

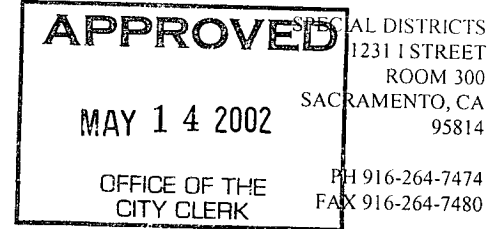


2.13

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

DEVELOPMENT SERVICES DIVISION



April 24, 2002

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: INITIATING ANNUAL PROCEEDINGS FOR THE NORTHSIDE SUBDIVISION
(UNITS 1 AND 2) MAINTENANCE DISTRICT**

LOCATION AND COUNCIL DISTRICT:

This district is located north of Main Avenue between Rio Linda Boulevard and Marysville Boulevard, within Council District 2 (see map, Exhibit A).

RECOMMENDATION:

This report recommends that the City Council:

- Adopt Resolution Directing Filing of Annual Report for FY 2002/03 for the Northside Subdivision Maintenance District.
- Adopt Resolution of Intention to Order Improvements for FY 2002/03 for the Northside Subdivision Maintenance District.

CONTACT PERSON:

Ron Wicky, Special Districts Analyst, 264-5628

FOR COUNCIL MEETING OF:

May 14, 2002

Department of
PUBLICWORKS
CITY OF
SACRAMENTO

SUMMARY:

The Northside Subdivision Maintenance District was established to recover the annual costs of wetlands and landscape maintenance for this district. The recommended Council action will formally initiate the annual proceedings and set a public hearing date for June 4, 2002.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On January 7, 1992, City Council approved formation of the Northside Subdivision Maintenance District. This district provides funding for maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program. The mitigation program is in compliance with the U. S. Army Corps of Engineers' permit issued to the developer of Northside Subdivision on June 20, 1990. The activities include: cleaning of the sand and grease trap separator for the storm drain system, disposal of the contents, mowing and litter pick up. The district also funds maintenance activities for the landscaped area adjacent to Marysville Boulevard.

FINANCIAL CONSIDERATIONS:

The cost of maintenance for the Northside Subdivision Wetlands Mitigation program, together with the landscaped area along Marysville Boulevard, will be funded through the maintenance district. The total cost for FY 2002/03 is projected at Six Thousand One Hundred Sixty Dollars (\$6,160.00), as detailed on Exhibit A of the Engineer's Report on file with the City Clerk. Maintenance costs will be assessed to the 112 single-family lots within the district. The annual maintenance cost for FY 2002/03 for a single-family home is Fifty Five Dollars (\$55.00).

ENVIRONMENTAL CONSIDERATIONS:

Under CEQA guidelines, administration and annual maintenance do not constitute a project, and are therefore exempt from reviews.

POLICY CONSIDERATIONS:

These proceedings are being conducted in accordance with Chapter 3.124 of the Sacramento City Code.

City Council
Northside Subdivision Maintenance District - FY 2002/03
April 24, 2002

ESBD:

The annual budget and assessment levy process does not involve the contractor selection process. The current contract to perform the maintenance will be later in July of this year.

Respectfully submitted,



Gary Alm, Manager
Development Services

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

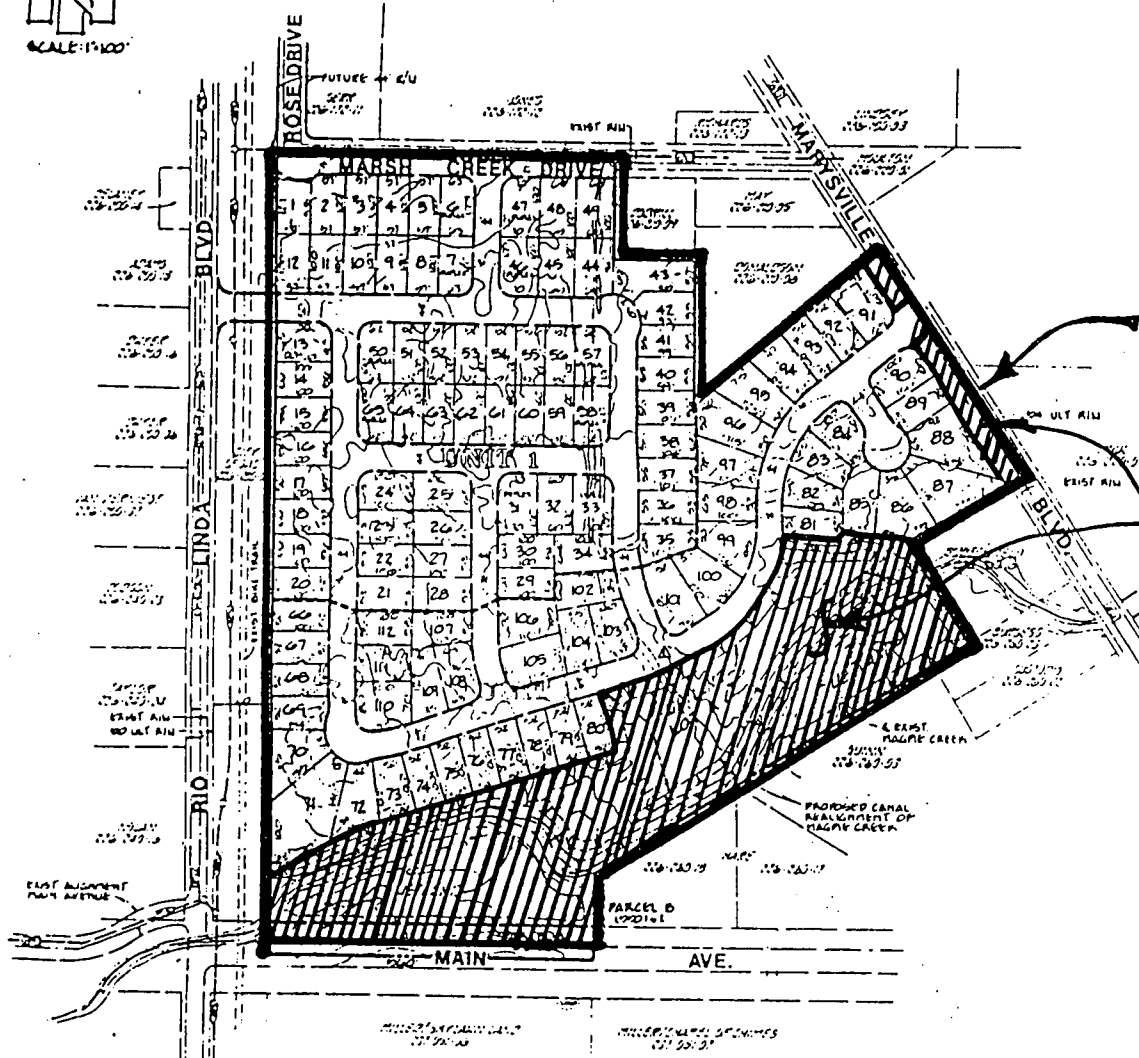
Approved:



