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DEPARTMENT OF  
PUBLIC WORKS

ENGINEERING DIVISION

THOMAS M. FINLEY  
ENGINEERING DIVISION MANAGER

CITY OF SACRAMENTO  
CALIFORNIA

927 TENTH STREET  
ROOM 200  
SACRAMENTO, CA  
95814-2705

916-449-8220

CONSTRUCTION SECTION  
640 BERKUT DRIVE  
SUITE B  
SACRAMENTO, CA  
95814-0131

916-449-5282

August 8, 1989

Budget and Finance Committee  
Sacramento, California

Honorable Members In Session:

SUBJECT: Drainage Ditch Access Ramps 1989/90 Project (PN:XXXX)- Fund  
Transfer

SUMMARY

Multiple projects to improve existing drainage ditches are to be funded from the Ditch Invert Paving and Ramp Construction program (PN:WC01). To provide accurate design and construction costs, it is recommended that each project, as it is identified, be assigned an individual project number and be funded from the program. This report recommends that the Drainage Ditch Access Ramps 89/90 project be established and funded for project design.

BACKGROUND

The 1989/90 Capital Improvement Program includes funding for Ditch Invert Paving and Ramp Construction program (PN:WC01). This is the second year of a multi-year program to improve the accessibility and maintainability of existing drainage ditches throughout the City.

Several projects will be funded from this program. To provide accurate cost accounting for each project, it is proposed that an individual project number be established for each project as it is identified. This report recommends establishment of the Drainage Ditch Access Ramps 1989/90 project and appropriating design funds from the current Ditch Invert Paving and Ramp Construction program (WC01).

There will be no change in the current program scope, schedule or cost as this action is taken for accounting purposes only.

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Budget and Finance Committee  
Drainage Ditch Access Ramps 1989/90 Project (PN:XXXX)  
August 8, 1989  
Page 2

**FINANCIAL DATA**

Drainage funds (Fund 425) in the amount of \$408,000 were approved for the Ditch Invert Paving and Ramp Construction program (PN:WC01). As of July 27, 1989, the project has a balance of \$216,611. It is recommended that \$50,000 be appropriated to the Drainage Ditch Access Ramps 1989/90 project for project design. Additional funds for project construction will be appropriated upon receipt of bids.

**POLICY CONSIDERATION**

None.

**MBE/WBE EFFORTS**

Not applicable.

**RECOMMENDATION**

It is recommended that the Budget and Finance Committee approve this fund transfer and forward this report to the full Council for its approval.

Respectfully submitted,

*Thomas M. Finley*  
for THOMAS M. FINLEY  
Engineering Division Manager

Recommendation Approved:

*Jack R. Crist*  
for JACK R. CRIST  
Deputy City Manager

Approved:

*Melvin H. Johnson*  
MELVIN H. JOHNSON  
Director of Public Works

**CONTACT PERSON:**

Randy Witt, Senior Engineer  
Phone: (916) 449-2035

August 8, 1989  
All Council Districts

RW:vr  
ED3-14.E  
07.2589.3

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

APPROVAL OF FUND TRANSFER AND  
PROJECT ESTABLISHMENT FOR THE  
DRAINAGE DITCH ACCESS RAMPS 1989/90 PROJECT  
(PN:XXXX)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the 1989/90 Capital Improvement Program is amended to include the "Drainage Ditch Access Ramps 1989/90" project.
2. That the 1989/90 Capital Improvement Program is further amended by transferring \$50,000 from the Ditch Invert Paving and Ramp Construction program (PN:WC01, Fund 425) to the Drainage Contingency Reserve as follows:

<u>From</u>	<u>To</u>
425-500-WC01-4820	425-710-7012-4999

3. That the Capital Improvement Program is further amended by appropriating \$50,000 to the Drainage Ditch Access Ramps 1989/90 project (PN:XXXX) from the Drainage Contingency Reserve as follows:

Consultant (425-500-XXXX-4802)	\$10,000
Direct Labor (425-500-XXXX-4880)	10,000
Benefits (425-500-XXXX-4881)	5,000
Indirect (425-500-XXXX-4831)	14,000
Blueprint and photo (425-500-XXXX-4214)	1,000
Contingencies (425-500-XXXX-4414)	<u>10,000</u>
TOTAL	<u>\$50,000</u>

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

ED3-14.E  
07.2589.3

FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_



**SACRAMENTO  
HOUSING AND REDEVELOPMENT  
AGENCY**



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August 8, 1989

Budget and Finance Committee  
of the City Council  
Sacramento, CA

Honorable Members in Session:

SUBJECT: Authorization to Enter into an Individual Project Agreement Between the City of Sacramento and the Redevelopment Agency for the Design of Improvements to Complete Phase III of the Old Sacramento Riverfront

SUMMARY

The attached report is submitted to you for review and recommendation prior to consideration by the Redevelopment Agency and City Council of the City of Sacramento.

