



Minutes

City of Sacramento
Sacramento Disabilities Advisory Commission

COMMISSION MEMBERS:

Darlene Anderson	David Bain, Chair	Joan Barden
Vacant	Debra Finch	Tina Johnson
Walter Johnson Jr.	Evangeline Skierka	Jessica Springer, Vice Chair

CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager
Neal Albritton, Citywide ADA Coordinator
Obi Agha, Program Specialist*

*New City Hall
915 I Street, 1st Floor - Conference Room 1104
June 4, 2012 - 6:00 P.M.*

The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at oagha@cityofsacramento.org at least 48 hours prior to the meeting.

MINUTES

June 4, 2012

*New City Hall
915 I Street - 1st Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

Call to Order - 6:00 p.m.

Roll Call of Members: Regular session called to order by Chair Commissioner Bain at 6:15 PM on Monday, June 4, 2012. Meeting was held at the New City Hall, Conference Room 1104. The roll call of members was also carried out by Commissioner Bain.

Present: Anderson, Bain, Barden, Skierka

Absent: Finch, Tina Johnson, W. Johnson Jr., Springer

Commission Staff: Obi Agha, City of Sacramento, Office of Civil Rights.

Presenters: N/A

Guest: None

Agenda Review: Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

1. **APPROVAL OF MINUTES FOR MAY 17, 2012**

Recommendation: Approve Commission minutes.

Contact: Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

The Commission approved the meeting minutes of May 17, 2012 (with corrections made by Commissioner Barden)

Action: Moved/Seconded: Commissioners Skierka and Anderson.

Yes: Anderson, Bain, Barden, Skierka

No: N/A

Absent: Finch, Tina Johnson, W. Johnson Jr., Springer

**2. ADVISORY AND EDUCATIONAL CHECKLIST FOR BUSINESS LICENSE APPLICATIONS
- WORK SESSION CONTINUE**

Recommendation: Receive and File or Provide Advice.

Contact: Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

The above topic was tabled and will be placed on the next meeting agenda to accommodate staff and Commissioners who were absent.

Commissioner Bain reviewed and distributed the final copy of the "Introductory" paragraph and staff Obi distributed a draft copy of the "Background" paragraph of the proposed Checklist document.

3. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES

Recommendation: Receive and file or provide advice. (Refer to list on Page 4 of this Agenda for additional information).

Ad hoc committee has scheduled to tour the Greyhound Bus facility on June 25, 2012.

Public Comments- Matters Not on the Agenda

4. None

Commission Ideas, Questions and Announcements

5. ISSUES FOR FUTURE MEETINGS

- Commissioner Barden talked about lack of accessible restrooms in city parks. Commissioner requested to add Restroom accessibility in city parks on future agenda item.

Adjournment

The meeting was adjourned at 6:50 PM. Moved / Seconded: Commissioners Barden /Skierka.

David Bain Chair

Attest:

