



CITY OF SACRAMENTO

27

DEPARTMENT OF FINANCE

915 I STREET

ROOM 112

City Council

Sacramento, California

SACRAMENTO, CALIFORNIA 95814

TELEPHONE (916) 449-6736

November 15, 1983

FA:83313:WORKER(12)
MLH **APPROVED**
BY THE CITY COUNCIL

JACK R. CRIST
DIRECTOR OF FINANCE

ROBERT C. LELAND
ASSISTANT DIRECTOR

NOV 22 1983

OFFICE OF THE
CITY CLERK

Honorable Members in Session:

Subject: Addition of Worker's Compensation Claims Representative

SUMMARY

The attached report identifies the need for an amendment to the 1983-84 Approved Budget with the addition of a Workers' Compensation Claims Representative to the Workers Compensation Division. It is recommended that the Council approve the attached resolution affecting this change.

BACKGROUND

Over the last five months, staff within both the Personnel and Law Department have identified the need for additional staff within the Workers' Compensation Division, to reduce staff/caseload ratios and to permit the Worker's Compensation Manager to devote more of his work efforts to litigation and overall supervision. The City Attorney indicated in a letter dated July 15, 1983 that it would be extremely advantageous to have the Workers' Comp Manager assist his office in litigation research which could reduce both outside attorney fees and settlement claim amounts. Currently the Worker's Comp Manager spends much of his time on general claims adjusting, a task which could be adequately handled by a claims representative at a significantly lower cost.

ANALYSIS

The Director of Personnel has asked that a vacant Typist-Clerk I position in the Workers' Comp Division be upgraded and supplemented so that a Workers' Comp Claims Representative can be hired. It is anticipated that the allocation of this position will save the City \$20,000 to \$30,000 in its first year, while permitting for better work distribution and supervision.

FINANCIAL

The cost of the proposed upgrade for rest of this fiscal year is approximately \$7,000. Funds sufficient to cover this increased expense are available within the current Workers' Compensation budget.

OVER THE COURSE OF THE INVESTIGATION, THE FOLLOWING INFORMATION WAS OBTAINED:

ON APRIL 1, 1964, THE BUREAU OF INVESTIGATION RECEIVED A REPORT FROM THE NEW YORK OFFICE THAT AN INDIVIDUAL HAD BEEN IDENTIFIED AS A MEMBER OF THE BLACK PANTHER PARTY (BPP) WHO WAS ACTIVE IN THE NEW YORK AREA. THE INDIVIDUAL WAS REPORTED TO BE A MEMBER OF THE BPP AND WAS ACTIVE IN THE NEW YORK AREA. THE BPP IS A RACIAL ORGANIZATION WHICH IS ACTIVE IN THE NEW YORK AREA. THE BPP IS A RACIAL ORGANIZATION WHICH IS ACTIVE IN THE NEW YORK AREA.

END OF REPORT

RECOMMENDATION

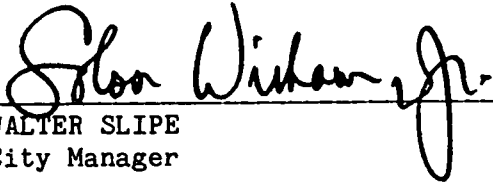
It is recommended that the Council approve the attached resolution which upgrades the Workers' Compensation Typist-Clerk I to a Claims Representative.

Respectfully submitted,



MONIKA L. HUDSON
Management Analyst

RECOMMENDATION APPROVED:



For: _____
WALTER SLIPE
City Manager

All Districts
November 22, 1983



CITY OF SACRAMENTO

27

JAMES P. JACKSON
City Attorney
THEODORE H. KOBEY, JR.
Assistant City Attorney
LELIAND J. SAVAGE
SAMUEL L. JACKSON
WILLIAM P. CARNAZZO
DIANE B. BALTER
RICHARD F. ANTOINE
Deputy City Attorneys

DEPARTMENT OF LAW
512 TENTH STREET SACRAMENTO, CA 95814
SUITE 201 TELEPHONE (916) 449-5346

July 15, 1983

RECEIVED
JUL 13 1983
PERSONNEL DEPT.

Walter J. Skipe
City Manager
City of Sacramento
City Hall
Sacramento, California

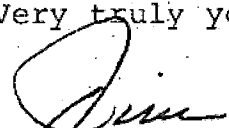
In re: Workers Compensation Assistance

Dear Walt:

I understand that Donna Giles wants to reallocate a member of the workers compensation staff from a clerical position to a claims adjuster position. I agree with the need for additional claims assistance in the workers compensation unit. Bill Carnazzo has worked closely with John Ford and, in his opinion and mind, John must spend too much time in claims adjusting and ministerial duties. John has excellent experience in the litigation area, and should be able to spend time in that area plus devote more time to supervisory activities. As you know, we are having some difficulty with one of our law firms. They have not moved some of these cases along the way that they should, but it would be too expensive to reassign the cases to another law firm at this time. If the reallocation is approved, John would have enough time to work on these cases to get them resolved. In addition, he would have time to handle the litigation of new cases coming into the office. He would save a substantial amount in attorney fees and probably also lower the average cost of our settlements. We presently pay approximately \$3 million per year in claims. If John can reduce the amount of settlements by only one percent, he has saved the City the substantial sum of \$30,000.

Both Bill Carnazzo and I recommend approval of the proposed reallocation.

Very truly yours,


JAMES P. JACKSON
City Attorney

JPJ:kn

Bcc's: ✓ Donna Giles
Bill Carnazzo

RESOLUTION NO. 83-937

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

**RESOLUTION OF THE CITY COUNCIL UPGRADING THE
POSITION OF WORKERS' COMPENSATION TYPIST-
CLERK I TO CLAIMS REPRESENTATIVE**

WHEREAS, the City Council has reviewed the Personnel and Law Department's request for an upgrading of a Workers' Compensation Typist-Clerk I to a Claims Representative and concurs with this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the 1983-84 Approved Budget is hereby amended by upgrading one Workers' Compensation Typist-Clerk I position to a Workers' Compensation Claims Representative.

MAYOR

APPROVED
BY THE CITY COUNCIL

NOV 22 1983

OFFICE OF THE
CITY CLERK

ATTEST:

CITY CLERK