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NEIGHBORHOOD SERVICES  
DEPARTMENT

April 4, 1997

CITY OF SACRAMENTO  
CALIFORNIA

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Law and Legislation Committee  
Sacramento, California

Honorable Members In Session:

**SUBJECT:** UTILIZATION OF REVENUES FROM GRANTING REVOCABLE  
PERMITS FOR TELECOMMUNICATIONS FACILITIES

**LOCATION:** City-Wide

**RECOMMENDATION:**

It is recommended that the Law and Legislation Committee forward the attached resolution to the full City Council for approval.

**CONTACT:** Alan Boyd, Superintendent, Office of Human Services, 277-6077

**FOR LAW AND LEGISLATION COMMITTEE MEETING OF:** April 15, 1997

**SUMMARY**

This report provides information on the utilization of revenues from revocable permits for telecommunication facilities and recommends a policy and procedure for the utilization of these funds.

**BACKGROUND**

Until recently, revenues received from the granting of revocable permits for telecommunication facilities have been deposited to the credit of the operating budget of the Department or Division (primarily Utilities and Parking) on whose facility the telecommunication installation was placed. The Department utilized these revenues for projects related to the function of that Department or to generally offset operating costs of the Department. With some of the more recent permits, the revenues have been designated for new projects or programs of the Department or Division or to specific usages not necessarily connected to the function of that Department. Unfortunately, City Council action was not taken to designate the revenues for the specific purpose; and, as result, the funds were used to offset general operating costs of the affected Department in the general geographical area near the telecommunication facility.

The policy and procedure as identified on Attachment A provides for a process and procedure for utilization of the revenues including the designation of revenues for a specific project, facility, or program. The policy provides for designating, in the resolution authorizing the revocable permit, how the revenues are to be used for a specifically designated purpose. The funds will be held in reserve. Absence such a designation, the revenues will be used to offset the ongoing operational costs of the Department. During the negotiation process for the permit, staff will identify whether there is a need to designate the revenues for a specific purpose.

**FINANCIAL CONSIDERATIONS**

The recommended policy and procedure provides direction to staff in the utilization of the revenues and the authority to designate the revenues for a specific usage and not for general operating purposes.

**ENVIRONMENTAL CONSIDERATIONS**

Not applicable.

**POLICY CONSIDERATIONS**

These policies provide a mechanism for enhancing neighborhood improvements and development without impacting the general fund and also provides a mitigation factor for the neighborhoods affected by the placement of telecommunication facilities.

**MBE/WBE EFFORTS:**

City guidelines will be used as applicable for each project.

Respectfully submitted,

*Lira Lee-Vogt*  
for Gary L. Little  
Director, Area 2

**RECOMMENDATION APPROVED:**

*Betty Masuoka*

Betty Masuoka  
Deputy City Manager

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

## RESOLUTION APPROVING POLICIES AND PROCEDURES FOR UTILIZATION OF REVENUES FROM GRANTING OF REVOCABLE PERMITS FOR TELECOMMUNICATIONS FACILITIES

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

The policies and procedures for the utilization of revenues for the granting of revocable permits for telecommunications facilities shall be as follows:

1. All rent proceeds received for the granting of a revocable permit for a telecommunications facility shall be deposited in an operating revenue account of the Department responsible for the City property/facility for which a permit has been granted.
2. In the resolution authorizing execution of the revocable permit agreement, a specific project/program may be designated for utilization of the revenues and funds will be appropriated and held in reserve for such usage.
3. Unless such a specific project/program designation is identified, the revenues shall be used to support the on-going operations of the Department responsible for the City property/facility for which a permit has been granted.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_ **3**

DATE ADOPTED: \_\_\_\_\_

**POLICIES AND PROCEDURES FOR THE  
UTILIZATION OF REVENUES FROM GRANTING  
REVOCABLE PERMITS FOR  
TELECOMMUNICATIONS FACILITIES**

1. All rent proceeds received for the granting of a revocable permit for a telecommunications facility shall be deposited in an operating revenue account of the Department responsible for the City property/facility for which a permit has been granted.
2. In the resolution authorizing execution of the revocable permit agreement, a specific project/program may be designated for utilization of the revenues, and funds will be appropriated and held in reserve for such usage.
3. Unless such a specific project/program designation is identified, the revenues shall be used to support the ongoing operations of the Department responsible for the City property/facility for which a permit has been granted.