



Measure U Community Advisory Committee Report

915 I Street, 1st Floor

Sacramento, CA 95814

www.cityofsacramento.org

File ID: 2019-01324

September 16, 2019

Consent Item 01

Title: Approval of Measure U Community Advisory Committee Meeting Minutes

Location: Citywide

Recommendation: Pass a Motion approving the Measure U Community Advisory Committee Meeting Minutes dated August 19, 2019.

Contact: Leyne Milstein, Assistant City Manager, (916) 808-8491, Daniel Sanchez, Special Projects Manager, (916) 808-8796, Office of the City Manager

Presenter: None

Attachments:

1-Description Analysis

2-August 19 Measure U Community Advisory Committee DRAFT Meeting Minutes

Description/Analysis

Issue Detail: It is best practice for the Measure U Community Advisory Committee to approve the minutes for each meeting.

Policy Considerations: Committee staff and the Office of the City Clerk must keep a permanent record of the Measure U Community Advisory Committee proceedings showing all action considered and taken, motions and records and the vote of each member regarding any matter before the Committee.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: After each Measure U Community Advisory Committee meeting, Committee staff composes the DRAFT Minutes noting the action taken by the Committee. The DRAFT Minutes are presented to the Committee for its approval as a permanent record of the meeting actions.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

MEASURE U COMMUNITY ADVISORY COMMITTEE

Flojaune Cofer, Seat E, Chair
Kimberly Williams, Seat G, Vice Chair
Elisabeth Pray, Seat A
Marjorie Dickinson, Seat B
Imani Lucas, Seat C
Dana Kivel, Seat D
Gina Lujan, Seat F
Stevante Clark, Seat H
Jessie Ryan, Seat I
Amanda Blackwood, Seat J
Cathy Creswell, Seat K
Mashal Ayobi, Seat L
Alice Perez, Seat M
Debra Oto-kent, Seat N
Dean Murakami, Seat O

Draft Minutes

Measure U Community Advisory Committee

City Hall Council Chamber
915 I Street, 1st Floor

*Published by the Office of the Clerk
(916) 808-5163*

COMMITTEE STAFF

Wendy Klock-Johnson, Assistant City Clerk
Jerry Hicks, Supervising Deputy City Attorney
Leyne Milstein, Assistant City Manager
Daniel Sanchez, Special Projects Manager

**Monday, August 19, 2019
6:00 p.m.**

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group. **Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Staff Assistant.**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting or 24 hours prior to a special meeting. The City posts meeting agendas on the City website, at City Hall as well as offsite meeting locations. **The order and estimated time for agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.**

The agenda provides a general description and staff recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. All meeting materials are also available at the meeting for public review.

Measure U Community Advisory Committee meetings are video streamed and live video streams and indexed archives of meetings are available via the internet.

Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

General Conduct for the Public Attending Measure U Committee Meetings

- Members of the public attending Measure U Community Advisory Committee meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Measure U Committee.
- Members of the public wishing to provide documents to the Measure U Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Measure U Community Advisory Committee

- Purpose of Public Comment. The City provides opportunities for the public to address the Measure U Committee as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
- Public comments should not be addressed to individual Members nor to City officials, but rather to the Measure U Community Advisory Committee as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Measure U Committee.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Measure U Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the Measure U Committee Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits. In the interest of facilitating the Measure U Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Measure U Committee during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a Measure U Committee member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Measure U Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

City of Sacramento

Measure U Community Advisory Committee

City Hall Council Chamber

915 I Street, 1st Floor

Regular Meeting DRAFT Agenda

Monday, August 19, 2019

6:00 p.m.

All items listed are heard and acted upon by the Sacramento Measure U Community Advisory Committee unless otherwise noted.

Open Session – 6:00 p.m.

Regular session called to order by Chair Cofer at 6:01p.m. on Monday August 19, 2019 at the Sacramento City Hall Council Chambers.

Members Present: Flojaune Cofer, Kimberly Williams, Elisabeth Pray, Marjorie Dickinson, Imani Lucas, Dana Kivel, Gina Lujan, Cathy Creswell, Debra Oto-Kent, Jessie Ryan, Dean Murakami, Amanda Blackwood, Alice Perez

Members Absent: Stevante Clark, Cathy Crestwell

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Approval of Measure U Community Advisory Committee Meeting Minutes

File ID: 2019-01188

Location: Citywide

Action: Moved/Seconded: Member Ryan/Dickinson

Yes: Flojaune Cofer, Kimberly Williams, Elisabeth Pray, Marjorie Dickinson, Imani Lucas, Dana Kivel, Gina Lujan, Cathy Creswell, Debra Oto-Kent, Jessie Ryan, Dean Murakami, Amanda Blackwood

Absent: Stevante Clark, Cathy Crestwell

Abstain: Alice Perez

A motion **passed** to adopt the Consent items in one motion except as indicated in each item.

Contact: Leyne Milstein, Assistant City Manager, (916) 808-8491, Daniel Sanchez, Special Projects Manager, (916) 808-8796, Office of the City Manager

Discussion Calendar

Discussion calendar items include an oral presentation including those recommending "receive and file".

2. Formation of Measure U Community Advisory Committee Ad Hoc Committees

File ID: 2019-01190

Location: Citywide

Action: Moved/Seconded: Kivel/Pray

Yes: Flojaune Cofer, Kimberly Williams, Elisabeth Pray, Marjorie Dickinson, Imani Lucas, Dana Kivel, Gina Lujan, Cathy Creswell, Debra Oto-Kent, Jessie Ryan, Dean Murakami, Amanda Blackwood

Absent: Stevante Clark, Cathy Crestwell

A motion **passed** to add Members A. Perez, A Blackwood to the Criteria committee.

Contact: Leyne Milstein, Assistant City Manager, (916) 808-8491, Daniel Sanchez, Special Projects Manager, (916) 808-8796, Office of the City Manager

3. Measure U Community Advisory Committee Agenda Log

File ID: 2019-01198

Location: Citywide

Action: Receive and file.

Contact: Leyne Milstein, Assistant City Manager, (916) 808-8491, Daniel Sanchez, Special Projects Manager, (916) 808-8796, Office of the City Manager

Ad Hoc Committee Updates

Action: Receive and file.

The following are brief reports from the chairperson on Ad Hoc Committee activities.

- Annual Report Ad Hoc Committee
- Establishing Priorities Ad Hoc Committee
- Criteria for Reviewing Projects Ad Hoc Committee
- Outreach and External Communications Ad Hoc Committee
- Finance Ad Hoc Committee

Measure U Community Advisory Committee Members Report on Investment Committee

Action: Receive and file.

City Manager's Office Report to the Measure U Community Advisory Committee

Public Comments – Matters Not on the Agenda

Committee Comments-Ideas and Questions

Adjournment

7:17pm