

Sacramento Public Library
7000 Franklin Blvd., Suite 540
Sacramento, California 95823
(916) 440-5926

July 21, 1983

CITY MANAGER'S OFFICE
RECEIVED
JUL 21 1983

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT:/ Request for Resolution to suspend formal competitive bidding and authorize purchasing services for 1) Database maintenance, 2) On-line cataloging, and 3) computer-output-microfilm catalog editions from Auto-Graphics, Incorporated.

SUMMARY

1. Suspend formal competitive bidding
2. Authorize purchasing services for
 - a. Database maintenance,
 - b. On-Line cataloging,
 - c. Computer-output-microfilm catalog editions from Auto Graphics, Incorporated.

BACKGROUND INFORMATION

Since July 1978, The Library has used the services of Auto-Graphics, Inc., to create and maintain a database containing information describing the Library's holdings. In addition, Auto-Graphics, Inc. has produced periodically updated editions of this information in a Computer-Output Microfilm (COM) Catalog.

It would not be in the best interests of the Library or the City to consider competitive bidding and the possible selection of a new COM Catalog vendor. The services of Auto-Graphics, Inc. have proven satisfactory over the past five years, and, furthermore, contracting with a new vendor would certainly require the retraining of staff, modifications of forms and input procedures, and the inevitable difficulties of working "bugs" out of a new computer catalog program.

APPROVED
BY THE CITY COUNCIL

JUL 26 1983

OFFICE OF THE
CITY CLERK

Since June 1981, the Library has been doing on-line cataloging through the California Authority for Systems and Services (CLASS) which as a broker for computer services of the Research Libraries Information Network (RLIN). Since January 1982, the Library has been doing on-line maintenance of the database through AGILE, a service offered by Auto-Graphics, Inc.

It is the intention of the Library in 1983/84 to do both on-line database maintenance and the majority of on-line cataloging through AGILE. A small amount of on-line cataloging will continue to be done via RLIN.

FINANCIAL DATA

The Library's 1983/84 budget includes \$127,480 in item 4287, "Other Specialized Services" to cover the cost of on-line cataloging, on-line database maintenance, and the production of COM catalog editions.

RECOMMENDATIONS

It is, therefore, the recommendation of the Library Department that the City Council adopt a resolution suspending formal competitive bidding and authorizing the City to extend the present contract with Auto-Graphics, Incorporated.

Respectfully submitted,



Rob Richard
Library Director

Recommendation Approved:


Walter J. Slipes, City Manager

RR:LS:vmp

Attachments

July 26, 1983
All Districts

RESOLUTION NO. 83-577

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING
AND AUTHORIZING PURCHASE OF ON-LINE AND COM CATA-
LOG SERVICES FOR THE LIBRARY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO

1. That it is in the best interest of the City to
suspend competitive bidding for the purchase of on-line and
COM catalog services for the Library; and

2. That the City Manager and the City Clerk are author-
ized and directed to extend the present contract with Auto-
Graphics, Inc. for the purchase of these services.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL
JUL 26 1983
OFFICE OF THE
CITY CLERK

July 27, 1983

Auto-Graphics Incorporated
715 Monterey Path Road
Monterey Park, CA 91754

Dear Gentlemen:

On July 26, 1983, the Sacramento City Council accepted your bid for purchase of on-line and COM Catalog services for the Library.

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/km/39
cc: Support Services Division