



**REPORT TO**  
**Personnel and Public Employees Committee**  
**City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604**  
**[www.cityofsacramento.org](http://www.cityofsacramento.org)**

**Discussion Calendar**  
**August 04, 2011**

**Honorable Chair and Members of**  
**The Personnel and Public Employees Committee**

**Title: Review of Applications for Sacramento Housing & Redevelopment**  
**Commission**

**Location/Council District:** (Citywide)

**Recommendation:** Review applications and nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;  
Vickie Smith, Agency Clerk, (916) 440-1363, Sacramento Housing & Redevelopment  
Agency

**Presenters:** None

**Department:** City Clerk's Office / Department

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified  
candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified  
individuals for nomination to the Mayor for appointment to the City's various advisory  
boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.



Respectfully Submitted by: \_\_\_\_\_

Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

**Table of Contents:**

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**Attachments**

- |   |                                      |       |
|---|--------------------------------------|-------|
| 1 | Available Positions / Applicant List | pg. 3 |
| 2 | Attendance Record                    | pg. 4 |

**ATTACHMENT 1****Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	Sacramento Housing & Redevelopment Commission
<b>Available Positions:</b>	Two (2)
<b>Category Description(s):</b>	Category A: Public-at-large
<b>Status of Incumbents:</b>	<b>Josh Rosa</b> – Reapplying for his first full term <b>Thomas Burruss</b> – Has served the maximum number of terms

No.	Applicant Name	District	Category	Comments
1	Babak Hosseini	1	A	
2	Dave J. O'Toole	4	A	
2	Janet Maira	1	A	
3	Jeanne Le Duc	7	A	
4	Josh Rosa	1	A	Incumbent
5	Julio Lamas	1	A	

## OFFICIAL RECORD OF MEETING ATTENDANCE 2011

**Board:** Sacramento Housing & Redevelopment Commission

**Contact Name:** Vickie Smith

**Contact Phone:** 440-1363

[illegible]

## Meeting Types:

Regular Meeting = **R**  
Special Meeting = **S**

## Attendance Types:

Present = Y	Vacant = V
-------------	------------

Absent/Unexecused = **A-Un**      "-" = Seat Occupied by Prior Member

Absent/Excused = **A-Ex**      Cancelled = **C**

Vacant = V
------------

"-" = Seat Occupied by Prior Member

Cancelled = C

For members who arrive late or leave early note as: **AL** [Arrived Late] or

**LE** [Left Early] after "Y-". For Example **Y-AL** or **Y-LE** or **Y-AL/LE**

## Meeting Schedule (check one)

- Meets More Than

- Meets Monthly

- Meets Quarterly

- Meets Annually

08/DD  
R

[illegible]

e): Monthly



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2010 OCT 22 P 3: 50

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: N/A

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- ☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Hosseini Babak E-Mail: \_\_\_\_\_

Last

First

Middle

Home Address: N Street, #33 Sacramento CA 95814

Street #

Street Name

City

State

Zip

Mailing Address (if different than home address): \_\_\_\_\_

Street #

Street Name

City

State

Zip

Resident of City Council District No: One (1) Business in Council District No: \_\_\_\_\_

Required

If Applicable

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

To do my civic duty as a citizen and make sure the community's needs are not overlooked.

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

Master's Business Administration

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 11-03-2008

EMPLOYER NAME: Pars Cheero Shipping, Co.

TO DATE: 09-15-2010

ADDRESS: will provide

Street #

Street Name

City

State

**DUTIES:**

Worked abroad managing the operations of a marine shipping company

**PRIOR EMPLOYER(S):**

FROM DATE: 07-02-2007

EMPLOYER NAME: Bank of the West

TO DATE: 08-29-2008

ADDRESS: will provide

Sacramento

CA

Street #

Street Name

City

State

**DUTIES:**

Evaluated financials and made credit decisions

FROM DATE: 01-10-2005

EMPLOYER NAME: Countrywide Home Loan

TO DATE: 03-30-2007

ADDRESS: will provide

Westlake Village

CA

Street #

Street Name

City

State

**DUTIES:**

Lead and managed the Quality Control Compliance division. Coached, trained, and conducted presentations.

FROM DATE: 08-01-2002

EMPLOYER NAME: Washington Mutual Bank

TO DATE: 01-07-2005

ADDRESS: will provide

Westlake Village

CA

Street #

Street Name

City

State

**DUTIES:**

Managed the operations of a financial center.

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Babak Hosseini  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: \_\_\_\_\_ /s/\_\_\_\_\_  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: \_\_\_\_\_

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:





# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for

## Appointment to Boards/Commissions and Committees

2010 JUN 19 A 9:00

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City Resident

A

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: O'Toole Dave J E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Cabana Sacramento CA 95822  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916- Business Telephone: 916

Please state the reason you would like to be a member of this board/commission (or attach):

Please see attached

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

Please see attached

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Dave O'Toole

APPLICANT NAME

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

Please see resume

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: March 2007

EMPLOYER NAME: State Controller's Office

TO DATE: Current

ADDRESS: Capitol Mall Sacramento Ca  
Street # Street Name City State

**DUTIES:**

Policy Director - Please see resume

**PRIOR EMPLOYER(S):**

FROM DATE: January 2004

EMPLOYER NAME: California Senate Budget Committee

TO DATE: March 2007

ADDRESS: State Capitol, Room 5015 Sacramento Ca  
Street # Street Name City State