RECOMMENDATION

The staff recommends approval of the attached resolution approving the agreement.

Respectfully submitted,

ROBERT E. SMITH  
Executive Director

TRANSMITTAL TO COMMITTEE:

for.

JACK R. CRIST  
Deputy City Manager

Attachment



**SACRAMENTO  
HOUSING AND REDEVELOPMENT  
AGENCY**



August 15, 1989

Redevelopment Agency and  
City Council of the  
City of Sacramento  
Sacramento, CA

Honorable Members in Session:

**SUBJECT:** Authorization to Enter into an Individual Project Agreement Between the City of Sacramento and the Redevelopment Agency for the Design of Improvements to Complete Phase III of the Old Sacramento Riverfront

**SUMMARY:**

Adoption of the attached Resolution will authorize the City Manager and the Acting Executive Director to execute an Individual Project Agreement (I.P.A.) in the amount of \$28,000 for the design of improvements to complete Phase III of the Old Sacramento Riverfront.

**BACKGROUND:**

In 1984, the City and the Agency entered into a Memorandum of Understanding (M.O.U.) relating to the execution of Individual Project agreements (I.P.A.) for physical improvements by and between the City and the Agency. Consistent with the intent of the M.O.U. adoption of the attached Resolutions will authorize the City Manager and the Acting Executive Director to execute an I.P.A. in the amount of \$28,000 for the design of improvements to complete Phase III of the Old Sacramento Riverfront. A copy of the I.P.A. is attached as Exhibit A. The scope of the services is limited to subsoils investigation and preparation of design and construction documents ready for bid for the construction of improvements to complete the last section of the wharf and boardwalk area which served as the corporation yard for the restoration of the Delta King Riverboat. The Lease Agreement

# SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY 6

between the Delta King Riverboat and the City designates this area as the service access area for the Delta King and requires the completion of the subject Phase III improvements upon completion of the Delta King. The Delta King is now open and is in the process of vacating the corporation area. Authorization to execute the attached I.P.A. will facilitate completion of the design of the improvements. Authorization to proceed with bidding, award, and construction of the improvements will be by separate action when project cost and funding has been determined.

## FINANCIAL:

The Funding for the \$28,000 I.P.A. now exists in the Old Sacramento Waterfront Construction Budget, Cost Center B00494, as adopted in the 1989 Downtown Development Capitol Improvement Budget.

Funding for the construction of the improvements to be designed under the I.P.A. will come in part from proceeds from the Sale of the Central Pacific Railroad (CPRR) Freight Depot to the State of California with the balance to be reimbursed or made up from proceeds from the Agency's proposed 1990 bond sale.

## POLICY IMPLICATIONS:

The actions proposed are consistent with previously adopted policy. No change in policy or new policy will result from the adoption of the attached Resolutions.

## ENVIRONMENTAL REVIEW:

Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(3) and Section 15306 Class 6, actions approved by the adoption of the attached resolutions do not require environmental review. The project has previously been reviewed and approved as a portion of the ongoing Old Sacramento Riverfront Restoration Project. However, as a part of the Scope of Services, a subsoils investigation will be conducted to determine the existence of any toxic substance. Should it be discovered that toxic substances exist, mitigation measures and probable cost will be addressed in a subsequent report pertaining to the bidding, award, and construction of the project improvements.

# SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

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## MBE/WBE:

The services to be performed under the I.P.A. shall be conducted and provided by the City's Facility Development and Management Division which as a City Division follows City MBE/WBE Policy.

## VOTE AND RECOMMENDATION OF COMMISSION:

At its meeting of August 7, 1989, the Sacramento Housing and Redevelopment Commission adopted a motion recommending approval of the attached Resolution. The votes were as follows:

AYES:

NOES:


ABSENT:

## RECOMMENDATION:

It is the staff's recommendation that the attached resolutions be adopted which will:

1. Authorize the City Manager to execute an I.P.A. in the amount of \$28,000 with the Redevelopment Agency related to the design and preparation of construction documents for the completion of Old Sacramento Riverfront Phase III improvements.
2. Authorize the Acting Executive Director to execute an I.P.A. in the amount of \$28,000 with the City related to the design and preparation of construction documents for the completion of Old Sacramento Riverfront Phase III improvements.

