



CITY OF SACRAMENTO

32c

DEPARTMENT OF LAW

812 TENTH ST. SACRAMENTO, CALIF. 95814
SUITE 201 TELEPHONE (916) 449-5346

JAMES P. JACKSON
CITY ATTORNEY
THEODORE H. KOBAY, JR.
ASSISTANT CITY ATTORNEY
LELIAND J. SAVAGE
DAVID BENJAMIN
SAM JACKSON
WILLIAM P. CARNAZZO
SABINA ANN GILBERT
STEPHEN B. NOCITA
DEPUTY CITY ATTORNEYS

June 18, 1980

MEMORANDUM

TO: SACRAMENTO CITY COUNCIL

FROM: THEODORE H. KOBAY, JR., Assistant City Attorney

APPROVED
BY THE CITY COUNCIL

RE: CONFLICT OF INTEREST CODES

JUN 24 1980

MEMBERS IN SESSION:

OFFICE OF THE
CITY CLERK

SUMMARY

The attached resolution amends the existing Conflict of Interest Codes for City departments for new positions and ordinance amendments since the codes were adopted, also adds the Senior Management Analyst (Capital Improvement Program), and provides for filing initial disclosure statements ten (10) days after, instead of before, appointment.

DISCUSSION

Attached is a resolution amending the Conflict of Interest Codes for new positions in the Personnel Department, Treasurer's Office, Police Department and Engineering Department. Also included is the Senior Management Analyst dealing with the Capital Improvement Program in the City Manager's office, as well as an amendment to the Police Department Code to take into account the duties under the massage ordinance.

Public hearings for which notice was published and posted were held on June 16, 1980. No comments were received from any persons on any of the code amendments.

The positions, and the categories under which disclosure is required, are as shown on the attached Exhibit 1 to this memorandum, and summarized as follows:

Treasurer's Office:

Associate Investment Officer: Will disclose the same financial interests as the Treasurer and Assistant Treasurer, namely, interests in real property or a business entity in which the City has investments; financial interests in investment firms, banks, savings and loans, real estate brokerage and development companies.

Police Department:

Burglary/Robbery Alarm Inspector: Will disclose financial interests in burglar alarm manufacturers, sellers or installers.

Captain in the Office of the Chief: Will disclose interests in massage establishments.

City Engineer's Office:

Deputy City Engineer: This is a new position created in place of the position of Engineering Administrator. The disclosure required has not changed from the broadest form of disclosure, namely, all real property, investments, and sources of income.

The position of Assistant Parking Director is also added. The disclosure is the same as that required for the Traffic Engineer.

Personnel Department:

Supervising Worker's Compensation Claims Representative and Worker's Compensation Claims Representative: Will be disclosing financial interests held with a City employee, financial interests in businesses providing casualty and other insurance, claims adjusting services, and personnel consulting services.

Rehabilitation Co-Ordinator: Will be disclosing financial interests held with a City employee, and financial interests in businesses providing consulting services to the personnel department.

Safety and Training Officer: The disclosure requirements here are being broadened to require disclosure equivalent to that of the Director of Personnel except that disclosure will not be required of investments in business entities in which the retirement system has invested funds.

City Manager's Office:

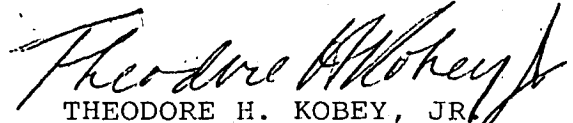
Senior Management Analyst (Capital Improvement Program): The broadest form of disclosure is being required here, namely, real property, investments and sources of income.

These amendments have all been adopted by the various departments after public hearing for which notice was published and posted. Section 2 of the resolution allows new designated employees who are not in the classified service to file their initial financial disclosure statements within ten (10) days after instead of before assuming office. This change is reflective of a recent amendment to the Political Reform Act of 1974 (Govt. Code Sections 81000, et. seq.).

Sacramento City Council
June 18, 1980
Page Three

RECOMMENDATION

It is recommended that the attached resolution be adopted.


THEODORE H. KOBAY, JR.
Assistant City Attorney

THK:kn

Attachment

RECOMMENDATION APPROVED:


CITY MANAGER

RESOLUTION NO. 80-394

Adopted by The Sacramento City Council on date of

RESOLUTION AMENDING RESOLUTION NO. 79-414 PERTAINING TO CONFLICT OF INTEREST CODES FOR DEPARTMENTS OF THE CITY OF SACRAMENTO

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO AS FOLLOWS:

Sec. 1 That Resolution No. 79-414 is hereby amended by amending Exhibit A thereto to add the designated employees positions and disclosure categories relative thereto to the Conflict of Interest Codes for the City Manager's office, City Treasurer's office, and Personnel Department respectively, as shown on Exhibit 1 attached hereto and incorporated herein by reference.

Sec. 2 That Resolution No. 79-414 hereby is further amended by amending Section 400 of said Exhibit A (the Conflict of Interest Code for City Departments) to read as follows:

Section 400. Place and Time of Filing.

(a) All designated employees required to submit a statement of economic interest shall file the original with the City Clerk of the City of Sacramento and a copy of such statement with the department head of the department in which the designated employee is employed.

(b) A designated employee required to submit a statement of economic interest shall submit an initial statement within thirty (30) days after the effective date of this Code.

(c) All employees in the Classified Service of the City appointed, promoted, or transferred to designated positions shall file initial statements within thirty (30) days after the date of their employment.

(d) All other persons appointed to designated positions shall file initial statements not more than ten (10) days after assuming office.

(e) Annual statements shall be filed by all designated employees during the month of April, disclosing reportable investments in business entities, interests in real property, and income held or recieved in the period since the closing date of the employee's previously filed statement and December 31.