**DUTIES:**

Consultant - Please see resume

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

**DUTIES:**

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

**DUTIES:**

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS: Street # Street Name City State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Dave O'Toole

APPLICANT NAME

FROM DATE:

BUSINESS NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: \_\_\_\_\_



Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: \_\_\_\_\_

19 Nov 2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

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**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

None

**1. Please state the reason you would like to be a member of the City Sacramento Housing and Redevelopment Commission**

I am committed to creating a more vibrant, prosperous, and livable Sacramento and I recognize that the Sacramento Housing and Redevelopment Commission is an exceptional opportunity to serve with others with that same mission. As a member and Chair of the 65<sup>th</sup> Street Redevelopment Advisory Commission overseeing a 654-acre project area, I sought to ensure that the businesses, homes, parks, transportation access, and overall design of the project reflected the character of the area and retail needs of the nearby neighborhoods. As current president of the Land Park Community Association and former president of the River Park Neighborhood Association, I have been closely involved with the second, third, and fourth largest infill projects in the city, namely the Centrage project, Curtis Park Village, and Northwest Land Park.

I am confident that my experience and commitment will be a highly valued asset for the work of the Sacramento Housing and Redevelopment Commission. My most pertinent background includes:

- **As president of the Land Park Community Association** I lead the association representing 8000 households and have sought to improve neighbors' input into the development process by expanding outreach and inviting architects, businesses, and housing experts to attend meetings and better inform us as decisionmakers. As a member of the Land Use Committee I helped to craft the association's position on Curtis Park Village, essentially recognizing the value of the project and sacrifices of the developer, while expressing serious concerns with design, transportation, and business impact.
- **As president of the River Park Neighborhood Association** I identified and advanced the interests of the community among internal and external stakeholders. My responsibilities included working with developers on infill projects in the neighborhood and working with City officials to enhance transit service in the community.
- **As member and then elected chair of the 65<sup>th</sup> Street Redevelopment Advisory Commission** I carefully evaluated and assisted my board in discerning the values of the community as well as the design, fiscal impacts, and social benefits of projects in that 654-acre project area.
- **As Treasurer for the Board of Sacramento Cottage Housing, Incorporated**, a 200-unit alternative housing program for individuals and families transitioning off the streets to affordable, safe, and sober housing, I gained valuable insights into the complexity of inclusionary housing and the obstacles to implementation.
- **As a consultant with the California Senate Budget Committee and now Policy Director for the State Controller**, I oversee funding levels and performance of major local government programs, such as the state's investment in redevelopment projects. My work involves complex financing schemes like tax increment financing and being able to scrutinize the decisions of committee staff, interest groups, and other governmental agencies in public hearings and in private meetings.

Dave O'Toole

Application for City Sacramento Housing and Redevelopment Commission

- **I am a graduate of all three of the City's three citizen academies and have developed a sound understanding of the processes, challenges, and successes of the City's operations.** I am a graduate of the first City Planning Academy class, a course that allowed participants to interact with the planning decision-makers in the city and learn the various perspectives of infill development. In the City Management Academy, I met and questioned Sacramento municipal leaders as a means to understanding the operation of the city and how to implement change as a citizen leader.
- **I have completed planning and community development coursework through UC Davis Extension,** specifically "Planning in California" and "Redesigning the Zoning Ordinance." For the planning course I researched and wrote on the proposed revitalization plan for R Street Corridor and made recommendations on how to advance that process in a manner that supports the existing neighborhood.
- **While earning a master's degree in public policy at Georgetown University, I researched and reported on redevelopment efforts in urban neighborhoods.** One such project was the revitalization process of the U Street Corridor in Washington, DC, a neighborhood that has endured decades of decay since the 1968 riots and only recently has undergone a dramatic revitalization process. Included in my study were recommendations on how to continue revitalization without losing the innate character of the neighborhood.

Dave O'Toole

Application for City Sacramento Housing and Redevelopment Commission

**2. How my service on the 65<sup>th</sup> Street Redevelopment Advisory Commission supports this application:**

As member and then elected chair of the 65<sup>th</sup> Street Redevelopment Advisory Commission I carefully evaluated and assisted my board in discerning the values of the community as well as the design, fiscal impacts, and social benefits of projects in that 654-acre project area. At monthly meetings we evaluated and facilitated projects such varied projects as detention basins, a Target store, and a modern transit-oriented development plan.

# DAVE O'TOOLE

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Cabana Way ~ Sacramento, Ca. 95822 ♦

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## SUMMARY

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Executive-level manager with professional background and achievements in public and fiscal policy, governmental relations, public advocacy, coalition building, project management, budgeting, and communications.

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## PROFESSIONAL EXPERIENCE

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### **Director of Policy: California State Controller** (March 2007 to Present)

*Identify and achieve the public policy goals of California's Chief Fiscal Officer, who chairs or sits on 72 statewide boards and commissions, affecting every major state policy issue.*

#### KEY ACCOMPLISHMENTS:

- Crafted statutes and led a 15-member interdepartmental team to rein in and regulate investment middlemen tied to millions in failed taxpayer-funded pension investments.
- Secured legislative and banking industry support for crisis cash management measures to preserve state cash and avoid bankrupting California.
- Championed a major redevelopment financing audit and achieved enactment of legislation overhauling local agencies' property tax financing practices.
- Developed a solution and advocated for a major overhaul of the state's escheat practices, returning hundreds of millions of dollars in lost property to rightful owners.
- Supervised four senior staff—and indirectly many others—responsible for policy issues such as pension fund sustainability and benefits, coastal preservation, and tax-exempt bond project financing.
- Testified and delivered remarks regularly before Legislative committees, statewide commissions, interest groups, and the general public.
- Assisted in the creation of the Controller's Council of Economic Advisors, gathering California's leading economists to advise the office on complex fiscal issues and hosting semiannual economic conferences.

