As directed by Shirley Concolino, City Clerk, I have posted the material listed below in the City's official posting cabinet located in the plaza between New and Historic City Hall, 915 I Street Sacramento, California.

| $\boxtimes$ | Legislative Body | Audit Committee | Meeting Date | Feb 14, 2012 | Posting Type  | Meeting Agenda |
|-------------|------------------|-----------------|--------------|--------------|---------------|----------------|
|             | Legislative Body |                 | Meeting Date |              | Posting Type  |                |
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The document(s) noted above were posted as of the date and time displayed in the signature box below.

Signature Field

Katia Ligaivių Origitally signed by Ki



# AGENDA City of Sacramento Audit Committee

MEMBERS: STEVE COHN, Chair (D-3) Chair

ANGELIQUE ASHBY (D-1) Vice Mayor

JAY SCHENIRER (D-5) Member

DARRELL FONG (D-7)
Member

**CITY STAFF:** 

Wendy Klock-Johnson Assistant City Clerk

Jorge Oseguera City Auditor

Joe Cerullo Senior Deputy City Attorney

New City Hall 915 I Street, 1st Floor – Council Chambers

February 14, 2012 @ 3:30 P.M.

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

#### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit <a href="http://sacramento.granicus.com/ViewPublisher.php?view\_id=21">http://sacramento.granicus.com/ViewPublisher.php?view\_id=21</a>.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

#### **AGENDA**

## Tuesday, February 14, 2012 @ 3:30 PM New City Hall 915 I Street, City Council Chambers

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

#### Call to Order

#### Roll Call

#### Consent Calendar (Item 1)

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

#### 1. Approval of Minutes for December 13, 2011

Location: Citywide

**Recommendation:** Approve Committee minutes. Contact: Wendy Klock-Johnson, Assistant City Clerk, City Clerk's Office, (916) 808-7509.

#### Discussion Calendar (Items 2-5)

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

#### 2. City Auditor's Quarterly Audit Activities Report

Location: Citywide

**Recommendation:** Pass a motion to accept the City Auditor's Quarterly Audit Activities Report and to forward to the City Council for final approval. Contact: Jorge Oseguera, City Auditor, City Auditor's Office (916) 808-7270

#### 3. City Auditor's Semi-Annual Recommendation Follow Up Report

Location: Citywide

**Recommendation:** Pass a motion to accept the City Auditor's Semi-Annual Recommendation Follow-Up Report and to forward to the City Council for final approval. Contact: Jorge Oseguera, City Auditor, City Auditor's Office (916) 808-7270

#### 4. City Auditor's Audit Plan for Fiscal year 2012/13

Location: Citywide

**Recommendation**: Pass a motion to accept the City Auditor's Audit Plan for Fiscal year 2012/13 and to forward to the City Council for final approval. Contact: Jorge Oseguera, City Auditor, City Auditor's Office (916) 808-7270

### 5. Assessment for Establishing a Whistleblower Hotline Location: Citywide

**Recommendation:** Pass a motion to accept the City Auditor's assessment for establishing a whistleblower hotline and forward to City Council for final approval. Contact: Jorge Oseguera, City Auditor, City Auditor's Office (916) 808-7270

#### Public Comments-Matters Not on the Agenda

Member Comments, Ideas and Questions

<u>Adjournment</u>