



# 3.11

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January 05, 2005

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[www.cityofsacramento.org](http://www.cityofsacramento.org)

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: OPEN AN APPLICATION PERIOD FOR THE  
CIVIL SERVICE BOARD**

**LOCATION AND COUNCIL DISTRICT:** Citywide.

**RECOMMENDATION:**

It is recommended that an application period be opened for the Civil Service Board to fill one (1) position. This opening represents the term expiration in December 2004. Appointee shall be a resident of the City of Sacramento, who has no connection with City government.

Applications will be available on January 19, 2005 in the Office of the City Clerk at 730 I Street, Ste. 211 and on the City's website at <http://www.cityofsacramento.org/clerk/boards.htm>. The application period closes on Friday, February 18, 2005 at 5:00 p.m. (postmarks not accepted). For more information on this commission, see the attached.

**CONTACT PERSON:** Ruci Katia, Deputy City Clerk, 808-7200  
Stephanie Mizuno, Assistant City Clerk, 808-7200

**FOR COUNCIL MEETING OF:** January 18, 2005

Respectfully submitted,

Stephanie Mizuno, Asst. City Clerk

RECOMMENDATION APPROVED:

*for Dawn Buellmunkel*  
Shirley Concolino, City Clerk

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## CIVIL SERVICE BOARD

- CONTACT:** Human Resources Department  
Marti Flores, Department Secretary  
921 - 10th St. 2<sup>nd</sup> Floor  
Sacramento, CA 95814
- Telephone: 808-8566  
Fax: 808-1907      mflores@cityofsacramento.org
- APPOINTMENT:** Five (5) City residents who have no connection with City government, appointed by the Mayor and confirmed by City Council.
- TERM:** Five (5) years. Two term limit applies.
- MEETING INFO:** Twice each month on the first and third Tuesday, 1:30 p.m., 921 10th Street, Conference Room
- COMPENSATION:** \$50 per meeting attended, not to exceed \$250.00 per month. Members shall receive necessary travel/subsistence expenses incurred in the discharge of duties.
- POWERS & DUTIES:** The purpose of this board is to provide for classification of City employees, recruitment, examinations, and appointments. The Board also hears employee appeals from disciplinary actions.

ORD.2002-033 Amendment to Sec.240.102 "Unexpired Term"  
City Charter Section 80 through 93, and City Code Section 2.44  
City Residency Is Required  
Conflict of Interest Statement Is Required; Filed With City Clerk

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