### **Consultant: California State Senate Budget and Fiscal Review Committee**

(January 2004 – March 2007)

*Conducted program reviews and advised senators on billions in statewide fiscal decisions.*

#### KEY ACCOMPLISHMENTS:

- Identified hundreds of millions of dollars annually in state savings through meticulous review of departmental spending proposals, including state mandates claiming practices, capital building projects, tax collection, and major state information technology projects.
- Prepared and administered dozens of Budget Committee hearings, advising legislators on complex policy decisions such as local government subventions and property tax allocation.
- Conducted program and workload review for 14 state departments, negotiated agreements, and created processes to enhance and streamline state operations.

**Finance Analyst: California Department of Finance** (August 2001 – January 2004)

*Developed and conducted program review of the \$10 billion budget for the California Department of Transportation (CalTrans).*

**KEY ACCOMPLISHMENTS:**

- Directed dozens of CalTrans staff in the development of the state's transportation fiscal plan and monitored the department's progress in meeting annual performance goals.
- Analyzed and advocated for enactment of hundreds of millions in state transportation funding proposals, collaborating with public and private entities to improve local transportation systems.

**Damage Control and Ordnance Officer: U.S. Navy** (March 1996 – August 1999)

*Exercised a broad scope of authority to administer and supervise divisions of 25 or more specialists in complex and costly damage control and weapon systems.*

**KEY ACCOMPLISHMENTS:**

- Managed complex projects and budgets to ensure a 330-person crew prepared to defend the ship and respond to catastrophes during overseas deployments.
- Awarded Navy Commendation Medal and Navy Achievement Medal for performance.

**Teacher and Community Organizer: Dolores Mission Alternative High School and Homeboy Industries** (August 1994 – August 1995)

*Taught social studies to at-risk youth at a charter school and organized low-income families within the largest concentration of public housing west of the Mississippi.*

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**EDUCATION & TRAINING**

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**Georgetown University Public Policy Institute:** Master of Public Policy, with emphasis in public management. (2001)

**Public Management Internships:** During four-month assignments, researched, presented findings, and wrote articles for trade publications on federal economic, fiscal, employment, and social policy for the National League of Cities, Office of Congressman Mike Thompson, Social Security Administration, Council on Foundations, and District of Columbia Project. (1999-2001)

**Sacramento City Management, Planning, and Citizen Academies:** Three ten-week courses on municipal management and operations, planning processes, and public safety. (2009)

**U.S. Navy:** Instruction in leadership, supervision, training, project management, budget management, strategic planning, and protocol. (1995)

**Boston College:** Bachelor of Arts degrees in philosophy and history. (1994)

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**COMMUNITY LEADERSHIP**

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- President, Land Park Community Association. (2010)
- Chair, 65<sup>th</sup> Street Redevelopment Advisory Committee. (2007-2009)
- President, River Park Neighborhood Association. (2007-2008)
- Treasurer, Sacramento Cottage Housing Incorporated. (2004-2006)





# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2010 NOV 22 P 12:48

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public-at-Large

2A

Description (if applicable)

Category Letter

☐ Name of Company/Organization Being Represented (if applicable): N/A

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Maira

Janet

E-Mail: \_\_\_\_\_

Last

First

Middle

Home Address: \_\_\_\_\_

San Antonio Way

Sacramento

CA

95819

Street #

Street Name

City

State

Zip

Mailing Address (if different than home address): N/A

Street #

Street Name

City

State

Zip

Resident of City Council District No: \_\_\_\_\_

One (1)

Required

Business in Council District No: \_\_\_\_\_

One (1)

If Applicable

Home Telephone: (916)

Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

See attachment

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

N/A

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

N/A

Janet Maira  
Attachment

I believe this position is a perfect match for my background and skills. I am an award-winning communications professional and educator with more than 10 years' teaching experience in the Oak Park redevelopment area and 15 years' community relations project planning and management experience statewide. I am also a long-time Sacramento resident and a highly involved citizen currently serving on two community boards. In 2008, I was selected to attend Sacramento's Management Academy and served as class Valedictorian.

I share -- and firmly support -- SHRA's commitment to making all Sacramento neighborhoods livable and affordable. Having taught in these neighborhoods for many years, I believe I would be a great asset in helping the Sacramento Housing and Redevelopment Commission carry out its mission.

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Janet Maira

APPLICANT NAME

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

B.A. English, University of California, Berkeley  
Secondary Teaching Credential, University of California, Los Angeles

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: October, 2008

EMPLOYER NAME: Sacramento City Unified School District

TO DATE: Present

ADDRESS: Sacramento CA  
Street # Street Name City State

**DUTIES:**

Substitute Teacher; K-12; All Subjects

**PRIOR EMPLOYER(S):**

FROM DATE: October, 1997

EMPLOYER NAME: American Legion High School (Oak Park)

TO DATE: June, 2008

ADDRESS: 3700 Broadway Sacramento CA  
Street # Street Name City State

**DUTIES:**

Classroom Teacher; 9-12 English; Reading Development and Writing

FROM DATE: October, 1992

EMPLOYER NAME: Various, including Governor's Office of Emergency Services

TO DATE: December, 1997

ADDRESS: Colorado Blvd Pasadena CA  
Street # Street Name City State

**DUTIES:**

Chief Spokesperson (CA Healthcare Assn); Public Information Officer (Pasadena Disaster Field Office, OES)

FROM DATE: October, 1986

EMPLOYER NAME: California State University, Sacramento

TO DATE: October, 1992

ADDRESS: 6000 J Street Sacramento CA  
Street # Street Name City State

**DUTIES:**

Director, News Services and Principal Writer for tabloid newspaper; research magazine, catalogs, etc.

