

**ACTIVE TRANSPORTATION COMMISSION**

**Ali Doerr Westbrook** (Chair)  
**Curtis Paullins** (Vice Chair)  
**Ron Brasel**  
**Manuel Buenrostro**  
**Rachel Carpenter**  
**Melissa Granville**  
**Melissa Harris**  
**Nicolas Heidorn**  
**Tamiko Heim Jim Houpt**  
**Jeanie Ward-Waller**

**COMMISSION STAFF**

Kurt Wendlenner, Senior Deputy City Attorney  
Jennifer Donlon Wyant, Transportation Planning  
Manager



# Minutes

## Active Transportation Commission

### Teleconference Meeting Only

City Hall Complex  
915 I Street  
Sacramento, CA 95814  
*Published by the Office of the City Clerk  
(916) 808-7200*



Español | 中文 | Tagalog | Tiếng Việt | Hmoob | Русский

**Thursday, October 20, 2022**

**6:00 p.m.**

### NOTICE TO THE PUBLIC

In compliance with AB361 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic, adopted by the City of Sacramento City Council, City Council and other public meetings are currently **Teleconference Meetings Only** to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus.

**Join this meeting via Zoom:**

<https://cityofsacramento-org.zoom.us/j/95847881874?pwd=MEMrZ25pQnV1UjB6K1ZTbk5UXgvZz09>

**Webinar ID:** 958 4788 1874 **Passcode:** 781435

**Dial in via telephone:** 888 788 0099 (Toll Free) – **Meeting ID:** 958 4788 1874 # #

**Address the Legislative Body via Zoom:**

1. **LOCATE** the meeting agenda and Zoom link on the City’s Upcoming Meetings website at <https://meetings.cityofsacramento.org> for the meeting you wish to make public comment.
2. **LOGIN** to the meeting by either clicking on the Zoom webinar link on the meeting’s agenda or dialing the Zoom phone number and entering the webinar ID.
3. **“RAISE YOUR HAND”** to provide public comment when the presiding officer confirms the public comment speaking period for your desired item.
  - **Online:** If you are online, click on “raise hand” on the bottom of your screen.
  - **Mobile App:** In the mobile app, you can raise your hand by tapping the "Raise Hand" option in the "More" tab.
  - **Telephone:** If you are calling in via telephone, to raise your hand, dial \*9 (star-nine). Then to unmute or mute, dial \*6 (star-six). Speakers will be called on by the last four digits of their phone number.



**Submit Written Comments Electronically:** Written comments received are distributed to members, filed in the record, and will not be read aloud. Members of the public are encouraged to submit public comments electronically via **eComment** through the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org>.

**View Agendas and Staff Reports Online:** The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received.

**Watch the Legislative Body Online:** Live video streams and indexed archives of meetings are available via the City's Upcoming Meetings / Archived Meetings website at <https://meetings.cityofsacramento.org>.

*City Code section 4.04.020(A)* requires the agenda of each regular or adjourned regular meeting of a city legislative body (as defined in *Government Code section 54952*) be posted at least 120 hours prior or 24 hours prior to a special meeting in a location that is freely accessible to members of the public as required by the Ralph M. Brown Act *Government Code 54950 (The Brown Act)* including a brief description of each item to be transacted or discussed.

The City posts meeting agendas on the City website, at City Hall as well as offsite meeting locations. **The order and estimated time for agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.**

If you require **special assistance** to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

**Public Comment.** The City provides opportunities for the public to address the legislative body as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the legislative body as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the legislative body.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Members and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

**Speaker Time Limits.** In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have three minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of nine (9) minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time. Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

**City of Sacramento**  
**Active Transportation Commission**

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City Hall Complex, 915 I Street, Sacramento, CA 95814  
Council Chamber, 1st Floor  
**Teleconference Meeting Only**

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**Regular Meeting Minutes**

**Thursday, October 20, 2022**

**6:00 PM**

*All items listed are heard and acted upon by the Active Transportation Commission unless otherwise noted.*

Join this meeting via Zoom:

[https://cityofsacramento-org.zoom.us/j/95847881874?](https://cityofsacramento-org.zoom.us/j/95847881874?pwd=MEMrZ25pQnV1UjB6K1ZTbkk5UXgvZz09)

pwd=MEMrZ25pQnV1UjB6K1ZTbkk5UXgvZz09

Webinar ID: 958 4788 1874 Passcode: 781435

Dial in via telephone: 877-853-5247 (Toll Free) – Meeting ID: 958 4788 1874 # #

**Open Session**

Regular meeting called to order by Chair Doerr Westbrook at 6:00 p.m. Thursday, October 20, 2022.

