation Division to serve as the sponsor of the 1987 Summer Food Service Program.

and

- 2) Execute an agreement with the County of Sacramento for their share of the costs for the Summer Food Service Program.

MAYOR

ATTEST:

CITY CLERK



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CITY OF SACRAMENTO

DEPARTMENT OF PARKS AND COMMUNITY SERVICES

ROBERT P. THOMAS
Director

G. ERLING LINGGI
Assistant Director

CROCKER ART MUSEUM DIVISION
GOLF DIVISION
METROPOLITAN ARTS DIVISION
MUSEUM AND HISTORY DIVISION
RECREATION DIVISION
PARKS DIVISION
ZOO DIVISION

November 17, 1986

Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: Summer Food Service Program

SUMMARY

This report provides information on the 1986 Summer Food Service Program and recommends authorization for the City Manager 1) to submit an application to the United States Department of Agriculture on behalf of the Recreation Division to serve as sponsor for the 1987 program, and 2) to sign an agreement with the County of Sacramento for their share of the program costs.

BACKGROUND INFORMATION

This was the fourth year of operation of the program by the Recreation Division of the Department of Parks and Community Services. The purpose of the Summer Food Program is to provide nutritious lunches, breakfasts and snacks (supplements) to low-income children (18 years of age and younger) throughout the City and County.

As the attached report indicates, 119,406 lunches, 14,902 snacks and 2,361 breakfasts were served at 81 locations throughout the County. A continuing feature of the operation of the program was the cooperation of the Sacramento City Unified School District, who, through a contractual arrangement with the City, prepared and delivered the meals and the snacks under the supervision of the Recreation Division.

Planning is underway for the 1987 program. Other than some operational and procedural modifications, it is anticipated that the program will operate basically the same as last year, including contracting with the Sacramento City Unified School District for meal preparation and delivery. The major thrust of the 1987 program will be to continue to reach more children through identifying additional eligible sites, particularly in those areas of the County that are presently underserved due to lower than the standard criteria for site qualification. Expanded qualifying criteria for sites will be used to attempt to reach additional children.

The program is funded on a direct reimbursement basis from the United States Department of Agriculture, with the City and County sharing the costs of program administration and supervision beyond that reimbursed.

According to the United States Department of Agriculture, large programs such as ours incur more costs than are reimbursable. Following is a comparison of program costs by program year:

	1983	1984	1985	1986
TOTAL PROGRAM COSTS	\$ 252,093	\$ 278,708	\$ 241,918	\$ 210,741.86
USDA REIMBURSEMENT	\$ 238,394	\$ 267,383	\$ 235,788	\$ 205,872.78
UNREIMBURSED COSTS	\$ 13,699	\$ 11,325	\$ 6,130	\$ 3,869.08

The Sacramento program is the second largest in Northern California and we have the lowest excess costs of any large provider and as the above figures indicate, we have lowered these costs each year due to efficient program administration. During the first two years of the program this excess cost was paid by the Sacramento Employment and Training Agency through their Community Service Grant Program. During the past two years, these excess costs have been equally shared by the City and County of Sacramento.

An agreement is necessary to formalize this cost-sharing arrangement. This agreement has been prepared and requires City Council and Board of Supervisor's approval for execution. Significant terms of the agreement include the City and County commitment to share equally in the administrative costs not to exceed up to \$6,000 each. The program requires City Council approval each year.

FINANCIAL DATA

The City's portion of unreimbursed costs totaling approximately \$1,935 in General Funds for 1986 was budgeted in the Recreation Division. The 1987 costs are estimated at \$2,000 and will be requested from the General Fund as part of the FY 1987-88 budget process.

RECOMMENDATION

It is recommended that the Budget and Finance Committee approve this report and refer it to the full Council for action. Further, it is recommended that the City Council, by resolution, authorize the City Manager to 1) submit an application on behalf of the Recreation Division to the Department of Agriculture for the purpose of sponsoring the 1987 Summer Food Service Program serving the City

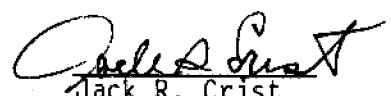
and County of Sacramento, and 2) sign an agreement with the County of Sacramento for their share of the program costs.

Respectfully submitted,



ROBERT P. THOMAS, Director
Parks and Community Services

Recommendation Approved:



Jack R. Crist
Deputy City Manager

November 25, 1986
All Districts

RPT:kf

Attachments

CITY OF SACRAMENTO
DEPARTMENT OF PARKS AND COMMUNITY SERVICES
RECREATION DIVISION

1986 SUMMER FOOD SERVICE PROGRAM
SUMMARIZED REPORT

This report summarizes the 1986 Summer Food Service Program sponsored by the Recreation Division for the City and County of Sacramento. A complete report, as well as all documents relating to the 1986 program, is on file in the Department of Parks and Community Services.

