



(11)

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

921 TENTH STREET
SUITE 500
SACRAMENTO, CA
95814-2715

SOLID WASTE DIVISION

916-449-5757

DAVID A. PELSER
SOLID WASTE
DIVISION MANAGER

May 7, 1991

Transportation and Community Development/
Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 1 FOR CONSULTING SERVICES WITH BROWN, VENCE AND ASSOCIATES FOR PREPARATION OF THE SOLID WASTE GENERATION STUDY

SUMMARY

It is recommended that the Joint Committees recommend to the City Council that the City Manager execute a supplemental agreement with Brown, Vence and Associates to perform consulting services related to preparation of the report on the City of Sacramento Solid Waste Generation Study (SWGS).

BACKGROUND

AB 939, the Integrated Waste Management Act, was approved by the Governor on September 29, 1989. The Act mandates that both Cities and Counties reduce or recycle the amount of solid waste generated by 25% by 1995 and by 50% by the year 2000. The Act, along with related legislation, also requires that the City of Sacramento prepare, adopt and submit to Sacramento County a Source Reduction and Recycling Element (SRRE), and a separate Household Hazardous Waste Element (HHWE). Both the SRRE and the HHWE are planning documents and require detailed information on the amount and type of waste generated within the City of Sacramento.

The Solid Waste Generation Study (SWGS) will provide essential information on the amount of waste generated within the City of Sacramento. The SWGS must be completed prior to, and included in, the SRRE because decisions regarding which waste reduction alternatives to implement depend on the results of the study. The SWGS will determine the amount of solid waste disposed of within the City, and the amount of solid waste diverted (source reduction, recycling or composting) from permitted solid waste facilities. The sum of the

waste disposed and waste diverted will yield the total amount of solid waste generated within the City. This total waste generation figure will be used as the baseline by which the future solid waste reductions will be measured.

On February 5, 1991 the City Council approved a consulting services agreement with Brown, Vence and Associates to develop solid waste generation information for the City. Due to the current demands on the Solid Waste Division staff, it was determined that Brown, Vence and Associates should complete the text of the SWGS. The additional tasks to be performed by Brown, Vence and Associates will include preparation of the draft and final SWGS report.

FINANCIAL DATA

Brown, Vence and Associate's fees for the proposed additional work is expected not to exceed \$13,000. Funding for this unbudgeted expenditure is available in the Solid Waste Division's line item 415-310-3141-4258. On April 18, 1991 there was an available balance of \$78,924.72 in this line item.

POLICY MATTERS

The Integrated Solid Waste Management Act (AB939) mandated that the City prepare an SRRE. Preparation of the SWGS is an important and required step in the preparation of the SRRE. The Solid Waste Division requires the assistance of the consultant in writing the SWGS Report in order to stay on schedule with preparation of the whole SRRE.

MBE/WBE

Brown, Vence and Associates does not qualify as a MBE/WBE firm.

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RECOMMENDATION

It is recommended that the Joint Committee approve and recommend adoption by the City Council of the attached proposed resolution which authorizes the City Manager to execute supplemental Agreement No. 1 to Contract #91-029 with Brown, Vence and Associates for an additional \$13,000, bringing the total not-to-exceed amount to \$70,000.

Respectfully submitted,



DAVID A. PELSER
Solid Waste Division Manager

Recommendation Approved:



JACK CRIST
Deputy City Manager

Approved:



MELVIN H. JOHNSON
Director of Public Works

Contact Person to
Answer Questions:

David A. Pelser, Solid Waste Division Manager
449-2043

May 7, 1991
All Districts

Attachment: Proposed Resolution
Amendment #1

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 WITH
BROWN, VENCE AND ASSOCIATES (COUNCIL AGREEMENT NO. 91-029)
FOR THE PREPARATION OF A SOLID WASTE GENERATION STUDY

WHEREAS, the State of California has mandated that the City of Sacramento prepare a Solid Waste Generation Study to be included in the City's Source Reduction and Recycling Element of the County Integrated Waste Management Plan, and the Department of Public Works Solid Waste Division has retained Brown, Vence and Associates to develop solid waste generation information for the City;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The City Manager is hereby authorized to execute Supplemental Agreement No. 1 with Brown, Vence and Associates to complete the draft and final Solid Waste Generation Study Report for a new total amount not-to-exceed \$70,000.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

AMENDMENT #1 TO CITY MANAGER AGREEMENT 91-029
WITH BROWN, VENCE AND ASSOCIATES

City Manager Agreement #91-029 between the City of Sacramento and Brown, Vence and Associates is hereby amended as follows:

EXHIBIT A, PARAGRAPH 2

Exhibit A, paragraph 2: The scope of work for this contract is expanded to include the following tasks:

TASK 1 -- PREPARE PROJECTIONS FOR SOLID WASTE GENERATION

Based on the work under Task 5 -- Waste Generation Study, Brown, Vence and Associates will use the agreed upon waste generation factors to project the waste generation for the next 15 years by residential, commercial, industrial and other sectors. These will be made for each year of the next 15 years.

TASK 2 -- PREPARE THE SOLID WASTE GENERATION STUDY

Brown, Vence and Associates staff will meet with the Sacramento staff to review the draft report being prepared under Task 6 -- Prepare Draft Document. The City staff will supply Brown, Vence and Associates with the format and structure of the Source Reduction and Recycling Element for review. We will agree at that time on how the SWGS will fit within the SRRE document. Brown, Vence and Associates staff will prepare the draft SWGS report and submit to the City staff.

TASK 3 -- PREPARE THE FINAL SWGS REPORT

Based on staff comments, Brown, Vence and Associates staff will revise the draft document and produce a final report. 25 copies will be supplied to the City. The final report will be supplied on a floppy disk (Wordperfect 5.1).

TASK 4 -- PROJECT MANAGEMENT

Project management staff will discuss progress of the work with the City staff at least every 2 weeks.

AND:

The project schedule listed in Task 8, C, will be revised to add two weeks to the time required to produce a Draft and Final Report.

EXHIBIT B

Exhibit B is amended as follows (changes are underlined):

The fees for services on this agreement shall not exceed Seventy thousand dollars (\$70,000).

Executed this _____ day of _____, 1991.

THE CITY OF SACRAMENTO
A Municipal Corporation

CONSULTANT

(Title)

(Title)

ATTEST:

Federal Tax ID Number

City Clerk

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Executed this _____ day of _____, 1991.

THE CITY OF SACRAMENTO
A Municipal Corporation

CONSULTANT

[Handwritten Signature]

(Title)

President
(Title)

ATTEST:

94-2579580
Federal Tax ID Number

City Clerk