Respectfully Submitted,

  
ANDREW J. PLESCIA  
Acting Executive Director

TRANSMITTAL TO COUNCIL:

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WALTER J. SLIPE  
City Manager

Contact Person: Theodore R. Leonard, 440-1320  
3200WPP:267



Administrative Costs	
Consultant Costs	<u>\$28,000.00</u>
R/W Costs	
Construction Costs	
Construction Engineering Costs	
Equipment Costs	
Contingencies	
TOTAL	<u>-----\$28,000.00-----</u>

5. City will submit partial payment requests on a monthly basis for payment hereunder for the actual reasonable costs incurred by City to accomplish the improvements set forth hereunder. Agency agrees to pay such progress payments in such amounts as City requests upon review of Partial Payment Request, Contractor Break-down, Monthly Project Progress Report, and Schedule for Agency-owned Projects (Exhibit "D"). For City-owned projects, the Agency will receive and review only the Partial Payment Request. Agency reserves the right to terminate this Agreement forthwith if, upon the presentation of a progress payment request, it reasonably appears in the sole discretion of Agency, that the work specified in Exhibit "B" cannot be fully accomplished and brought to completion for the total amount of compensation set forth in Paragraph 1 above.

6. If Agency should terminate this Agreement as provided in Paragraph 5 above, Agency agrees to reimburse City for all of its actual reasonably incurred expenses related thereto prior to the termination.

7. As to improvements located upon City-owned land, City shall have the right to execute such change orders affecting the work as seen in its discretion reasonable and appropriate. However, as to improvements undertaken upon Agency-owned land, Agency shall approve all such change orders except those which, in the judgement of the City Engineer, are necessary to prevent interruption of the work which would result in a substantial increase in cost to the Agency, or necessary to protect the work or equipment or materials to be used in the work or human safety from substantial and immediate danger of injury, or necessary to protect, where damage or injury has occurred, the work or equipment or materials to be used in the work or human safety from further or additional damage or injury or deterioration thereto. City shall have the right to expend funds from one of the line item categories set forth in Paragraph 4 above for the purpose specified in another of said categories upon the exhaustion of funds for the latter category, provided that City reasonably believes that all of the specified improvements can be accomplished and brought to completion for the total sum set forth in Paragraph 1 above. Further, City shall notify Agency immediately upon its determination that it is not reasonably probable that the

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specified improvements can be accomplished and brought to completion for the total sum set forth in Paragraph 1 above. Upon such notification by City as set forth in Paragraph 5 above, or upon such determination by Agency as set forth in Paragraph 7 above, Agency shall at its option either (i) terminate the Contract forthwith and pay City its reasonable actual expenditures expended to the date of termination, or (ii) obtain an increased appropriation of funds and amend this Agreement with City to so provide.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

By \_\_\_\_\_  
Executive Director

APPROVED AS TO FORM:

*[Signature]*  
General Counsel

CITY OF SACRAMENTO

APPROVED:

By \_\_\_\_\_  
City Manager

*[Signature]*  
Finance Department

ATTEST:

