# REPORT TO
## Personnel and Public Employees Committee
## City of Sacramento

**915 I Street, Sacramento, CA 95814-2604**
**www. CityofSacramento.org**

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**Consent Report**
**May 15, 2012**

**Honorable Chair and Members of**
**The Personnel and Public Employees Committee**

**Title: Approval of Personnel and Public Employees Committee Minutes**

**Location/Council District:** (Citywide)

**Recommendation:** Approve the Committee's meeting minutes of February 21, 2012

**Contact:** Stephanie Mizuno, Assistant City Clerk, (916) 808-8093
**Presenters:** None
**Department:** City Clerk's Office
**Division:** N/A
**Organization No:** 04001011

**Description/Analysis**

**Issue:** Approve the minutes to confirm the action of the meeting for the official record.

**Considerations:** None

**Rational for Recommendation:** Approving the minutes confirms the action of the meeting.

Approved by: S. Mizuno
Stephanie Mizuno,
Assistant City Clerk

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# DRAFT MINUTES
# City of Sacramento
# Personnel and Public Employees Committee

**MEMBERS:**

**ANGELIQUE ASHBY, Chair (D-1)**

**ROBERT KING FONG (D-4)**
*Member*

**KEVIN MCCARTY (D-6)**
*Member*

**BONNIE PANNELL (D-8)**
*Member*

**CITY STAFF:**

*Michelle Kille*
*Director of Public Policy D-1*

*Stephanie Mizuno*
*Assistant City Clerk*

*Katia Ligaiviu*
*Deputy City Clerk*

*Jerry Hicks*
*Sr. Deputy City Attorney*

*New City Hall*
*915 I Street, 1st Floor – Council Chambers*

***February 21, 2012 – 1:30 P.M.***

*The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.*

## NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists**: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950* (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

## February 21, 2012

***New City Hall***
***915 I Street – First Floor, Council Chambers***

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

**Call to Order – 1:30 p.m.**

Regular session called to order by Chair Ashby at 1:34 p.m. on Tuesday, February 21, 2012 at the Sacramento City Hall Council Chamber.

**Roll Call -** Present: Robert King Fong, Kevin McCarty, Bonnie Pannell and Angelique Ashby

**Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

**1. Approval of Minutes for February 07, 2012.**
**Location:** (Citywide)

Recommendation: Approve Committee minutes for February 07, 2012.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member McCarty / Pannell
**Yes:** Members R. Fong, McCarty, Pannell and Ashby
**Absent:** None
**No:** None

Motion **passed** unanimously to approve the February 7, 2012 minutes.

**2. Selection of Vice-Chair for 2012.**
**Location:** (Citywide)

Recommendation: Select Vice-Chair for 2012.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Ashby / R. Fong
**Yes:** Members R. Fong, McCarty, Pannell and Ashby
**Absent:** None
**No:** None

Motion **passed** unanimously to select Bonnie Pannell as vice-chair for 2012.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

**3. Review of Applications and Conduct Interviews for Ann Land/Bertha Henschel Memorial Fund Commission**
**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Gudrun Snyder, Administrative Technician, (916) 808-7982, Parks & Recreation Department.

**Action:** Conducted interviews and continued to next meeting for consideration.

**4. Review of Applications for City Planning Commission.**
**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; David Kwong, Planning Director, (916) 808-2691, Community Development Department.

**Action:** Moved/Seconded: Member R. Fong / McCarty
**Yes:** Members R. Fong, McCarty and Pannell
**Absent:** None
**No:** Ashby

Motion **passed** to nominate Alan LoFaso to one (1) seat in Category C (at-large member nominated by the Personnel and Public Employees Committee).

## Public Comments- Matters Not on the Agenda

**5. None.**

## Member Comments, Ideas and Questions

**6. None.**

## Adjourned at 1:57 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 21, 2012 meeting as approved by the Personnel and Public Employees Committee.

_____
Stephanie Mizuno
Assistant City Clerk