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OFFICE OF THE  
CITY CLERK

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CALIFORNIA

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October 13, 2003

[www.cityofsacramento.org](http://www.cityofsacramento.org)

Mayor and City Council  
Sacramento, California

Honorable Members In Session:

SUBJECT: ESTABLISHMENT OF REGULATIONS PERTAINING TO  
CANDIDATE STATEMENTS FOR THE MARCH 2, 2004  
PRIMARY MUNICIPAL ELECTION

LOCATION AND COUNCIL DISTRICT:

DISTRICTS 2, 4, 6, 8, and the office of Mayor

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution.

CONTACT PERSON: **Robert L. Hardcastle**  
**Senior Deputy City Clerk/Elections**

FOR COUNCIL MEETING OF: October 28, 2003

SUMMARY:

This report requests adoption of the attached resolution, pursuant to California Elections Code 13307, establishing a regulation for preparation and payment of processing candidate statements for the March 2, 2004 Primary Municipal Election.

BACKGROUND INFORMATION:

Prior to an election, the jurisdictional governing body must adopt a resolution which establishes regulations for the preparation and payment of processing candidate statements. These statements are submitted with a candidate's nomination papers, and are for inclusion in the sample ballot. The statement may include the candidate's name, age and occupation and a brief description of no more than 200 words describing the candidate's education and qualifications.

Each candidate filing a statement is required to pay in advance an estimated pro rata share as a condition of having the statement included in the voter's pamphlet.

The County Registrar of Voter's office has estimated the pro rata shares sufficient to cover the costs of printing, handling and mailing. These amounts are based on current registration figures.

Office of Mayor-	\$5,260.00		
District 2 -	\$ 540.00	District 6 -	\$ 670.00
District 4 -	\$ 840.00	District 8 -	\$ 590.00

FINANCIAL CONSIDERATIONS

The establishment of this regulation will allow for the candidates to absorb the cost of including the candidate's statement in the voter's pamphlet. The funds received will be deposited into the General Fund to be used to offset the overall costs incurred.

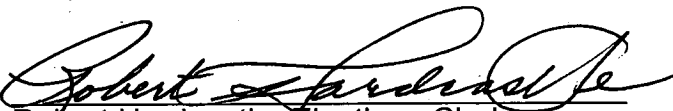
POLICY CONSIDERATIONS

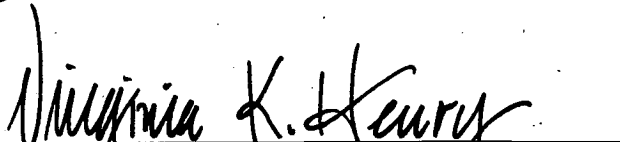
This procedure is established in accordance with California Elections Code 13307.

MBE/WBE

No impact.

Respectfully submitted,

  
Robert Hardcastle, Elections Clerk

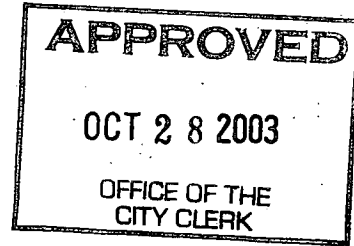
  
Virginia Henry, Interim City Clerk

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**RESOLUTION NO. 2003-754**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_



**RESOLUTION ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS, SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 2, 2004**

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SACRAMENTO, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Sacramento, California, on Tuesday, March 2, 2004, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more that two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

SECTION 3. PAYMENT. A candidate filing a candidate's statement for inclusion in the sample ballot shall pay in advance his or her pro rata share for printing, handling and mailing, as a condition of having his or her statement included in the voter's pamphlet. The candidate will pay a deposit, in the amount of the particular office sought, at the time the Candidate's Statement is filed. Mayor - \$5,260.00; District 2 - \$540.00; District 4 - \$840.00; District 6 - \$670.00; and District 8 - \$590.00. Payment of the deposit shall be by cash or by check payable to the City of Sacramento. The City Clerk shall bill each candidate for any cost in excess of the deposit or, if the actual cost is found to be less than the deposit, shall refund a pro rate share of the unused portion of the deposit.

SECTION 4. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 5. That all previous resolutions establishing Council policy on payment for candidate statements are repealed.

SECTION 6. That this resolution shall apply only to the election to be held on Tuesday, March 2, 2004, and shall then be repealed.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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FOR CITY CLERK USE ONLY

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

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