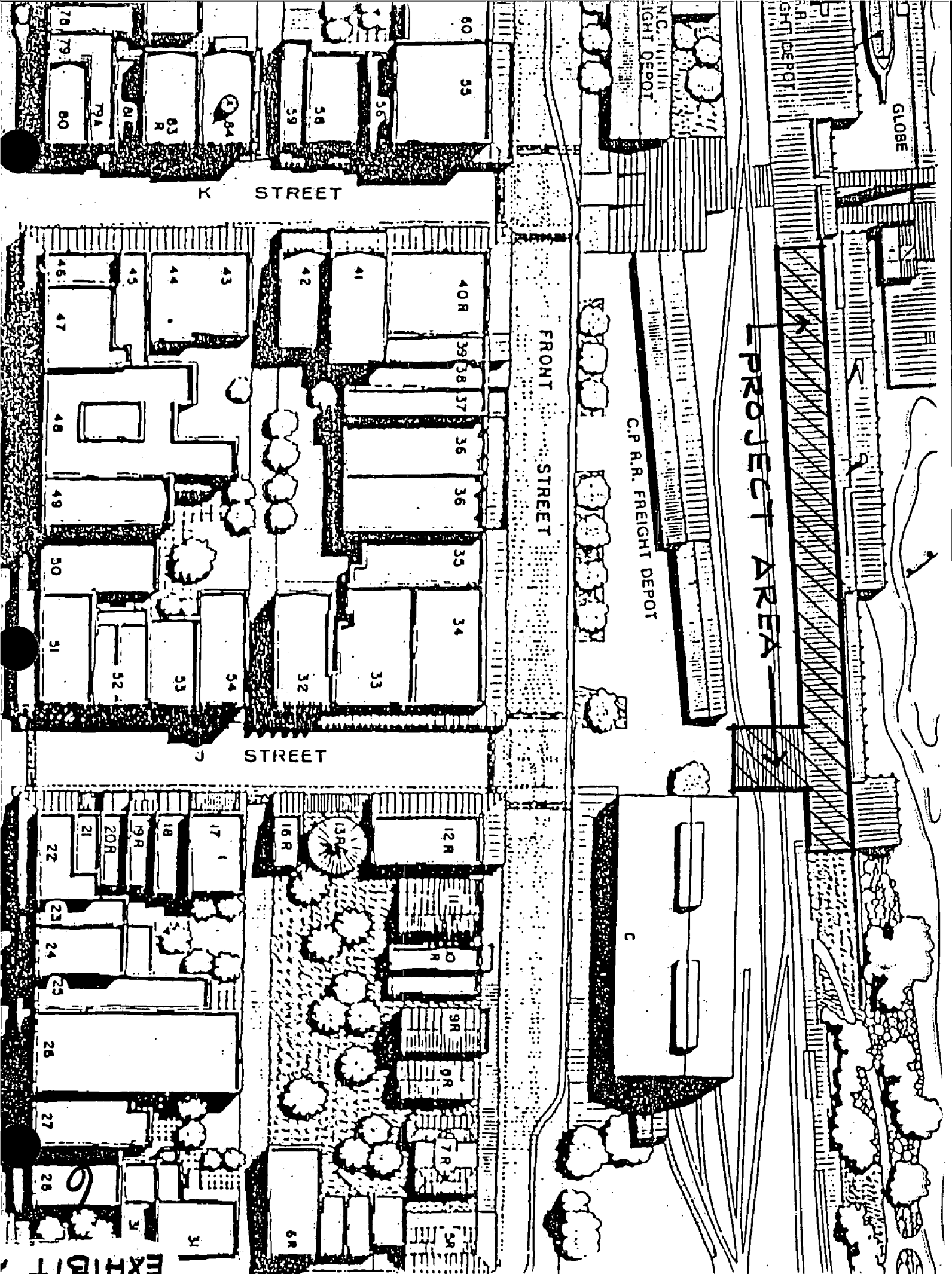
Cost Code B00494

\_\_\_\_\_  
City Clerk

Organization No. 6300

Account 4226

\_\_\_\_\_  
Organization Approval



THE INDIVIDUAL PROJECT AGREEMENT

I. Location of Project:

That area generally bounded by the Old Sacramento State Riverfront Park and the north line of "J" Street on the north, the Railroad right of way on the east, the north line of "K" Street on the south and the Old Sacramento riverfront wharf structure and flood wall on the west, as shown upon the attached project location map. (Exhibit A).

II. Scope of Services and Description of Improvements:

A. Scope of Services:

1. Conduct sub-soils investigation to determine soil bearing capacity and the existence of any toxic substances. Based upon findings, report and make recommendations to Agency for the appropriate use of the information and recommend measures and provide estimate of probable cost necessary for compliance with applicable regulations, codes, ordinances, and laws governing the project area and proposed improvements.
2. Prepare design and construction documents adequate for advertising for bids for construction of improvements for the completion of the timber boardwalk and service access area (project area) in a manner consistent in appearance, use, and design as that constructed as a part of Phase I and Phase II of the Old Sacramento riverfront wharf and boardwalk improvements. Provide estimate of probable construction cost including city construction management services.

A preliminary cost estimate for the below listed improvements projected a probable project cost of \$440,000. The design shall reflect this cost to the extent that the required improvements can be accomplished within this amount. Based upon this consideration, make recommendations to Agency for any change in the scope of the project.