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: August, 2010

BUSINESS NAME: MJM Enterprises: Education, Communications and Prop Mgt

TO DATE: Present

ADDRESS: 733 San Antonio Way Sacramento CA  
Street # Street Name City State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

Education: Individual Tutoring; PR/Communications: press releases; feature articles; op-eds; speeches; grants; display advertising

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Janet Maira

APPLICANT NAME

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

N/A

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Janet Maira

Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: November 19, 2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

# Janet Maira

San Antonio Way, Sacramento, CA 95819

---

## Qualifications

Expertise in marketing, media relations, ballot issue management. 15+ years communications experience.  
BA-English. Spanish/Fluent.

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## Public Relations Consultant/Project-Based Positions

### California State University, Sacramento, Regional and Continuing Education (12/96 - 12/97)

Developed and directed *community relations*, *public information* and *media relations* programs.

### Taxpayers Against Higher Health Costs, California Health Care Association, Sacramento (6/96-11/96)

Served as *Chief Spokesperson* for "NO" on 214 /216 healthcare initiatives. Provided daily interviews to state and national media. Numerous on-air appearances.

### Government Conference on the Environment, Sacramento, CA (8/95-3/96)

Marketed annual *environment forum* to seven Western States.

### Governor's Office of Emergency Services, Northridge Earthquake (2/94-8/94)); N. CA Floods (2/95)

Served as *Lead Public Information Officer*, News Desk (Pasadena Disaster Field Office).

### University of the Pacific, Stockton, CA (10/92-8/93)

Directed external communications program. *Executive Editor*, quarterly newspaper (circulation, 50,000).

---

## Public Relations Management

### **Director**

#### **University News Services**

California State University  
Sacramento, CA 95819

Conceptualized, planned and managed news/public affairs functions.

Principal writer for award-winning tabloid newspaper, research magazine, annual report, general brochures. (10/86-10/92)

### **Public Affairs Officer**

Napa Valley College  
Napa, CA 94558

Directed internal/external communications. Edited and produced catalogs, brochures, print ads, monthly newsletter. (9/81-6/86)

### **Public Information Director**

Institutes of Medical Sciences  
San Francisco, CA 94123

Managed public information, media relations, publications, special events.

Directed major fund raising campaigns and events. (9/78-8/81)

### **Editorial Director**

KPIX-TV (CBS Affiliate)  
San Francisco, CA 94123

Wrote and produced station editorials. Interviewed community, state, national leaders. (8/76-8/78)

---

Experiences have culminated in the proven capabilities to:

- Manage: media relations, personnel
- Write: press releases, feature articles, op-eds, speeches, grants
- Plan: campaigns, programs, marketing initiatives
- Monitor: budgets, campaign effectiveness
- Produce: collateral pieces, videos
- Supervise: photography and graphics



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2010 NOV 19 A 10:11

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public At-Large

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- ☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Le Duc Jeanne M E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Aquapher Way Sacramento CA 95831  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) ☒ Business in Council District No: \_\_\_\_\_ ☒  
Required If Applicable

Home Telephone: (916) Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

As a resident of the city for nearly seven years, I am interested in the development and redevelopment of our communities. There are a number of underserved and distressed areas in both the city and county, and SHRA is a vehicle for delivering resources to those areas for capital projects. I bring a combination of development and land use policy and planning experience, coupled with a strong commitment to creating economic and housing opportunities for all in our city and county. I would be honored to serve on the SHRA Commission.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

General Plan Advisory Committee and GPAC Housing & Infill Subcommittee

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

**BACKGROUND INFORMATION**

**You may also attach a resume** reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:** Please see attached resume.

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: EMPLOYER NAME:  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State  
DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE: EMPLOYER NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State  
DUTIES:

FROM DATE: EMPLOYER NAME:  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State  
DUTIES:

FROM DATE: EMPLOYER NAME:  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State  
DUTIES:

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Jeanne Le Duc

APPLICANT NAME

FROM DATE:

