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DEPARTMENT OF FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO CALIFORNIA

June 12, 2003

PS:Admin:03-33:RBH:rh

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City Council Sacramento, California

Honorable Members in Session:

SUBJECT: DONATION OF A SURPLUS CITY PASSENGER VAN TO THE ASIAN PACIFIC COMMUNITY COUNSELING ORGANIZATION

LOCATION AND COUNCIL DISTRICT: District 6

STAFF RECOMMENDATION:

The Procurement Services Division, on behalf of the Maintenance Services Division (Fleet Operations Group) of the Department of Public Works, recommends that the City Council adopt the attached Resolution authorizing donation of a surplus City passenger van (Equipment No. 6989) to the Asian Pacific Community Counseling organization for their use in community projects.

CONTACT PERSON: Robert Summersett, Fleet Superintendent, 433-6309

FOR COUNCIL MEETING OF: June 24, 2003

SUMMARY:

The City has received a request from the Asian Pacific Community Counseling organization, asking that the City donate a surplus City passenger van for their use in community support projects.

BACKGROUND:

The has City received a request for the City to donate a surplus City passenger van to the Asian Pacific Community Counseling organization. The Fleet Operations Group has identified a surplus passenger van (Equipment No. 6989) that would be appropriate to fulfill this request, and supports the recommendation that the van be donated to the Asian Pacific Community Counseling organization.

The subject vehicle is a 1991 Ford passenger van, which is surplus to the City's needs. The normal method of disposition for such equipment is sale by public auction. At recent auctions, similar vans have been sold at an average price of around \$1,000 (the City's current salvage book value for this van is approximately \$900). Staff estimates the value of the subject van to be about \$1,200. Because the van still has useful life, it can effectively serve the needs of the Asian Pacific Community Counseling organization in the intended use of transporting youths to various drug prevention and after school programs and for transportation of other program participants to various organization events in the community. In the past, the City has

donated surplus vehicles to community-based organizations for their use in projects intended to contribute positively to the quality of life in Sacramento (e.g., a pick-up truck to the Volunteers of America, a passenger van to the Discovery Museum History Center, a pick-up truck to the Sacramento Tree Foundation, and a pick-up truck to Sacramento Cottage Housing, Inc.)

FINANCIAL CONSIDERATIONS:

The estimated value of the subject van, based its condition and on previous public auction sales of similar vehicles, is about \$1,200. Revenue from the sale of surplus vehicles is typically used to help offset the cost of new replacement units. Since the Asian Pacific Community Counseling organization provides positive contributions to the City through their community work, and this van will help them to continue their projects, the value of the vehicle will be a positive community contribution.

POLICY CONSIDERATIONS:

Sacramento City Code §3.80.030(F) authorizes donation of surplus City property to other public agencies or charitable organizations exempt under Section 501(c)(3) of the Internal Revenue Code, by resolution of the City Council. Asian Pacific Community Counseling is a nonprofit 501(c)(3) organization.

This proposed donation is consistent with the Council's policy of working cooperatively with community organizations to enhance the quality of life in Sacramento.

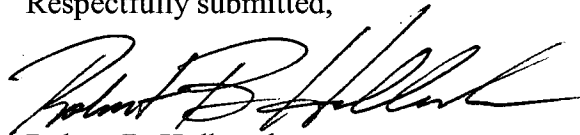
ENVIRONMENTAL CONSIDERATIONS:

The current project has been determined to be exempt from the requirements of the California Environmental Quality Act (CEQA), under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The current proposal involves only the donation of a surplus City passenger van for use by a local service organization. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

EBE/SBE EFFORTS:

Because this transaction does not involve the purchase of goods or services for the City, E/SBE efforts are not applicable.

Respectfully submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

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RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS CITY PASSENGER VAN, CITY EQUIPMENT NO. 6989, TO THE ASIAN PACIFIC COMMUNITY COUNSELING ORGANIZATION

WHEREAS, the City of Sacramento has available as surplus a 1991 Ford passenger van, City Equipment No. 6989, and;

WHEREAS, the City of Sacramento supports efforts to work cooperatively with community organizations to enhance the quality of life in Sacramento;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SACRAMENTO that the City Council does hereby authorize the donation of a surplus City passenger van, Equipment No. 6989, to the Asian Pacific Community Counseling organization for use in their projects in the Sacramento community.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO. _____

DATE ADOPTED: _____