(f) Each person who leaves a designated position specified in Exhibit A shall file a leaving office statement within thirty (30) days after leaving.

Sec. 3 That Resolution No. 79-414 hereby is further amended by amending the Conflict of Interest Code for the Police Department to add the following designated position and disclosure category to Exhibits A and B respectively to read as follows:

APPROVED
BY THE CITY COUNCIL

JUN 24 1971

OFFICE OF THE
CITY CLERK

EXHIBIT A

Police Department Designated Employees

<u>Position</u>	<u>Disclosure Category</u>
Captain, Office of the Chief	18(a)-(1), 18n
Burglary/Robbery Alarm Inspector	19

EXHIBIT B

Police Department Disclosure Categories

- 18(n) massage establishments and outcall massage services
- 19(a) investments in any business entity which, at any time relevant to when a disclosure statement must be filed under this code, manufacturer, sells, leases, markets, services or installs robbery or burglary alarm systems or the principal components used in such systems.
- 19(b) any source of income, including gifts, from:
- (1) any business entity designated in subdivision (a) above; and,
 - (2) any person with an ownership interest in a business entity designated in subdivision (a) above, or who is employed by such a business entity.

Sec. 4 That Resolution No. 79-414 hereby is further amended by amending the Conflict of Interest Code for the City Engineer's office by adopting a new Exhibit A (City Engineering Department - Designated Employees) thereto to read as shown on Exhibit 2 attached hereto and incorporated herein by reference.

Sec. 5 The amendments to the Conflict of Interest Codes provided for in Secs. 1, 3 and 4 shall become effective thirty (30) days after approval by the City Council. Sec. 2 shall become effective upon passage of this resolution.

ATTEST:

MAYOR

CITY CLERK

EXHIBIT 1

1. City Manager's Office:

Designated Employee:

Senior Management Analyst
(Capitol Improvements Program)

Disclosure Categories

1, 2, 3, 4

2. City Treasurer's Office:

Designated Employee:

Associate Investment Officer

Disclosure Categories

1, 2, 3, 4

3. Personnel Department:

Designated Employees:

Supervising Worker's Compensation
Claims Representative

1, 2, 3, 5, 7, 8,
11, 12

Worker's Compensation Claims
Representative

1, 2, 3, 5, 7, 8,
11, 12

Rehabilitation Coordinator

1, 2, 3, 8, 11, 12

Safety and Training Officer

1, 2, 3, 4, 5, 6, 7,
8, 10, 11, 12

EXHIBIT A

City Engineering Department - Designated Employees

<u>Designated Employee</u>	<u>Disclosure Categories</u>
City Engineer	1, 2, 3, 4
Assistant City Engineer	1, 2, 3, 4
Deputy City Engineer	1, 2, 3, 4
Chief Electrical Engineer	6, 7, 14, 17
Supervising Civil Engineer	1, 6, 7, 14, 17
Senior Civil Engineer, Engineering	1, 6, 7, 14, 17
Associate Civil Engineer, Engineering	1, 6, 7, 14, 17
Associate Electrical Engineer	6, 7, 17
Associate Mechanical Engineer	6, 7, 17
Associate Structural Engineer	6, 7, 17
Construction Supervisor	1, 6, 7, 17
Construction Inspector	1, 6, 7, 17
Director of Buildings Inspections Division	1, 6, 7, 14, 15, 16, 17
Chief Building Inspector	1, 6, 7, 14, 15, 16, 17
Senior Civil Engineer, Building Inspections Division	1, 6, 7, 15, 16, 17
Association Civil Engineer, Building Inspections Div.	1, 6, 7, 15, 16, 17
Building Inspector I, II, III	1, 7, 14, 15, 16, 17
Chief Electrical Inspector	1, 6, 7, 14, 15, 16, 17
Electrial Inspector I, II, III	1, 7, 14, 15, 16, 17
Chief Housing Inspector	1, 6, 7, 14, 15, 16, 17
Housing Inspector I, II, III	1, 7, 14, 15, 16, 17
Chief Plumbing Inspector	1, 6, 7, 14, 15, 16, 17
Plumbing Inspector I, II, III	1, 7, 14, 15, 16, 17
Building Maintenance Superintendent	9, 17
Assistant Building Maintenance Superintendent	9, 17
Equipment Maintenance Superintendent	8, 17
Assistant Equipment Maintenance Superintendent	8, 17
Real Estate Supervisor	1, 5, 14, 17
Assistant Real Estate Supervisor	1, 5, 14, 17
Real Estate Associate	1, 5, 14, 17
Real Estate Assistant	1, 5, 14, 17
Street Superintendent	10, 17
Assistant Street Superintendent	10, 17
Traffic Engineer	1, 7, 11, 17
Assistant Traffic Engineer	1, 7, 11, 17
Assistant Parking Director	1, 7, 11, 17
Associate Civil Engineer, Traffic Engineering and Parking Division	1, 7, 11, 17
Refuse Collection Superintendent	1, 12, 17
Assistant Refuse Collection Superintendent	1, 12, 17
Water and Sewer Division Manager	1, 13, 17
Assistant Water and Sewer Division Manager	1, 13, 17
Senior Civil Engineer, Water & Sewer Division	1, 13, 17
Associate Civil Engineer, Water & Sewer Division	1, 13, 17
Plant Maintenance Superintendent	13, 17
Assistant Plant Maintenance Superintendent	13, 17
Water Treatment Plant Superintendent	13, 17
Assistant Water Treatment Plant Superintendent	13, 17
Water and Sewer Distribution Superintendent	13, 17
Assistant Water and Sewer Distribution Superintendent	13, 17
Waste Water Treatment Plant Superintendent	13, 17
Assistant Waste Water Treatment Plant Superintendent	13, 17