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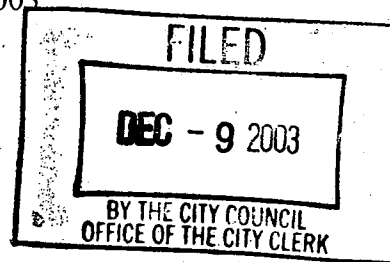
DEPARTMENT OF
FINANCE

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December 1, 2003

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Action of the City Compensation Commission on the Compensation of
City Boards and Commissions

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION

This report is for information only.

CONTACT PERSON: Patti Bisharat, Special Projects Manager, 808-8197

FOR THE MEETING OF: December 9, 2003

SUMMARY

On November 17, the Compensation Commission met to consider the compensation of City Boards and Commissions. This report provides information on the action of the Compensation Commission.

BACKGROUND

Measure S, approved by the voters in November 2003, established the City of Sacramento Compensation Commission whose function shall be to establish the compensation for the Mayor, members of the City Council and as specifically stated by the measure "public members of City Boards and Commissions".

At the meeting of April 9, 2003 the Compensation Commission approved the establishment of a subcommittee to work with staff on developing a recommendation on the compensation for City Boards and Commissions. The Subcommittee met with staff over the following months to review the list of over 70 boards and commissions maintained by the City Clerk's Office, develop guidelines to cluster and organize the bodies into

logical groupings, review information about the relevant bodies and determine a compensation level that is consistent with activity and responsibility. More specifically, the Subcommittee:

1. The Subcommittee determined the scope of the Commission's charge which has been confirmed by the City Attorney's Office. The definition of City Boards and Commissions: 1) does not include multi-jurisdictional bodies; 2) members of the body are appointed by the City Council acting in their capacity of City Council; 3) the establishing authority for the body is the City Charter, City Code or City Council Resolution; and 4) the body has a city-only specific purpose.
2. Following the above definition, the Subcommittee eliminated from consideration multi-jurisdictional, regional, non-profit and any other bodies that did not meet the definition.
3. The Subcommittee then identified policy recommendations in determining compensation for City Boards and Commission bodies remaining on the short list as follows:
 - Recommend no reduction in current meeting compensation levels received
 - Recommend that City staff serving on City Boards and Commissions are not compensated for that service
 - Allow for continued subcommittee meeting payments based on past practice provided that the monthly maximum is not exceeded
 - Consider authority, scope, workload, complexity, activity level and consistency in evaluating adjustments to current compensation levels.
4. Information was obtained from the various bodies including: how frequently are they actually meeting; what is the usual length of a meeting; are they required to review materials or reports prior to the meeting; are the agenda items similar each time or is there a broad variety of content that must be considered; and do they have authority to make final decisions in any areas. Based on an evaluation of current activities information and consistent with the recommended policies the Subcommittee recommended and the Compensation Commission approved the following compensation:

PROPOSED COMPENSATION FOR CITY BOARDS AND COMMISSIONS

Name	Meeting Frequency	# of Members	Current Compensation	Proposed Compensation
CHARTER				
Administrative, Investments & Fiscal Mgmt Board	1x month	5	\$30 per meeting Not to exceed \$150 a month	\$50 per meeting Not to exceed \$100 a month
Civil Service Board	2x month	5	\$50 per meeting Not to exceed \$250 a month	No Change
Retirement Hearing Commission	1x month	5	\$30 per meeting Not to exceed \$150 a month	\$50 per meeting Not to exceed \$100 a month
CITY CODE				
Animal Care Services Citizens Advisory Committee	1x month	7	\$25 per meeting Not to exceed \$50 a month	\$50 per meeting Not to exceed \$100 a month

Ann Land/Bertha Henschel Memorial Fund Commission	4x year	9	\$30 per meeting Not to exceed \$120 a year	\$50 per meeting Not to exceed \$250 a year
Board of Plumbing Examiners	4x year	5	None	\$50 per meeting Not to exceed \$250 a year
City Planning Commission	2x month	9	\$75 per meeting Not to exceed \$375 a month	\$100 per meeting Not to exceed \$400 a month
Construction Codes Advisory & Appeals Board	1x month	9	\$50 per meeting Not to exceed \$250 a month	\$50 per meeting Not to exceed \$150 a month
Design Review and Preservation Board	2x month	9	\$50 per meeting Not to exceed \$250 a month	No Change
Development Oversight Commission	At least 2x year	9	\$100 per meeting No maximum	\$100 per meeting Not to exceed \$100 a month
Housing Code Advisory & Appeals Board	2x month	5	\$50 per meeting Not to exceed \$250 a month	\$50 per meeting Not to exceed \$150 a month
Sacramento Disabilities Advisory Commission	1x month	9	\$25 per meeting Not to exceed \$50 a month	\$50 per meeting Not to exceed \$100 a month
Small Business Development & Employment Advisory Board	1x month	11	\$50 per meeting Not to exceed \$100 a month	No Change
RESOLUTION				
Meadowview Development	1xmonth	12	\$20 per meeting attended	\$50 per meeting Not to exceed \$150 a month
Parks and Recreation CAC	1x month	14	None	\$50 per meeting Not to exceed \$250 a month
Sacramento Youth Commission	2x month	22	\$20 per meeting \$40 per workshop Not to exceed \$100 a month	\$25 per meeting \$50 per workshop Not to exceed \$100 a month
Transportation Programming Guide Citizens Advisory Committee	1xmonth (8 x a year)	11	None	\$25 per meeting Not to exceed \$100 a month

From time to time, new City Boards and Commissions are approved by the City Council. The Compensation Commission approved that for those new City Boards and Commissions that fall within the scope of the Compensation Commission the City Manager's Office will make a determination of the compensation level commensurate with the compensation determined for other Boards and Commissions by the Commission. New

City Boards and Commission and the compensation level determined by the City Manager's Office would be presented and confirmed by the Compensation Commission at their next meeting.

FINANCIAL CONSIDERATIONS

It is estimated that the additional cost for the proposed compensation will be \$25,000-\$30,000 a year. Costs for FY2003/04 are estimated at \$12,000-\$15,000. These costs will be absorbed by the General Fund operating budget. Costs related to the additional proposed compensation for FY2004/05 will be included in the Proposed Budget.

POLICY CONSIDERATIONS

Measure S, approved by the voters in November 2003, amended the City's Charter and established the City of Sacramento Compensation Commission whose function shall be to establish the compensation for the Mayor, members of the City Council and as specifically stated by the measure "public members of City Boards and Commissions".

ENVIRONMENTAL CONSIDERATIONS

Not applicable.

ESBD EFFORTS

Not applicable.

Respectfully submitted,



Patti Bisharat
Special Projects Manager

APPROVED FOR INFORMATION:



ROBERT P. THOMAS
City Manager