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DEPARTMENT OF  
GENERAL SERVICES  
OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

916-449-5548

DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

July 6, 1988

City Council  
Sacramento, California

CITY MANAGER'S OFFICE  
**RECEIVED**  
JUL 06 1988

Honorable Members in Session:

**SUBJECT: 1988-89 PROPOSED BUDGET AMENDMENT FOR  
SECURITY SERVICES CONTRACT (#85026)**

SUMMARY

This report requests an amendment of the 1988-89 proposed operating budget for uniformed security services provided by Burns International Security Services.

BACKGROUND

Effective July 1, 1988, California's minimum wage will increase \$.90 per hour or 26.9% from \$3.35 per hour to \$4.25 per hour.

In order to be in compliance with the minimum wage law increase, Burns International has advised the City that their contract will require an overall \$.58 per hour or 8.5% increase to their current billing rate from \$6.85 per hour to \$7.43 per hour, effective July 1, 1988 (See Exhibit I).

The City is in the third year of this five year contract with Burns. The fourth year will commence on September 1, 1988.

FINANCIAL IMPACT

The increase to the FY 1988-89 proposed budget as a result of the \$4.25 per hour minimum wage rate is \$42,137. Exhibit II lists the distribution of the increase by fund and operating budget.

TO CONTINUED  
7-19-88

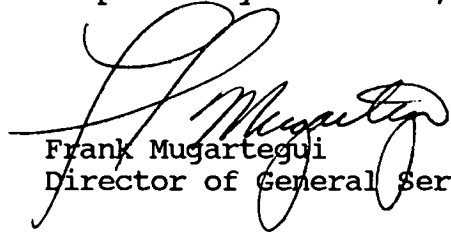
City Council  
FY 1988-89 Proposed Budget Amendment  
for Security Services Contract (#85026)  
Page 2

The 1988-89 Approved Budget contains no provisions for the additional \$42,137 in security related expenses which will be required during this next year; in order to pay for this increase, monies will have to be appropriated from the proper contingency reserves for each of the responsible funds. The Budget Office has the authority to make these administrative transfers. The attached resolution lists the transfers which will be required to effect this change.

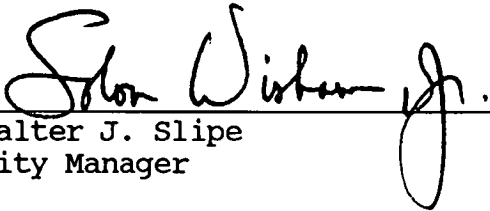
RECOMMENDATION

It is recommended that the City Council approve the attached resolution and direct staff to incorporate the required augmentations into the 1988-89 Approved Budget.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:

  
for: Walter J. Slipes  
City Manager

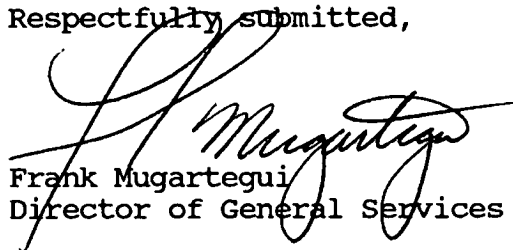
July 12, 1988  
All Districts

City Council  
FY 1988-89 Proposed Adjustment  
for Security Services Contract (#85026)  
Page 2

RECOMMENDATION

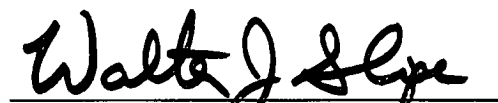
It is recommended that the City Council approve the attached resolution adjusting contract 85026.

Respectfully submitted,



Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:



Walter J. Sluse  
City Manager

July 19, 1988  
All Districts



Burns International Security Services  
 1337 Howe Avenue, Suite 210  
 Sacramento, California 95825  
 (916) 920-3802

June 1, 1988

City of Sacramento  
 Mr. Frank Mugartegui  
 Director of General Services  
 915 I Street, Room 114  
 Sacramento, California 95814

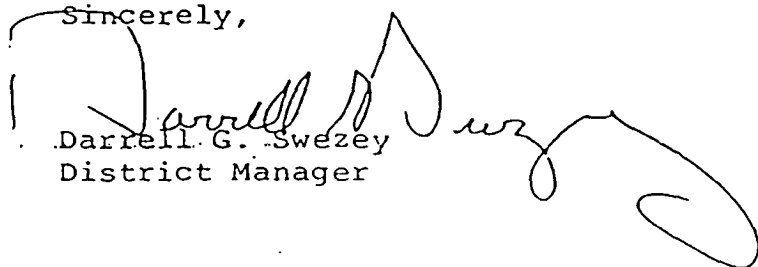
Dear Mr. Mugartegui:

As you are aware, an increase in California minimum wage of \$.90 per hour becomes effective July 1, 1988, increasing the minimum wage from \$3.35 per hour to \$4.25 per hour.