BUSINESS NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:  
None

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: 1st Jeanne Le Duc

Date: NOV 18, 2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



**Jeanne Le Duc**  
Aquapher Way • Sacramento, CA 95831

---

- Education:**      **UC Davis Law School • JD Candidate 2012**
- UC Davis Extension • Certificate in Construction Management Coursework**
- Cornell University • Master of City and Regional Planning. Concentration: Community and Economic Development**
- UC Irvine • Bachelor of Arts, Political Science & Social Ecology. Phi Beta Kappa, Magna Cum Laude, Political Science Honors Society**
- 
- Experience:**      **US District Court, Honorable Judge Karlton • Sacramento, CA** 6/10-8/10  
As judicial extern, worked on bench memo and draft orders for a variety of civil cases.
- Planning Consultant • Sacramento, CA** 1/07-5/09  
Provided planning and environmental consulting services for a range of projects, including large mixed-use, and infill developments. Served as Project Manager for State Department of Parks and Recreation capital facilities projects.
- California Housing Finance Agency • Sacramento, CA** 7/05-6/06  
Mortgage loan underwriting for bond-financed multi-family projects, with focus on new construction lending and special needs projects. Underwriting functions included project feasibility and financial analysis, staff reports to Loan Committee and Board, due diligence and extensive involvement in negotiation and preparation of loan documentation in concert with in-house counsel. Assisted in developing construction lending procedures and created Construction Loan Draw Guidelines. Also initiated inter-departmental Brown Bag series on topical issues related to multi-family development.
- Tim Lewis Communities • Citrus Heights, CA** 12/04-7/05  
Responsible for full range of "horizontal" land development activities for single-family developer. Developed with outside counsel purchase and option agreements for complex land assembly efforts Coordinated with local governments, and special districts on strategic acquisition efforts. Processed subdivision maps and related permits throughout the Sacramento region. Construction management duties included procurement and management of site development contractors, coordination with permitting and regulatory agencies, and maintaining development budgets and schedules.
- Palm Desert Development Company • Palm Desert, CA** 5/00-4/03  
Development Director with responsibility for multi-family tax credit and bond projects from conceptualization through operations. During tenure the company's portfolio doubled to nearly 1,000 units throughout Riverside County. Specific responsibilities included site selection, performing feasibility analysis, securing entitlements, securing conventional and soft construction and permanent financing, including tax credits, and project management through construction completion. Other duties included monitoring local, state and federal housing programs and legislative developments. Accomplishments include partnering with the City of Palm Desert to develop a multi-faceted project encompassing 162 units of multi-family and single family lots for future development on an aggressive timetable.
- Coachella Valley Housing Coalition • Indio, CA** 1/98-5/00  
Initiated and implemented full range of development activities for multi-family projects. Direct experience with all of the major federal, state and local housing programs. As Team Leader and Interim Development Director, represented Multi-Family Department in management decisions and interfacing with other departments. Accomplishments include subdividing a 77 acre parcel for multi-family, mobilehome park and medical clinic. The project involved nearly ten funding sources, of which one was the first farmworker housing and health facility housing grant awarded by RCAC in the State. Over 400 units were completed and placed in service during tenure.
- The Planning Center • Newport Beach, CA** 3/95-10/96  
As Project Manager oversaw various complex planning projects related to land use planning, air quality and housing. Prepared General Plans, Consolidated Plans, Strategy Plans and environmental documentation. Conducted legislative monitoring and interpretation for cities/counties in the region. Developed policy papers and drafted model ordinances. Management duties included contract administration, grant writing, project scheduling, budget management, and client coordination/service.
- National Housing Law Project • Oakland, CA** 5/94 - 8/94; 6/93 - 8/93  
Conducted research and wrote articles for publication in the *Housing Law Bulletin* on several topical areas, including: affordable housing finance programs administered by the Federal Home Loan Bank; state and local efforts to implement the HOME program; and activities to preserve federally subsidized units under LIHPHA. Publication is a key outreach and technical assistance vehicle to legal service and nonprofit housing organizations.
- The Planning Center • Newport Beach, CA** 12/89 - 7/92  
Researched and prepared a broad range of environmental and policy plans for private and public sector clients. Conducted quantitative and qualitative research and analysis and integrated information into a variety of planning documents under CEQA, NEPA and California planning law. Key role in the development of the APA-awarded *San Bernardino County/Cities Air Quality Plan*.
- 
- Publications:**      "An Emerging Challenge for Planners: Wireless Communications" *Orange County Planner*, November/December 1995.
- "Update on State and Local Initiatives to Preserve At-Risk Housing" *National Housing Law Bulletin* 23 (Sept/Oct 1993): 59-72.
- "FIRREA's Affordable Housing Programs" *National Housing Law Bulletin* 23 (July/August 1993): 29-46.

ANOVA  
ARCHITECTS  
MURRAY DOWNS OSHIMA YEE

15 November 2010

Re: Recommendation for Jeanne Le Duc

I am writing in support of Jeanne Le Duc's application for an appointment to the Sacramento Housing and Redevelopment Commission as one of the City's representatives.

Ms. Le Duc and I were members of the City's General Plan Advisory Committee (GPAC) for the four year duration of the GPAC. I served as the GPAC Chair with Ms. Le Duc serving as a member and Chair of the GPAC Sub-Committee on Housing, Infill and Infrastructure. I am also currently serving as the Vice-Chair of the City Planning Commission.

Ms. Le Duc actively participated in monthly meeting for four years, interacted with City Staff and the City Consultant Team, provided insightful comments on the development and contents of the 2030 General Plan and was an enthusiastic participant in the many community outreach event leading to the adoption of the General Plan. Ms. Le Duc has demonstrated an interest and understanding of housing and the redevelopment issues with her leadership of the GPAC Sub-Committee.

Based on my personal observations and interaction, Ms. Le Duc is thoughtful, hardworking individual. She is fully aware of and is prepared to dedicate the time and effort necessary to be a meaningful member of the Sacramento Housing and Redevelopment Commission.

Without reservation, I recommend Jeanne Le Duc for appointment as one of the City's Representative to the Sacramento Housing and Redevelopment Commission.

Please contact me if I can provide any assistance in the City's consideration of Ms. Le Duc.

