MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
April 3, 2007

The meeting of the City of Sacramento Civil Service Board was called to order by Chairperson Pryor in the Hearing Room of Historic City Hall, 915 I Street, Second Floor, Sacramento, CA at 1:30 p.m.

MEMBERS PRESENT:	Robillard Manders Pryor
MEMBERS ABSENT:	Thompson Lopez

MINUTES OF CIVIL SERVICE BOARD MEETING OF MARCH 20, 2007

The Board received the minutes of the March 20, 2007 meeting. Chairperson Pryor asked if the Board had any comments. Mr. Robillard moved to accept the minutes as submitted. The motion was seconded by Mr. Pryor. The motion went as follows:

Motion:	Robillard
Second:	Pryor

The roll call vote went as follows:

Ayes:	Robillard Pryor
Abstain:	Manders
Noes:	None
Absent:	Thompson Lopez

The motion to approve did not carry. The minutes of the March 20, 2007 meeting will be resubmitted for Board approval at the next meeting.

ELIGIBLE LISTS ESTABLISHED
This is an information-only item.

CONSENT CALENDAR

COMMUNITY CENTER ATTENDANT I
Revise Classification

Michele Chapman, Senior Personnel Analyst, was available to answer questions from the Board. Chairperson Pryor asked if there were any questions or comments from the Board. Ms. Manders made a motion to accept the revised classification as submitted. Mr. Robillard seconded the motion. The motion went as follows:

Motion:	Manders
Second:	Robillard

The motion carried with the following roll call vote:

Ayes:	Robillard
	Manders
	Pryor
Noes:	None
Absent:	Thompson
	Lopez

POLICE CLERK I
POLICE CLERK II
Revise Classifications

Chairperson Pryor asked if there were any questions or comments from the Board. Ms. Manders made a motion to accept the revised classification as submitted. Mr. Robillard seconded the motion. The motion went as follows:

Motion:	Manders
Second:	Robillard

The motion carried with the following roll call vote:

Ayes:	Robillard

	Manders
	Pryor
Noes:	None
Absent:	Thompson
	Lopez

HVAC SYSTEMS MECHANIC
SENIOR HVAC SYSTEMS MECHANIC
Establish Classifications

There were no questions from the Board. Ms. Manders made a motion to approve establishing these classifications. Mr. Robillard seconded the motion. The motion went as follows:

Motion:	Manders
Second:	Robillard

The motion carried with the following roll call vote:

Ayes:	Robillard
	Manders
	Pryor
Noes:	None
Absent:	Thompson
	Lopez

FORENSIC INVESTIGATOR I & II
Revise & Retitle Classifications

LEAD FORENSIC INVESTIGATOR
Establish Classification

SUPERVISING FORENSIC INVESTIGATOR
Revise & Retitle Classification

There were no questions or comments. Ms. Manders made a motion to accept the classifications as submitted to the Board. Mr. Robillard seconded the motion. The motion went as follows:

Motion: Manders
Second: Robillard

The motion carried with the following roll call vote:

Ayes: Robillard
Manders
Pryor

Noes: None

Absent: Thompson
Lopez

POLICE RECORDS SPECIALIST I & II
Revise & Retitle Classifications

POLICE RECORDS SPECIALIST III
Establish Classification

POLICE RECORDS SUPERVISOR
SENIOR POLICE RECORDS SUPERVISOR
Revise & Retitle Classification

There were no questions from the Board. Ms. Manders made a motion to approve the revision and establishment of the classifications as submitted. Mr. Robillard seconded the motion. The motion went as follows:

Motion: Manders
Second: Robillard

The motion carried with the following roll call vote:

Ayes: Robillard
Manders
Pryor

Noes: None

Absent: Thompson
Lopez

CITIZENS ADDRESSING THE BOARD ON MATTERS NOT ON THE AGENDA
None

BOARD IDEAS, QUESTIONS, AND ANNOUNCEMENTS
Chairperson Pryor requested a Board discussion on the creation and codification of a progressive discipline policy for the City. He said it would be a sort of citywide policy guidance manual for managers.

There being no further business, the meeting adjourned at 1:41 pm.

THOMAS PRYOR
Chairman

GERRIEE GIFFIN
Acting Secretary