Michael Kashiwagi
Director of Public Works



SCALE: 1" = 100'



DISTRICT BOUNDARY

MAINTENANCE AREA

NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT

EXHIBIT A

7

NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
FY 2001/02 SCHEDULE

May 14, 2002 Council Considers Resolution of Intention and Sets Date for Hearing

May 2002 Publish Notice of Hearing

June 4, 2002 Hold Hearing

COUNCIL CONSIDERS ALL PROTESTS, ORDERS ANNUAL LEVY

July 2002 Assessments to County for Placement on Tax Roll

APPROVED

MAY 14 2002

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 2002-270

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION DIRECTING FILING OF ANNUAL REPORT
FOR FY 2002/03 FOR THE NORTHSIDE SUBDIVISION
MAINTENANCE DISTRICT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The Director of Public Works, the person designated by this Council as the Engineer of Work for the Northside Subdivision Maintenance District, is hereby directed to file an annual report in accordance with the provisions of Chapter 3.124 of the Sacramento City Code.
2. This resolution is adopted pursuant to Chapter 3.124 Article II of the Sacramento City Code.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____



RESOLUTION NO. 2002-271

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION OF INTENTION TO ORDER
IMPROVEMENTS FOR FY 2002/03 FOR
NORTHSIDE SUBDIVISION MAINTENANCE**

1. The City Council intends to levy and collect assessments within the Northside Subdivision Maintenance District during fiscal year 2002/03. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
2. The maintenance of improvements to be made in this assessment district is generally described as follows:

Wetlands: The work to be performed consists of the special monitoring, maintenance and repair of the designated wetland areas as identified in the Corps of Engineers Nationwide Permit, issued on June 12, 1990, for Northside Subdivision (hereafter referred to as "Corps Permit"). Specifically, the work may include, but not be limited to, monitoring and maintenance of seasonal wetlands, inspection and minor repairs to basin inlets and outlets, mowing fire breaks, litter control and patrolling, road maintenance, minor bank repairs, inspection and maintenance of oil/sand interceptors, keeping of contractors' records, and any related work necessary to comply with the conditions of said Corps Permit. Pumping, hauling and disposal of collected wastes shall be in accordance with all appropriate state, federal and local regulations. The work does not include general maintenance of the drainage channel as normally provided by the City of Sacramento.

Landscaping and Masonry Wall: The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies and utilities necessary or desirable to maintain the masonry walls, landscaping and irrigation systems. Maintenance work may include, but not be limited to, periodic mowing of grass, trimming of trees and shrubs, and fertilizing, together with regular furnishing of water for irrigation of all irrigation of all plant material, and the repair, maintenance and replacement of the irrigation system, planted materials and amenities.

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

Certain types of the unscheduled maintenance may also be performed, but only when specifically authorized by the City of Sacramento. These tasks include plant replacement, turf and grassland seeding, insect, weed and rodent control, erosion control, maintaining/repairing masonry walls, channel repairs, hauling and dumping debris, maintaining floodway improvements, maintaining areas adjacent to the floodway right-of-way, and repair of damage due to vandalism, flood or fire.

3. In accordance with this Council's resolution directing the filing of any Annual Report, the Engineer of Work has filed with the City Clerk the report required by Chapter 3.124, Sacramento City Code. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the assessment district.
4. On Tuesday, the 4th day of June, 2002, at the hour of 2:00 p.m., the City Council will conduct a public hearing on the proposed annual assessment. The hearing will be held at the meeting place of the City Council located in the City Hall, 915 I Street, 2nd Floor, Sacramento, California.
5. The City Clerk is authorized and directed to give the notice of hearing required by Chapter 3.124 of the Sacramento City Code.

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____