

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
AUGUST 5, 1980

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Street at 1:30 p.m., in the Conference Room, Personnel Department, 801 - 9th Street, Sacramento, California.

Members present: Mrs. Vivian C. Nance
 Mr. Luis J. Campos
 Mr. Wilfred D. Street

Members absent: Mr. Joseph L. Russell
 Mr. Jonathan Mayhew

MINUTES OF THE REGULAR MEETING OF JULY 15, 1980

Motion was made to approve the minutes of the regular meeting of July 15, 1980 as read.

Motion: Mrs. Nance
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mr. John Worcester, Personnel Management Administrator, addressed the Board and informed the members that he was acting on behalf of the Director of Personnel in her absence. He stated that a leave of absence extension had been granted to:

William King

REQUEST FOR TRANSFER

Karen G. Shipley (Cashier to Account Clerk)

Motion was made to approve the request for transfer of Karen G. Shipley from Cashier to Account Clerk.

Motion: Mrs. Nance
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED

- a. #1723 - Machinist Helper
- b. #1726 - Painter

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EXAMINATIONS TO BE ANNOUNCED

a. # 1750 - Maintenance Worker II (promotional)

Motion was made to approve examination #1750 - Maintenance Worker II (promotional).

Motion: Mrs. Nance
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

b. # 1759 - Senior Dispatcher (Police) (promotional)

Mr. Jonathan E. Mayhew entered the meeting at 1:38 p.m.

Motion was made to approve examination #1759 - Senior Dispatcher (Police) (promotional).

Motion: Mr. Campos
Second: Mrs. Nance

Motion was approved by the following roll call vote:

Ayes: Mrs. Nance
Mr. Campos
Mr. Street
Abstain: Mr. Mayhew

c. # 1760 - Supervising Dispatcher (Police) (promotional)

Motion was made to approve examination #1760 - Supervising Dispatcher (Police) (promotional).

Motion: Mrs. Nance
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

d. # 1762 - Senior Stenographer-Clerk

There was a brief discussion on this examination being open and promotional.

Motion was made to approve examination #1762 - Senior Stenographer-Clerk.

Motion: Mrs. Nance
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

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REVISION OF POLICE OFFICER CLASS SPECIFICATION - 1st Reading

Susan Davidson, Associate Personnel Analyst, addressed the Board and explained the changes in the job specifications and informed the Board that this would only be a lateral transfer for individuals in other jurisdictions who had received their training in the Sacramento Police Academy.

Deputy Chief of Police Lee Dohm addressed the Board and together with Ms. Davidson explained the advantages and possible cost savings to the Police Department of this proposed action. It was added that the normal method of recruitment using Community Service Officers and Police Cadets would still be used.

On questioning from Mrs. Nance, Deputy Chief Dohm informed the Board that individuals considered for this lateral transfer must have completed probation in another jurisdiction and have a POST certificate.

Motion was made to pass the request for revision of Police Officer class specification for second reading.

Motion: Mr. Mayhew
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

At this time, Item 9 was taken out of order.

APPEALS OF POLICE SERGEANTS' EXAMINATION (Continued)

Mr. David Benjamin, Deputy City Attorney, addressed the Board and stated that at this time no procedures had been developed for the Administrative Law Judge for the scheduled hearing of the appeals of the Police Sergeants' examination. He stated that a report would be presented at the next regular meeting of the Civil Service Board.

Mr. M. Coben, attorney for the appellants, addressed the Board and referred to the dates scheduled for the hearing (December 8 - 12 1980), and also to the fact that the eligible list is due to expire in March 1981. Due to the brief amount of time that may ensue, Mr. Coben requested that the Board consider extending the list. The Board agreed to this request, and instructed that this be calendared for future consideration.

APPEAL OF REMOVAL OF NAME FROM ELIGIBLE LIST

Lyn E. Jones

Ms. Thelma Vanesian addressed the Board and explained the background in this matter, stating that Mr. Jones had worked for the City previously and had been

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terminated after his conviction of possession of marijuana while driving a City vehicle. Ms. Vanesian informed the Board that on a recent application for a position with the Police Department as an Intermediate Clerk, he did not include this information on his application; therefore, his name was removed from the list in accordance with Civil Service Rule 5.6(a).

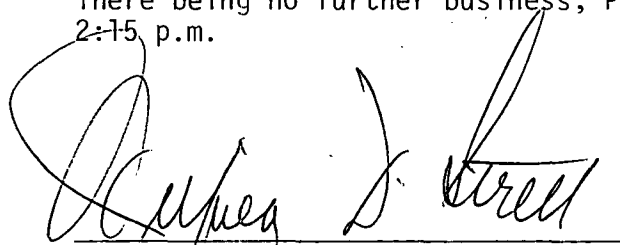
Mr. Jones addressed the Board and stated that he had omitted the information referred to on his application, but that he thought that the possession of marijuana was a misdemeanor.

There was some discussion on this matter, and motion was made to deny the appeal of the removal of his name from the eligible list by Mr. Lyn E. Jones.

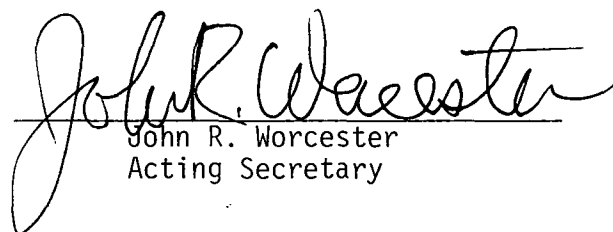
Motion: Mr. Campos
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

There being no further business, President Street adjourned the meeting at 2:15 p.m.



Wilfred D. Street
President



John R. Worcester
Acting Secretary