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B. Description of Improvements:

The improvements to be designed shall include:

1. Road bed to support service and delivery trucks and City Fire Department's equipment and it's special needs.
2. Heavy timber boardwalk surfacing.
3. Railroad grade crossing at "J" Street.
4. Timber bollard pedestrian way or area deliniation.
5. An access ramp satisfying handicapped access requirements to the "J" Street wharf area.
6. A transition between the timber boardwalk area and the pedestrian and bicycle path at the Riverfront Park area north of "J" Street.
7. A simulated railroad spur track and switch between the excursion train right of way and the existing simulated side track at wharf.
8. Fixed and/or removable timber bollards for control of vehicular access.
9. Necessary area electrical lighting and other utilities to serve the project area and/or complete the Old Sacramento riverfront wharf and boardwalk.
10. Necessary and appropriate signage designating location, type of installation and type and purpose of signage.

C. Method of Reimbursement:

Agency shall reimburse City for actual eligible costs incurred upon presentation of an invoice and appropriate documentation. Invoices must be sent to, reviewed and signed prior to payment by:

Ted Leonard, Agency Architect and Old Sacramento  
Project Manager

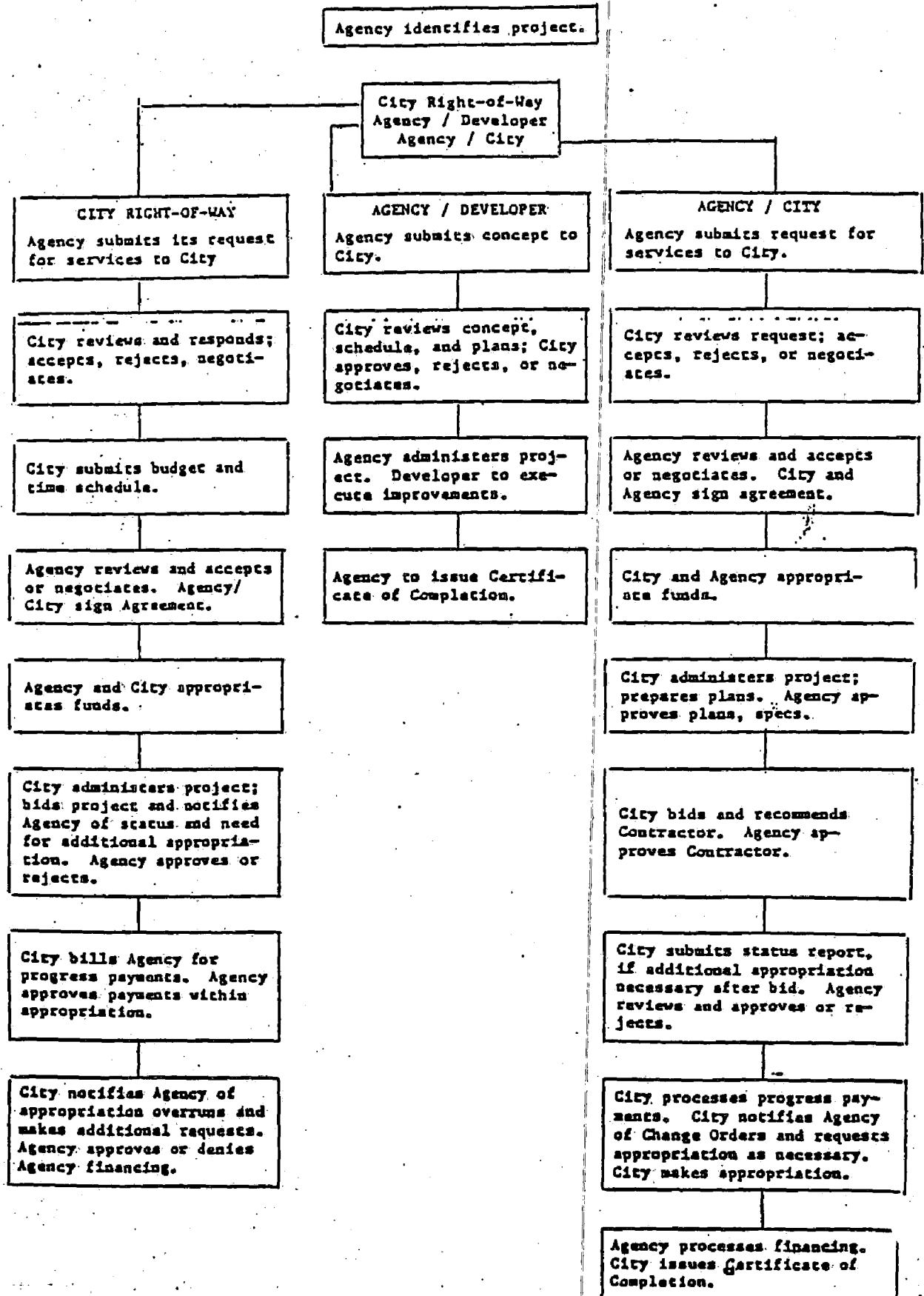
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D. Schedule of Performance:

A schedule for the performance of services will be established which will allow adequate time for reviews, approval of plans, bidding, award of the contract for construction, and completion of construction of the improvements by May, 1990.

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FLOW CHART



7/11/52, 1000 1/2 1/2 1/2

(To be filled by) Department of Engineering City Hall San Francisco, California 95014	CONTRACT NUMBER & DATES	COUNCIL CONTRACT NO.	CHANGE ORDER NO.
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QUANTITY	DESCRIPTION	UNIT	EXTENSION
			Original Contract
			Total Cert. to Date
			BALANCE DUE ON CONTRACT
			Amount Work Completed
			LESS 10%

TO BE COMPLETED BY RECEIVING DEPT. AND FORWARDED TO ACCOUNTING DIVISION

CERTIFICATION IS HEREBY MADE THAT ARTICLES OR SERVICES WERE RECEIVED IN QUANTITY AS INDICATED HEREIN AND IN QUALITY ACCORDING TO SPECIFICATIONS.

DEPARTMENTS ARE REQUESTED TO INDICATE ANY DISCREPANCIES PERTAINING TO THIS ORDER OR EXPLANATION COLUMN AND FORWARD TO PURCHASING AGENT.

DATE RECEIVED \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

DEPT. HEAD \_\_\_\_\_

City Manager \_\_\_\_\_

Sub Total \_\_\_\_\_

Previously Certified \_\_\_\_\_

AMOUNT THIS CERTIFICATE \_\_\_\_\_

VENUE'S NAME AS SHOWN ON P. O. \_\_\_\_\_

EXHIBIT "D"  
Page 1 of 4

*9*

(14)

(15)

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MONTHLY CONTRACTOR ITEMIZATION

MONTHLY PROGRESS REPORT

for Month of \_\_\_\_\_

Organization \_\_\_\_\_ Project \_\_\_\_\_

Name of Person Completing Form \_\_\_\_\_

Telephone: \_\_\_\_\_

- A. Operating Steps Taken: (List major activities such as hiring of staff, signing of contract, purchase of equipment or supplies, etc.)
- B. Accomplishments This Month: (List services provided, rehabilitations performed, construction completed, etc.)
- C. Problems Encountered:
- D. Extent of Project Completion to Date: \_\_\_\_\_



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# RESOLUTION NO.

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF \_\_\_\_\_

AUTHORIZATION TO ENTER INTO AN INDIVIDUAL  
PROJECT AGREEMENT BETWEEN THE CITY OF  
SACRAMENTO AND THE REDEVELOPMENT AGENCY  
FOR THE DESIGN OF IMPROVEMENTS TO  
COMPLETE PHASE III OF THE OLD  
SACRAMENTO RIVERFRONT

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY  
OF SACRAMENTO:

Section 1: The Executive Director is authorized to  
execute an I.P.A. in the amount of \$28,000 with the City of  
Sacramento related to the design and preparation of construction  
documents for the completion of Old Sacramento Riverfront Phase  
III Improvements.

\_\_\_\_\_  
CHAIR

ATTEST:

\_\_\_\_\_  
SECRETARY

1100WPP2(405)

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

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# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

AUTHORIZATION TO ENTER INTO AN INDIVIDUAL  
PROJECT AGREEMENT BETWEEN THE CITY OF  
SACRAMENTO AND THE REDEVELOPMENT AGENCY  
FOR THE DESIGN OF IMPROVEMENTS TO  
COMPLETE PHASE III OF THE OLD  
SACRAMENTO RIVERFRONT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF SACRAMENTO:

Section 1: The City Manager is authorized to execute an  
I.P.A. in the amount of \$28,000 with the Redevelopment Agency  
related to the design and preparation of construction documents  
for the completion of Old Sacramento Riverfront Phase III  
Improvements.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

1100WPP2(405)

FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_