



3.16

GENERAL SERVICES  
DEPARTMENT

CITY OF SACRAMENTO  
CALIFORNIA

5730 – 24<sup>TH</sup> STREET  
BUILDING ONE  
SACRAMENTO, CA  
95822-3699  
PH 916-433-6230

FACILITY & PROPERTY MANAGEMENT  
DIVISION

August 3, 2004

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: CITY FACILITY DEFERRED MAINTENANCE (CIP: CE21) – APPROVAL OF PLANS AND SPECIFICATIONS, SUSPEND FORMAL COMPETITIVE BIDDING, AND AWARD OF CONSTRUCTION CONTRACT TO HESTER ROOFING, FOR ROOF REPAIR AND REPLACEMENT, AND MECHANICAL RELOCATION AND REPAIR, AT FIRE STATION #10 FACILITY**

**LOCATION AND COUNCIL DISTRICT:** Fire Station #10 Facility, 5642 66<sup>th</sup> Street, Sacramento, CA, Council District 6, Neighborhood District 3.

**RECOMMENDATION:**

This report recommends the City Council adopt the attached resolution:

- Approving plans and specifications;
- Suspending formal competitive bidding, in the best interest of the City, due to the time constraints presented by the need to complete the work before inclement weather and the time demands associated with compliance with the formal competitive bidding requirements of the City Code;
- Authorizing the City Manager to execute a contract with Hester Roofing, the lowest responsive informal bidder, for roof repair and replacement, and mechanical relocation and repair at the Fire Station #10 facility, in an amount not to exceed \$118,718.

**CONTACT PERSONS:** Cynthia Kranc, Facilities Superintendent, 433-2258  
Gene Moore, Facilities & Property Manager, 433-6319

**FOR COUNCIL MEETING OF:** August 10, 2004

**SUMMARY:**

The existing roof at Fire Station #10 facility has exceeded its useful life and is in need of replacement. The roof requires repair and replacement due to deterioration and numerous

roof leaks. Other work required includes: relocation and repair of mechanical units servicing the fire station that will result in a cost saving by performing this work during roof maintenance.

**COMMITTEE/COMMISSION ACTION:** None.

**BACKGROUND INFORMATION:**

- Fire Station #10 is used by the Fire Department to respond to calls in the local area and is a 24-hour per day operation.
- A structural engineer performed a seismic evaluation of the facility, and the calculations determined that the facility meets all necessary seismic requirements for an essential services building.
- Facilities Maintenance requires the roof repair and replacement, and relocation and repairs of the mechanical systems be accomplished in order to keep this facility in a state of good repair.
- Bids were solicited under the informal bidding procedure due to staff's estimate of under \$100,000 for this project. Both responsive bids came in over \$100,000.
- Due to the fact that the roof repair and replacement will take six weeks and must be done before the threat of inclement weather, and the fact that the formal competitive bidding process also takes approximately six weeks, it is in the City's best interest to suspend competitive bidding and award to the lowest responsive informal bidder.

On June 30, 2004, the following bids were received:

<u>Contractor</u>	<u>Bid</u>	<u>ESBE Participation Goal 20%</u>
Watson Roofing	Non Responsive	
Hester Roofing	\$118,718	67%
D7 Roofing Services, Inc.	\$125,865	67%

Hester Roofing is the responsive apparent low bidder.

**FINANCIAL CONSIDERATIONS:**

There is current funding in the City Facilities Deferred Maintenance project (CIP:CE21) to award this contract.

**ENVIRONMENTAL CONSIDERATIONS:**

This project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15301(d) which states the restoration or rehabilitation of deteriorated or damaged structures, facilities and mechanical equipment to meet current standards of public health and safety, is exempt.

**POLICY CONSIDERATIONS:**

The project is consistent with the City's Strategic Plan to enhance and preserve neighborhoods.

City Council  
Roof and Mechanical Repair and Replacement at Fire Station #10  
August 3, 2004

**ESBD CONSIDERATIONS:**

The bid process supported and followed the Emerging and Small Business Development (ESBD) Program. Both bidders for this project are certified small businesses with the City of Sacramento.

Respectfully submitted,



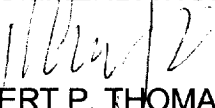
Cynthia Kranc  
Facilities Superintendent

Approved:



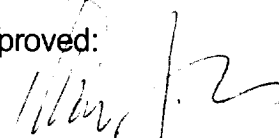
Gene Moore  
Facilities & Property Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS  
City Manager

Approved:



Thomas V. Lee  
Deputy City Manager  
Interim Director, General Services

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**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS, SUSPENDING FORMAL COMPETITIVE BIDDING, AND AWARDING OF CONSTRUCTION CONTRACT TO HESTER ROOFING FOR ROOF REPAIR AND REPLACEMENT, AND MECHANICAL RELOCATION AND REPAIRS AT FIRE STATION #10, 5642 66<sup>TH</sup> STREET, SACRAMENTO, CA (CIP:CE21)**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

- The plans and specifications are approved;
- Formal competitive bidding is suspended, the Council finding that it is in the best interest of the City to do so, given the time constraints presented by the need to complete the work before inclement weather and the time demands associated with compliance with the formal competitive bidding requirements of the City Code.
- The City Manager is authorized to execute a contract with Hester Roofing, the lowest responsive informal bidder, for roof repair and replacement, and mechanical relocation and repair at the Fire Station #10 facility, in an amount not to exceed \$118,718.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_