Sincerely,



Joseph Yee, AIA  
Senior Principal

WHERE WHAT IF MEETS WHAT WORKS

ANOVA ARCHITECTS INC. 1990 THIRD STREET SUITE 500 SACRAMENTO CA 95811  
TEL 916 443 5911 FAX 916 443 2965 WWW.ANOVAARCHITECTS.COM

November 18, 2010

Shirley Concolino, City Clerk  
City of Sacramento  
915 I Street, Sacramento, CA 95814

Re: Recommendation for Jeanne Le Duc

Dear Ms Concolino:

I am writing in support of Jeanne Le Duc's application for an appointment to the Sacramento Housing and Redevelopment Commission as one of the City's representatives.

I met Jeanne through our local neighborhood association, the Land Park Community Association (LPCA), where I served as President during the years 2007 and 2008. Jeanne was appointed a LPCA Board Member and worked on facilitating projects in our community as well as increasing the transparency of our organization. Ms. Le Duc provided in valuable comments on development issues given her experience in land use policy and planning. Moreover, she was committed to an environment of dialogue and open participation by our neighborhood organization.

As Chair of the LPCA Event Committee, she was responsible for the Taste of Land Park and Easter Egg Hunt. Of note, the Easter Egg Hunt during her tenure featured collaborations with the Sacramento Police and Fire Departments to provide educational materials to children participants.

Jeanne has since moved to the Pocket neighborhood and as such is no longer involved with our organization. However, based on working with Jeanne, she is a hardworking, dedicated individual that will make valuable contributions to the SHRA Commission. Without reservation I recommend her to the Commission so she can continue to serve her city.

Please contact me if I can provide any assistance during your deliberations.

Sincerely,



Jon Jensen



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO  
2010 AUG 17 A 11:03

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public-at-large A  
Description (if applicable) Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Rosa Josh D E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 15th Street #303 Sacramento CA 95814  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 1 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (530) (cell phone) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

Having been a Sacramento resident for about five years, I very much enjoy community involvement and, having broad educational and professional training on housing and redevelopment, I believe I can continue to be a benefit to the Sacramento Housing and Redevelopment Commission. I have been serving a partial term on the Commission since June 2009 and I have found it to be a very rewarding experience and I would like to continue serving.

Are you currently, or have you in the past, served on an advisory group? ☒ Yes ☐ No If yes, state the name of the group and how that service supports your application (or attach).

I am serving a partial term on the Sacramento Housing and Redevelopment Commission.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Josh Rosa  
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

I hold a Master's Degree in Public Policy and Administration from California State University, Sacramento; and a Bachelor of Arts degree from UC Davis

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 1/23/07

EMPLOYER NAME: State of California

TO DATE:

ADDRESS: 10th Street Sacramento CA  
Street # Street Name City State

DUTIES:

I analyze legislation relating to housing, land use, redevelopment, economic development, environmental review and federal economic stimulus.

PRIOR EMPLOYER(S):

FROM DATE: 6/1/06

EMPLOYER NAME: Californians for Schwarzenegger

TO DATE: 1/12/07

ADDRESS: 455 Capitol Mall Sacramento CA  
Street # Street Name City State

DUTIES:

I compiled and analyzed research on public policy issues, such as infrastructure, land use, environmental quality, and state budgeting.

FROM DATE: 1/22/06

EMPLOYER NAME: Meridian Pacific

TO DATE: 5/24/06

ADDRESS: 925 University Avenue Sacramento CA  
Street # Street Name City State

DUTIES:

I compiled and analyzed research on public policy issues.

FROM DATE: 12/1/04

EMPLOYER NAME: Legislative Intern Service

TO DATE: 1/11/06

ADDRESS: 722 Main Street Woodland CA  
Street # Street Name City State

DUTIES:

I researched historical and legislative documents.

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

\_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Josh Rosa  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

\_\_\_\_\_

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

\_\_\_\_\_

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ [Signature] Date: 8/13/10  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Housing and Redevelopment Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large

A

Description (if applicable)

Category Letter

- ☐ Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- ☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Lamas Julio E-Mail: \_\_\_\_\_

Last

First

Middle

Home Address: Borona Way Sacramento CA 95833

Street #

Street Name

City

State

Zip

Mailing Address (if different than home address): \_\_\_\_\_

Street #

Street Name

City

State

Zip

Resident of City Council District No: One (1)

Required

Business in Council District No: \_\_\_\_\_

If Applicable

Home Telephone: (916)

Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

The Sacramento Housing and Redevelopment Commission (SHRC) has a significant role in overseeing the approval of proposed financing within Sacramento's designated redevelopment districts and as a concerned citizen of Sacramento I want to apply my experience in housing and community development with the SHRC. Additionally, I apply to the Commission with the best interest of Sacramento's residents and the redevelopment of our communities in mind. I have already voluntarily attended Commission meetings since this summer with the intention of learning how the Commission functions and what prospective part I will be playing as part of the Commission. If accepted onto the Commission, attending meetings and voting will be of top priority and I expect to meet all of my prospective obligations as a Commissioner. (See attachments)

Are you currently, or have you in the past, served on an advisory group? ☐ Yes ☒ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ☐ Yes ☒ No If yes, please explain:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Julio Lamas

APPLICANT NAME

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

University of California, Davis - B.S., Community and Regional Development  
Natomas High School - Sacramento, Ca

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 06-03-2010

EMPLOYER NAME: Rural Community Assistance Corporation

TO DATE: 11-19-2010

ADDRESS: Freeboard Drive, Ste. 202 Sacramento Ca  
Street # Street Name City State

**DUTIES:**

Coordinate approval of proposed affordable housing, community facility or environmental loan financing.

