



3.8

DEPARTMENT OF  
PUBLIC WORKS

CITY OF SACRAMENTO  
CALIFORNIA

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PROJECT DELIVERY DIVISION

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December 15, 2003



City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: CITY HALL PROJECT (PN: BB81) - APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 2**

**LOCATION AND COUNCIL DISTRICT:** Citywide - All Districts.

**RECOMMENDATION:**

This report recommends that the City Council adopt the attached resolution:

- Resetting the City Manager's Consultant Services Agreement authority;
- Authorizing the City Manager to execute Supplemental Agreement No. 2 (on file with the City Clerk's office) for contract services with Willdan & Associates for the City Hall Project (PN: BB81) in the amount of \$56,440; and
- Reallocating the original agreement (2002-606 and 2002-606-1) to the City Hall Project (PN: BB81).

**CONTACT PERSONS:** E.C. Looi, Senior Engineer, 808-5533  
Nicholas Theocharides, Principal Engineer, 808-5065

**FOR COUNCIL MEETING OF:** January 8, 2004

**SUMMARY:**

The original Consultant Services Agreement (2002-606) for Public Works Contract Services (JN: 3133) has been in effect since August 2002. As a result of increased demand for labor compliance reporting and monitoring during the construction of the City Hall Project (PN: BB81), Public Works staff identified the need for additional work to be completed by Willdan & Associates. The original agreement in the amount of \$85,000 and the Supplemental Agreement No. 2 in the amount of \$56,440 will be expended as part of the City Hall Project (PN: BB81).

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**COMMITTEE/COMMISSION ACTION:** None.

**BACKGROUND INFORMATION:**

The original Consultant Services Agreement for Contract Services to the Department (JN: 3133, Agreement #2002-606) in the amount of \$85,000 was approved August 2002. It called for the consultant to assist the Department of Public Works in various technical and administrative tasks to ensure conformity to City, State, and Federal regulatory requirements in the areas of project and contract management for various Public Work's projects.

Supplemental Agreement No. 1 (2002-606-1), approved July 2003, extended the term of the original agreement through June 30, 2005. As construction progressed on the City Hall Project (PN: BB81), Public Works staff identified the need for specific labor compliance reporting, monitoring and field investigation, in addition to increased on-site presence to ensure project conformity to applicable City and State regulatory requirements. This report requests approval of Supplemental Agreement No. 2 with Willdan & Associates, in the amount of \$56,440, to provide these additional consultant services. The original contract (2002-606 and 2002-606-1) will be reallocated to the City Hall Project (PN: BB81) from Public Work's operating budget.

**FINANCIAL CONSIDERATIONS:**

As of December 12, 2003, the City Hall Project (PN: BB81) has an unobligated balance of \$3,156,569, which is sufficient to execute Supplemental Agreement No. 2 in the amount of \$56,440 with Willdan & Associates and encumber the original contract (2002-606 & 2002-606-1) in the amount of \$85,000 (Fund 711).

**ENVIRONMENTAL CONSIDERATIONS:**

The Consultant Services Agreement with Willdan & Associates is not a "project" as defined by the California Environmental Quality Act (CEQA) because it does not involve an activity that will cause a direct or indirect physical change in the environment and does not require further environmental review.

**POLICY CONSIDERATIONS:**

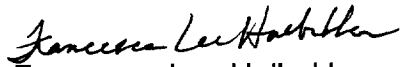
Approval of the Supplemental Agreement is consistent with Title 3 of the Sacramento City Code, and this project is consistent with the City's Strategic Plan goal to retain, attract, and develop a highly qualified and diverse City workforce and implement organizational improvements.

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**ESBD CONSIDERATIONS:**

Under the ESBD program, the consultant is required to attain 20% project participation from ESBE or SBE certified firms. Willdan & Associates has engaged 20% participation from ESBE or SBE-certified firms on this project, meeting the required participation goal.

Respectfully submitted,

  
Francesca Lee Halbakken  
Project Delivery Manager

RECOMMENDATION APPROVED:

Approved:

  
 ROBERT P. THOMAS  
City Manager



  
 Thomas V. Lee  
Deputy City Manager

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P/Active/BB81/Council/1/8/04/Supplemental Agr No. 2 Willdan&Assoc

**RESOLUTION NO.** 2004-006

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_



**CITY HALL PROJECT (PN: BB81) – APPROVE SUPPLEMENTAL AGREEMENT NO. 2**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

1. The City Manager's Consultant Services Agreement authority is reset;
2. The City Manager is authorized and directed to execute Supplemental Agreement No. 2 for Contract Services with Willdan & Associates for the City Hall Project (PN: BB81) in the amount of \$56,440; and
3. The original agreement (2002-606 and 2002-606-1) be reallocated to the City Hall Project (PN: BB81).

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_