For Burns to be in compliance with this new \$.90 per hour minimum wage law increase at your facility, it will require a \$.58 per hour increase to your current billing rate of \$6.85 per hour to that of \$7.43 per hour, effective July 1, 1988.

We sincerely regret having to take this action, but it is a circumstance over which we have no control. If you have any questions, please call me at (916) 920-3802.

Sincerely,



Darrell G. Swezey  
 District Manager

DGS:sp

RECEIVED  
 DEPARTMENT OF GENERAL SERVICES

AM JUN 1 1988 PM  
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CITY OF SACRAMENTO  
 SECURITY SERVICES  
 MINIMUM WAGE RATE INCREASE IMPACTS  
 ON FY 88-89 OPERATING BUDGET

. GENERAL FUND

<u>Activity</u>	<u>Function</u>	<u>Adjustment</u>
101-190-1910-4285-0000	24th Street Corporation Yard	\$ 5,489
101-410-4142-4285-0000	Central Library	1,825
101-450-4582-4285-8325	Cemetery	1,448
101-450-4621-4285-0000	Zoo/Fairytale Town	3,167
101-450-4630-4285-0000	Crocker Museum	5,414
101-450-4653-4285-0000	History Center	<u>1,357</u>
	Sub Total General Fund Activities	\$18,700

. OTHER FUNDS

412-310-3183-4285-0000	Parking Lots	\$12,411
413-310-3152-4285-8916	35th Avenue W & S	909
414-310-3163-4285-8912	" " "	189
414-310-3164-4285-8913	" " "	265
425-310-3166-4285-8911	" " "	2,425
415-310-3142-4285-0000	28th Street Land Fill	3,860
417-450-4570-4285-0000	Boat Harbor	<u>3,378</u>
	Sub Total Other Funds	\$23,437

GRAND TOTAL	<u>\$42,137</u>
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7/11/88

ADM4.93A

RESOLUTION NO. 88-~~123~~~~456~~ 050

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AMENDING CONTRACT 85026  
FOR REQUIRED SECURITY SERVICES

WHEREAS, the minimum wage in California will be increased effective July 1, 1988, mandating a subsequent increase in the City's security service billing rates

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

- 1. The hourly wage changes as recommended by Burns Security are hereby approved and incorporated within the existing security services contract #85026.
- 2. Staff is hereby directed to make the necessary administrative transfers required to implement the security services wage increases.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED  
BY THE CITY COUNCIL  
JUL 19 1988  
OFFICE OF THE  
CITY CLERK



Burns International Security Services  
1337 Howe Avenue, Suite 210  
Sacramento, California 95825  
(916) 920-3802

EXHIBIT I  
9

June 17, 1988

City of Sacramento  
Mr. Frank Mugartegui  
Director of General Services  
915 I Street, Room 114  
Sacramento, California 95814

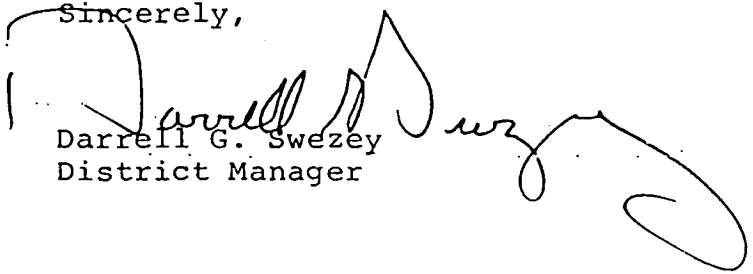
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Darrell G. Swezey  
District Manager

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DEPARTMENT OF GENERAL SERVICES

AM JUN 1 1988 PM  
7 8 9 10 11 12 1 2 3 4 5 6

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CITY OF SACRAMENTO

SECURITY SERVICES

MINIMUM WAGE RATE INCREASES

ON FY 88-89 OPERATING BUDGET

GENERAL FUND

<u>Activity</u>	<u>Function</u>	<u>Amount of Increase</u>
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	Sub Total Other Funds	\$23,437

GRAND TOTAL \$42,137

6/2/88  
ADM4.93A



**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

**RESOLUTION AMENDING THE 1988-89 OPERATING BUDGET  
FOR REQUIRED SECURITY SERVICES**

**WHEREAS**, the minimum wage in California will be increased effective July 1, 1988, mandating a subsequent increase in the City's security service billing rates

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