PURPOSE OF PROGRAM

To provide nutritious lunches, supplements (snacks) and breakfasts to low-income children (ages 18 and under) at eligible sites throughout the City and County of Sacramento. This program is meant to supplement the School Lunch Program which is very limited during the summer months and is intended for youngsters who receive free or reduced meals during the school year. All lunches are provided free to participants.

PRIME SPONSOR

The Recreation Division is prime sponsor for the program with responsibility for the preparation and delivery of meals, site selection, monitoring and supervision, determining the eligibility of sites, training of all sponsor and site staff and volunteers, fiscal and statistical management of the program on behalf of the City and County of Sacramento.

OPERATIONS

The Sacramento City Unified School District, through contractual arrangements with the Recreation Division, prepared and delivered the lunches, snack supplements and breakfasts utilizing the Crocker-Riverside, John F. Kennedy and Hiram Johnson High Schools as the preparation sites. Recreation Division personnel were assigned or employed to manage the overall program, keep all statistical and financial records, select feeding sites, and train, supervise, and monitor site personnel. The program was administered from the John F. Kennedy High School location.

FEEDING SITES

Individual feeding sites were operated by governmental agencies, nonprofit organizations, service groups, and community and neighborhood organizations. All sites had to be located in neighborhoods that were eligible as determined by either the eligibility of the participants or at or near a school site that had over fifty (50) percent of its students eligible for free or reduced meals. Individual site sponsors were required to provide adequate facilities, supervision, and record keeping in order to be eligible and to continue as a feeding site. All personnel at each site were either staff of the site sponsor or volunteers and not the responsibility of the prime sponsor. For statistical purposes, all site personnel were recorded as Program Volunteers.

STATISTICAL INFORMATION

	<u>1986</u>	<u>1985</u>
Days of Program Operation:	49	49
Feeding Sites:	81	76
Lunches Served:	119,406	143,070
Average Lunches per day:	2,437	2,919
Supplements Served:	14,902	19,627
Breakfasts Served:	2,361	2,792
Volunteer Hours:	7,938	7,840

Note: The program was not operated the last week of vacation because of very low participation in previous years. The National Youth Sports Program at California State University was not a participant in this year's program - they handled their own food program. This represented over 300 lunches/snacks per day for 40 days.

FINANCIAL INFORMATION:

Direct costs associated with the program, including supervision, site monitoring, food preparation and delivery, and related supplies and support were reimbursed from the United States Department of Agriculture. The City and County of Sacramento shared the difference in costs of the program beyond the United States Department of Agriculture reimbursement. This year's costs were \$1,934.54 (for each agency).

An overview of the program financial report is as follows:

<u>Expenditures</u>		<u>Revenues</u>	
Employee Services:	\$ 17,483.56	U.S.D.A. Reimbursement:	\$205,872.78
Contracted Food Services:	191,309.00	Sacramento County:	1,934.54
Support Supplies:	1,949.30	City of Sacramento:	1,934.54
	<u>\$210,741.86</u>		<u>\$210,741.86</u>

ACTION ON 1986 RECOMMENDATIONS

- * Program was continued under Recreation Division sponsorship.
- * Continued to contract for food preparation and delivery with Sacramento Unified School District.
- * Established 17 sites not served in 1985, other sites consolidate: net gain of 5 sites.
- * Produced 45,000 flyers distributed through schools, 200,000+ Recreation Guides and 40 media releases.

RECOMMENDATIONS FOR 1987

- * Continue program under Recreation Division sponsorship.
- * Continue to contract for food preparation and delivery with Sacramento Unified School District.
- * Reach additional children by 1) adding more eligible sites; and/or 2) increase number of lunches, supplements (snacks) and breakfasts served at each site with particular emphasis on County sites.
- * Continue Administration operation at Kennedy High School.
- * Do not operate program last week of summer vacation.
- * Explore funding reimbursement for adults in the Special Education Program.
- * Specific operational changes contained in overall report.