**PRIOR EMPLOYER(S):**

FROM DATE: 04-29-2009

EMPLOYER NAME: Mercy Housing California

TO DATE: 06-01-2010

ADDRESS: 3120 Freeboard Drive, Ste. 201 Sacramento Ca  
Street # Street Name City State

**DUTIES:**

Assist affordable housing project developer compile funding request applications (AHP, TCAC, CDBG).

FROM DATE: 09-19-2007

EMPLOYER NAME: Human and Community Development

TO DATE: 06-05-2009

ADDRESS: 1303 Hart Hall, UC Davis Campus Davis Ca  
Street # Street Name City State

**DUTIES:**

Developed academic plans for UC Davis students in order to satisfy graduation and major requirements.

FROM DATE: 08-01-2008

EMPLOYER NAME: Educational Outreach Program

TO DATE: 06-05-2009

ADDRESS: 106 South Hall, UC Davis Campus Davis Ca  
Street # Street Name City State

**DUTIES:**

Provided peer advising and counseling to first year and first generation college students at UC Davis.

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS: Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Julio Lamas

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Julio Lamas  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 11-19-2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ☒ Yes ☐ No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ☒ Yes ☐ No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

# Julio Lamas

Borona Way

## **Objective**

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Obtain position as a Sacramento Housing and Redevelopment Commissioner.

## **Education**

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University of California, Davis

Fall 2005 - Fall 2009

B.S., Community and Regional Development

## **Work Experience**

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**Loan Administration Specialist**

Jun 2010 - Present

*Rural Community Assistance Corporation (RCAC)*

- ❖ Gather initial documents in order to assign loan numbers for affordable housing, community facility, or environmental infrastructure development projects.
- ❖ Coordinate the approval process for newly proposed project financing internally or through the RCAC Loan Committee.
- ❖ Create draft loan documents after Senior Management or Loan Committee approval.
- ❖ Track status of loans through Loan Application Processing Software (LAPS) as well as through an internal database.

**Project Development Intern**

Apr 2009 - Jun 2010

*Mercy Housing California*

- ❖ Managed \$1.4 million towards the rehabilitation of 28 affordable rental units.
- ❖ Assisted due diligence coordinator on a \$2,500,000 million CalHFA loan closing
- ❖ Coordinated design meetings with service providers, property management, and development managers for a special needs property.
- ❖ Submitted Affordable Housing Program funding request for \$270,000.
- ❖ Submitted Efficiency and Energy Conservation Block Grant request for \$45,000.
- ❖ Wrote and proofread narratives for funding requests.
- ❖ Communicated effectively with lenders, stakeholders, and staff members.

## **Professional Affiliations**

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**Urban Land Institute**

- ❖ Sacramento Young Leaders Group Member

**Institute for the Development of Emerging Area Leaders**

- ❖ Alumni Member

**Gardenland Northgate Neighborhood Association**

- ❖ General Member

**Toastmasters International**

- ❖ District 39 Club Member

## **Related Training/Education**

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**Opportunity Finance Network Conference**

Nov 4, 2010

*San Francisco, CA*

- ❖ Course: Managing Delinquency in Microenterprise Portfolios
- ❖ Course: Small Dollar Lending: Accessibility, Responsibility, and Economic Viability

**NeighborWorks America Training Institute**

Mar 3, 2010

*New Orleans, LA*

- ❖ Presentation: Investing in Change: Leveraging Assets in Rural Communities and Small Cities

**Sacramento Council of Governments; Sacramento Blueprint**  
*Sacramento, CA*

Apr 2, 2010

- ❖ Presentation: Sacramento Region Blueprint Transportation and Land Use Plan

**NeighborWorks America Training Institute**  
*Washington D.C.*

Dec 7-11, 2009

- ❖ Course: Affordable Housing Development
- ❖ Course: Using the Low-Income Housing Tax Credit Program
- ❖ Course: Creative Project Financing Strategies

**California Multi-Family New Homes**  
*West Sacramento, CA*

Oct 28, 2009

- ❖ Workshop: Multi-Family Buildings: High Performance Design

**California Coalition for Rural Housing; Rural Housing Summit**  
*Asilomar, CA*

Oct 26-27, 2009

- ❖ Presentation: Survival, Opportunity, and Innovation in Critical Times

**Housing California; 2009 Annual Conference**  
*Sacramento, CA*

Apr 27, 2009

- ❖ Course: Affordable Rental Homes 101

**University of California, Davis**  
*Davis, CA*

Mar-Jun 2009

- ❖ Course: Housing and Social Policy

### **Additional Involvement**

**Young Leaders Group Forum Program**  
*Urban Land Institute*

Oct 2010 - Present

- ❖ Attend monthly presentations/seminars and engage in specific urban development discussions such as LEED certification, sustainable community models, project Feasibility etc. with experts in the field.

**Institute for the Development of Emerging Area Leaders (IDEAL)**  
*Great Valley Center*

Jan 2010 – Jun 2010

- ❖ Participate in discussions and workshops with professionals in various fields such as: Transportation, Alternative Energy, Land Use and Planning etc. in order to understand local, regional and/or state-wide issues and address through public policy.

**Chapter President**

May 2008 - Jun 2009

*Nu Alpha Kappa Fraternity, Inc.*

- ❖ Chairman of the Chapter Executive Board.
- ❖ Submitted funding requests for educational outreach conferences and assured compliance with university grant specifications.
- ❖ Oversaw annual budget with revenue projections and event planning costs.

