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APPROVED
BY THE CITY COUNCIL

OCT 28 1986

OFFICE OF THE
CITY CLERK

DEPARTMENT OF
GENERAL SERVICES

OFFICE OF THE DIRECTOR

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: Modification of Award for Bid No. 971, Cut Paper Stock

Honorable Members In Session:

CITY OF SACRAMENTO
CALIFORNIA

October 17, 1986

SS:Admin:FM:DK:bb

5730 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

CITY MANAGER'S OFFICE
RECEIVED
OCT 21 1986

916-449-5548

DIVISIONS:

- COMMUNICATIONS
- FACILITY MANAGEMENT
- FLEET MANAGEMENT
- RISK MANAGEMENT
- AND INSURANCE
- SUPPORT SERVICES

SUMMARY

The City of Sacramento has a contract with Zellerbach Paper Co. for various quantities and types of cut paper stock. However, the contract with this company was issued with an incorrect total dollar amount.

BACKGROUND INFORMATION

Formal bids (Bid No. 971) were solicited to provide cut paper stock. The quantities were estimated for the purposes of soliciting and comparing costs. However, the contract, which was awarded to Zellerbach Paper Co., was issued in the amount of \$64,748.57 instead of \$100,000.00 which more closely conforms to the City's actual requirement.

FINANCIAL DATA

The actual requirement is reflected in the original estimate. The correct amount is \$100,000.00. There are funds in this amount available in the current fiscal budget from various City Departments requiring the paper.

RECOMMENDATION

It is recommended that the City Council adopt a resolution to modify the current contract with Zellerbach Paper Co. and authorize the City Manager to execute the necessary contract modification with this company.

Respectfully submitted,
Frank Mugartegui
Frank Mugartegui
Director of General Services

Recommendation Approved

Walter J. Slupe
Walter J. Slupe
City Manager

October 28, 1986
All Districts

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RESOLUTION NO. 86-823 APPROVED
BY THE CITY COUNCIL

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF
October 28, 1986

OCT 28 1986

OFFICE OF THE
CITY CLERK

RESOLUTION INCREASING CONTRACT AMOUNT AND
AUTHORIZING THE CITY MANAGER TO EXECUTE
THE NECESSARY CONTRACT MODIFICATION WITH
ZELLERBACH PAPER COMPANY (BID NO. 971)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS (2/3) OF ALL
MEMBERS VOTING IN FAVOR THEREOF:

That the City Manager is hereby authorized to execute a contract modification
with Zellerbach Paper Company to increase the contract amount from \$64,748.57
to \$100,000.00 for the City's annual requirement for cut stock paper.

MAYOR

ATTEST:

CITY CLERK