Commission Clerk-Secretary

Obi Agha, Program Specialist
Office of Civil Rights

Status of City Accessibility Programs and Activities (for reference)	
Program/Activity:	Status: [as listed below, or will be discussed at the meeting]
1. Council Awards Presentation for Stellar Efforts Relating to Accessibility.	Presented during the October 4, 2011 Council Meeting
2. Website content addressing quarterly recognition of individuals for remarkable efforts in accessibility.	Status Pending meeting with IT Division Manager.
3. CASp Certification and Permit Process. <ul style="list-style-type: none"> Effectiveness of CASp training and certification; Request presentation by City Inspectors. 	Training was provided in 2010 to key staff throughout the City enhance their Physical and Program Access knowledge and to prepare for the CASp exam. Feedback from participants noted that the training enhanced their preparation for the CASp exam. The City currently exceeds the minimum requirement of CASp certified staff. A presentation by City Inspectors is pending.
4. Accessibility Device Transition Plan <ul style="list-style-type: none"> Survey: <ul style="list-style-type: none"> How many conference rooms? What is required by code checklist? 	Status Pending
5. Crocker Art Museum: <ul style="list-style-type: none"> Follow-up on accessibility programs including assistive listening devices? Checklist or review process for all museums? Follow-up on evacuation training program? Follow-up regarding audio description efforts. Accessible path of travel/crosswalk to museum entrance. 	<p>A follow-up report/presentation to the DAC by DGS and the Historic Director is pending.</p> <p>An on-site walk-through by the ADA Coordinator and the Director of DOT occurred in 2010, shortly after the issue of concern was raised, regarding the accessible path of travel to the museum entrance. It was confirmed that there are no noncompliant issues regarding this matter and that the current path of travel offers the greatest level of accessibility.</p>
6. Accessibility Issues related to meetings. <ul style="list-style-type: none"> Is there a review process for scheduled meetings that address accessibility/ADA issues when setting a venue? Issues relating to: <ul style="list-style-type: none"> Public Transportation access Meeting Room access Restroom access 	March 2011 - A checklist was provided to Neighborhood Services for distribution to Vendors and for internal use to ensure accessible meetings. The Office of Civil Rights continues to provide ongoing technical assistance as needed when access issues arise.

iv. Accessible information and materials	
<p>7. Management Education Program:</p> <ul style="list-style-type: none"> Is there a training program for management regarding ADA policies and programs? Steps needed to improve training? 	<p>The Office of Civil Rights continues to deliver presentations on FEHA, ADA and the City's Administrative Policy #11 to City Management. We are in the process of developing multimedia content, including captioned video, of the training material for posting on the City's Intranet site.</p> <p>August 10, 2011 Update: Neal Albritton met with Parks & Recreation Management Team to train, provide technical assistance, and develop implementation process related to accessibility requirements and process for accessible digital documents.</p>
<p>8. Well Springs (3rd/4th Avenues):</p> <ul style="list-style-type: none"> Issues relating to overcrowding, permits and safety 	Status Pending
<p>9. Accessible Taxis:</p> <ul style="list-style-type: none"> Status of Sting Operations 	Presentation with updates by Ron O'Connor to DAC on 5/2/2011.
<p>10. Universal Design:</p> <ul style="list-style-type: none"> Impact on new developments? Process to encourage and expand Universal Access? 	Greg Sandlund, Associate Planner with the City will present Universal Design Ordinance on December 15, 2011
11. Township Nine Project	Jeff Townsend, ASLA, Principal, Urban Design & Planning, with JACOBS presented and updated the DAC on 10/3/2011.
12. Business Permit Process: Advisory and Educational Checklist for Business License Application	Brad Wasson, Revenue Manager reported on Business Permit Process on February 6, 2012.
13. Building Permit Process: Is Accessibility review a separate discipline and /or process.	Chief Building Official, Ryan DeVore presented on Monday, October 3, 2011.
14. Greyhound Adhoc tour and follow-up to Kirk Thompson's (city staff) presentation	Staff has submitted request for the tour of the newly constructed Greyhound Terminal through the City Economic Development in January or February 2012.
15. Rocky Burks to report on Sidewalk Safety Issues raised by Commissioner Barden.	Rocky Burks reported on the sidewalk issues raised by Commissioner Barden on January 19, 2012. Burks-DOT).

16. Presentation on Program Access.	Status Pending:
17. Park and Recreation presentation on Park Access.	Status Pending:
18. Safety and Access Issues at Old Sacramento.	Status Pending:
19. Capital Area Development Association (CADA) on 16 th & O involving Business/ Housing projects.	Status Pending: Staff to invite CADA project manager.
20. Alkali Flats (12th & I Street) project - issue with Detectable Warning Surface.	Rocky Burks reported on the ALKALI FLAT: LA VALENTINA project on 2/16/12 DAC Meeting.
21. Restroom accessibility in city parks	Status Pending: Parks and Recreation