**Youth Development Intern, (Puntarenas, Costa Rica)**  
*Ayudando Ninos En Centro America*

Jun 2008 - Aug 2008

- ❖ Planned and executed daily psychosocial activities for children in community foster homes and a boy's orphanage.
- ❖ Coordinated and carried out a community revitalization event.



November 17, 2010

Vicky L. Smith  
Sacramento Housing and Redevelopment Agency  
801 12<sup>th</sup> Street  
Sacramento, CA 95814

**Re: Letter of Recommendation for Julio Lamas**

Dear Ms. Smith:

It is my pleasure to provide this letter of recommendation for Julio Lamas as a candidate for the Sacramento Housing and Redevelopment Commission (SHRC). I have known Julio for over two years, having first met when he was an intern with Mercy Housing. Greg Sparks, Mercy Vice President, spoke so highly of the work that Julio was doing for them, that we hired him as an employee with Rural Community Assistance Corporation to work in our loan fund administration, and in the past six months we have not been disappointed.

Julio's resume depicts an aspiring young professional determined to impact the field of community development and is a testament to the contribution he will make to the SHRC; however, his humility and perseverance is what truly make him an outstanding individual.

Julio was raised with his family of seven in a blighted mobile-home park in San Jose. Learning a strong work ethic from his Mexican immigrant parents, he navigated the educational system to obtain a degree from the University of California, Davis. Determined to assist struggling communities, Julio volunteered extensively, mostly working with students at underprivileged schools. Julio eventually interned with a program in Costa Rica, working at a Boy's Orphanage where most of the children previously lived on the streets. The exposure to obstacles in securing adequate living environments inspired him to develop his niche in housing and community development. He then earned a spot in the California Coalition for Rural Housing Internship program, which placed him with Mercy Housing for 15 months.

With a B.S., in Community and Regional Development, concurrent community development work experience, and a passion for community revitalization, this young professional will prove to be a strong asset within the Sacramento Housing and Redevelopment Commission and for this reason I recommend Julio without reservation.

Please contact me at (916) 447-9832 ext. 1002, if you have need for additional information regarding this outstanding young man.

Regards,

Stan Keasling  
Executive Director

November 01, 2010

Sacramento Housing and Redevelopment Agency  
801 12<sup>th</sup> Street  
Sacramento, CA 95814

Re: Letter of recommendation for Julio Lamas

Dear Vickie L. Smith:

It is a pleasure to write to you in strong support of Julio Lamas' application to the Sacramento Housing and Redevelopment Commission. I was introduced to Julio over a year ago in my capacity as Internship Program Director for the California Coalition for Rural Housing (CCRH), for which he participated as a Housing Development Intern with Mercy Housing California (MHC) in West Sacramento. He was an exceptional participant of the CCRH Internship Program and simultaneously an outstanding intern for MHC, a nonprofit housing developer and social services provider in Sacramento.

Julio was one of six high-caliber students that participated in the statewide CCRH Internship Program, which recruits, trains and strives to retain college students in the field of housing and community development. The program is highly competitive and specifically targets ethnic minorities and other marginalized groups, who demonstrate a strong commitment to social justice and to improve the quality of life of low-income and rural communities. CCRH's member non-profit organizations serve as host agency placements for the Interns and provide a challenging learning environment in real estate and affordable housing development for low-income and special needs populations during the term of one year. The nonprofit agencies combine affordable housing with other services benefiting residents and communities at large. Services may include vocational training, learning centers, financial education, case management, childcare, healthcare facilities, and asset building programs.

As the Affordable Housing Development Intern at MHC, Julio consistently did an outstanding job, working under the supervision of Project Developers. Julio was a very reliable and responsible person that always completed his tasks in a timely manner, often times under pressure of deadlines that involved thousands of dollars in funding for affordable housing projects. One of his major contributions involved the completion of a funding application for \$270,000, in Affordable Housing Program funds, to rehabilitate an affordable housing complex in Brentwood serving, predominantly Latino, low income and extremely low income populations.

He has demonstrated a clear understanding of the affordable housing development process, the complex financial structure related to development, and the significance of development action plans. Julio has excellent communication skills when working with staff, lenders, and stakeholders. He has the innate ability to prioritize his work and professional development activities, in addition to maintaining




professional relationships with a diverse group of people, holding a broad range of perspectives. I believe all of these qualities make him an exceptional candidate.

Julio is always in the best disposition to perform above expectations and was an active participant during intern trainings and discussions. His level of consciousness and understanding of our overall internship program mission lead him to serve as a class representative at two National Conferences hosted by NeighborWorks America, a national congress chartered intermediary that provides technical assistance to nonprofit community development organizations throughout the country. At these conferences, in Washington D.C. and New Orleans, Julio delivered a presentation to key leaders in the field explaining the importance of the Program, which ultimately secured \$100,000 in funds for next year's Program.

Julio's curiosity for the field of community development as well as the energy he has as an individual, intertwine with his passion and commitment to social justice. It is these qualities that he has demonstrated which truly make him an outstanding candidate for the Sacramento Housing and Redevelopment Commission.

If you have any further questions regarding the selection of Julio Lamas, please do not hesitate to contact me at (619) 741-0633.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gisela Salgado', with a long horizontal flourish extending to the right.

Gisela Salgado  
Internship Program Director  
California Coalition for Rural Housing