**Commissioners Present:** Ron Brasel, Manuel Buenrostro, Tamiko Heim, Nicolas Heidorn, Jim Houpt, Jeanie Ward-Waller (at 6:02 pm.), Vice Chair Curtis Paullins, and Chair Ali Doerr Westbrook.

**Commissioners Absent:** Rachel Carpenter, Melissa Granville, and Melissa Harris.

**Consent Calendar**

*All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.*

**Action:** Moved/Seconded: Commissioner Houpt / Commissioner Heim.

**Yes:** Commissioners Brasel, Buenrostro, Heim, Houpt, Vice Chair Paullins, and Chair Doerr Westbrook.

**Abstain:** Commissioner Heidorn and Ward-Waller.

**Absent:** Commissioners Carpenter, Granville, and Harris.

**Passed a Motion** approving the Consent Calendar.

**1. Approval of Active Transportation Commission Meeting Minutes**

File ID: 2022-00382

**Location:** Citywide**Action:** Passed a **Motion** approving the Active Transportation Commission Meeting DRAFT Minutes dated August 18, 2022.**Contact:** Hang Tran, Administrative Analyst, (916) 808-7171, httran@cityofsacramento.org; Alexis B. Allen, Deputy City Clerk, (916) 808-5928, aballen@cityofsacramento.org, Office of the City Clerk**2. Active Transportation Commission Log**

File ID: 2022-01614

**Location:** Citywide**Action:** Passed a **Motion** adopting the Active Transportation Commission Log.**Contact:** Jennifer Donlon Wyant, Transportation Planning Manager, (916) 808-5913, jdonlonwyant@cityofsacramento.org, Public Works Department**Discussion Calendar****3. Commission Staff Report [Oral Report]**

File ID: 2022-01615

**Location:** Citywide**Action:** Received and filed.**Contact:** Jennifer Donlon Wyant, City of Sacramento, Transportation Planning Manager, (916) 808-5913, jdonlonwyant@cityofsacramento.org, City Public Works Department, Transportation Division**4. South Sacramento Parkway Trail West Update**

File ID: 2022-01819

**Location:** Districts 7 and 8**Action:** Reviewed and filed.**Contact:** Amber Castle-Keane, City of Sacramento, Senior Engineer, acastle-keane@cityofsacramento.org, Department of Public Works, Civil Design Section**5. Speed Management Programs**

File ID: 2022-01830

**Location:** Citywide

Members of the public provided comments.

**Action:** Reviewed and commented.**Contact:** Megan Carter, Supervising Engineer, mcarter@cityofsacramento.org, Department of Public Works, Transportation Division

**6. Freeport Boulevard Transportation Plan Public Draft Concept Review**

File ID: 2022-01821

**Location:** Council Districts 5 & 7**Action:** Reviewed and commented.**Contact:** Leslie Mancebo, Senior Transportation Planner, (916) -808-5581, lmancebo@cityofsacramento.org, Department of Public Works, Transportation Division**7. Northgate Boulevard Transportation Plan Public Draft Concept Review**

File ID: 2022-01811

**Location:** Council District 3**Action:** Reviewed and commented.**Contact:** Leslie Mancebo, Senior Transportation Planner, (916) -808-5581, lmancebo@cityofsacramento.org, Department of Public Works, Transportation Division**Commissioner Comments – Ideas and Questions**

Commissioners provided comments.

**Public Comments-Matters Not on the Agenda**

None.

**Adjourned** – 8:35 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of October 20, 2022, as approved by the Active Transportation Commission.

*Hang Tran*[Hang Tran \(Nov 21, 2022 16:49 PST\)](#)

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Hang Tran, Administrative Analyst