CITY OF SACRAMENTO
DEPARTMENT OF PARKS AND COMMUNITY SERVICES
SUMMER FOOD SERVICE PROGRAM

1986 FOOD SERVICE SITES

<u>SITE</u>	<u>ADDRESS</u>	<u>LUNCHES SERVED</u>	<u>SNACKS SERVED</u>	<u>BREAKFASTS SERVED</u>
Arms of Mercy	1601 South Ave., Sacramento	2368	2230	
Bret Harte	2751 9th Ave., Sacramento	72		
Carl Johnston Park	Edgewater Rd. & Lindley, Sacramento	1234		
Chorley Park	7040-20th Street, Sacramento	977		
Computer Alt. Ctr.	3520 5th Ave., Sacramento	3099		
Del Paso School	1221 South Ave., Sacramento	1248		
Dos Rios Housing	321 Eliza St., Sacramento	907	115	
Earl Warren School	5420 Lowell St., Sacramento	2030		
E. Moore Comm. Str	1402 Dickson St., Sacramento	1480	1425	
Edward Kemble School	7495-29th St., Sacramento	2475		
Evangelist Center	3232 Sacramento Blvd., Sacramento	275		
4th Ave. Park	4th Ave. & San Rafael Way, Sacto.	772		
Fairbanks School	227 Fairbanks Ave., Sacramento	1715	265	
Florin Creek Rec.	7460 Persimmon Ave., Sacramento	234		
Freeport School	2118 Meadowview Rd., Sacramento	2140	1245	
Fruitridge C.C.	4000 Fruitridge Rd., Sacramento	2196		
Fruitridge School	4668-44th St., Sacramento	1767		
Gardenland Park	100 Bowman, Sacramento	816		
George Sims Com. Ctr.	6207 Logan St., Sacramento	2780	2135	
Glenwood Park	Waunita Way & Englewood St., Sacto.	729		
Goethe School	2250-68th Ave., Sacramento	1629	930	
Hagginwood Com. Ctr.	3271 Marysville Blvd., Sacramento	2077	992	
Harkness School	2147-54th St., Sacramento	183		
Indian Education Ctr.	2100-28th St., Sacramento	577	230	
J. Bidwell School	1730-65th Ave., Sacramento	133		
J. Sloat School	7525 Candlewood Way, Sacramento	83		
J. Rizal Comm. Ctr.	7320 Florin Mall Dr., Sacramento	2644		
J. Bonnheim School	7300 Marin Ave., Sacramento	693	307	
Kennedy Estates	6531 Elder Creek Rd., Sacramento	1860		
Maple School	3301-37th Ave., Sacramento	938		
Max Baer Park	7815-35th Ave., Sacramento	893		
McClatchy Park	3520-5th Ave., Sacramento	908		
McKinley Park	601 Alhambra Blvd., Sacramento	2071		
Moments of Blessing	7480-24th St., Sacramento	900		
New Helvetia Housing	816 Revere St., Sacramento	2414	60	
Nicholas School	6601 Steiner Dr., Sacramento	1098		
Oak Park Comm. Ctr.	3425 Sacramento Blvd., Sacramento	3390	1663	
Omni Peer Proj. North	811C Grand Ave., Sacramento	672		
Omni Peer Proj. South	7100 Bowling Dr., #410, Sacramento	645		
Pacific School	6201-41st St., Sacramento	6306		
Parkway School	4720-G Parkway, Sacramento	2396		
Peter Burnett School	6032-36th Ave., Sacramento	565		
Pollach Ranch Park	Robinridge & Crownwest Wy, Sacto.	662		
River Oaks Housing	240 Seavey Circle, Sacramento	3307	270	
Robertson Comm. Ctr.	3525 Norwood Ave., Sacramento	1400	1385	
S.B. Anthony School	7864 Detroit Blvd., Sacramento	3335	1275	
Stanford Settlement	450 W. El Camino, Sacramento	1135		

<u>SITE</u>	<u>ADDRESS</u>	<u>LUNCHES SERVED</u>	<u>SNACKS SERVED</u>	<u>BREAKFASTS SERVED</u>
Sacramento City College	3835 Freeport Blvd., Sacramento	634		
Shiloh Baptist Church	3565-9th Ave., Sacramento	2594		
Stanford Settlement-Gibson	8552 Gibson Ranch Rd., Sacramento	2288		
Tahoe Park	3110-60th St., Sacramento	1566		
United Christian Ctr.	Gibson Ranch Park Rd., Sacramento	71		
Washington Neigh. Ctr.	520-18th St., Sacramento	952		
Washington School	520-18th St., Sacramento	104		
William Land School	2120-12th St., Sacramento	542		
Woodlake Park	500 Arden Way, Sacramento	65		
Bowling Green Spec. Ed.	4211 Turnbridge Dr., Sacramento	1710		
McClatchy High	3066 Freeport Blvd., Sacramento	1629		
David Lubin Spec. Ed.	3535 "M" St., Sacramento	1443		
Ethel Phillips Spec. Ed.	2930-21st St., Sacramento	1310		
Johnson High School	6879-14th Ave., Sacramento	2907		
Burbank High School	3500 Florin Rd., Sacramento	1457		
Sacramento High Spec. Ed.	34th & "W" Sts., Sacramento	2713		
Women's Civic Imp. Ctr.	3555-3rd Ave., Sacramento	3048		
Fern Bacon Jr. High	4140 Cuny Ave., Sacramento	2660		
Sutter Middle School	3150 "I" St., Sacramento	2070		
Colonial Park	54th St., & 19th Ave., Sacramento	1047		
C.B. Wire School	5100 El Pariso Ave., Sacramento	1298		
Crocker-Riverside School	2970 Riverside Blvd., Sacramento	3739	94	2361
Johnson West School	5022-58th Street, Sacramento	2381		
McClatchy SETA	3066 Freeport Blvd., Sacramento	194		
McKinley SETA	601 Alhambra Blvd., Sacramento	110		
Oak Park United Church	3308-4th Ave., Sacramento	146		
Jed. Smith School	1412-5th St., Sacramento	2765		
Upper Room Church	7637-24th St., Sacramento	2220	75	
Williams Memorial Church	4495 Sacramento Blvd., Sacto.	280		