



ANIMAL CARE SERVICES CITIZENS ADVISORY

MINUTES

June 24, 2008

ATTENDANCE

Members

Patricia Wilcox
Eugene Lukehart
Marge Carpenter
Molly Kenneth (6:15pm)
Bev Gonsalves

Staff

Hector Cazares
Donna Wicky
Dan Torres

Public

Dia Goode

Absent

Lety Sanchez

*Note: MSP is used in the minutes as an abbreviation to indicate Moved, Seconded and Passed.
MSF is used in the minutes as an abbreviation to indicate Moved, Seconded and Failed.*

CALL TO ORDER and ROLL CALL

Meeting called to order at the New City Hall conference room – 915 "I" Street, Room CH 1217, Sacramento, California, at 6:08 p.m. by chairperson, Pat Wilcox.

Committee members Lety Sanchez and Molly Kenneth were not present at roll call.

CONSENT CALENDAR

1. REVIEW AND APPROVE MINUTES OF 4/29/2008

Motion to approve the minutes of 4/29/08 was made by Marge Carpenter, seconded by Bev Gonsalves. MSP by 5-0-0-1 vote.

STAFF REPORTS

2. Manager's Report – Update on Facilities and Shelter Events

Hector Cazares passed out the manager's report.

- Cattery is progressing on schedule. Cattery should be done next month. Pictures of the cattery were passed around.
- The shelter had to make a new decision on the caging, the cost increased

- with a new bidders who could not meet conditions required to build impermeable caging; the previous bidder was unable to produce cages to meet the specifications requested by staff and a new bid was presented.
- Issues with staffing new cattery are being developed. Collaborations with other animal welfare organizations will continue to be pursued.
- Interim Chief Danny Torres was able to acquire equipment from Sactor. Police Dept. and Sacto. Fire Dept. for the enforcement staff. Examples of these items bullet proof vests, tasers, fire suppression equipment, and some training equipment.
- Hector will be retiring August 29, 2008. The Shelter's Division Manager position is being re-opened to start the examination process.
- City Council has appointed two new Advisory Committee members that should be attending our next meeting.

Training updates from Dan Torres

- 1 Sr. Animal Control Officer was sent to week long Supervisor's School.
- Field Training Officers (FTOs) were sent to a one-week FTO school and a one-week firearms school.
- 4 officers went to a first aid course.
- 1 officer to ASP training.
- Entire team went to a P.O.S.T. mandated shotgun and pepper spray training.
- Tomorrow the team is scheduled for a CLETS training.
- 1 officer resigned.
- July 5th one ACT will be promoted to an ACO position.
- The City Shelter assisted Yolo County by housing several animals for approximately three weeks due to a distemper outbreak at the Yolo facility.
- 3 members assisted Sacramento County with animals trapped in the fires on Jackson Rd. and Bradshaw.
- 3 ACO's and 1 RVT were sent to the Butte County Fires for three days.
- Cynthia Cutler (Registered Vet Tech) continues to work on a disaster response plan for the shelter.

Shelter Events:

- This Saturday is the Purrfectly Wonderful cat adoption event at the shelter. It will be held between 11am-2pm.
- Pizza Night at Pizza Antica will be held on Sunday, July 20, 2008. When a Shelter coupon is presented to the wait staff, 15% of the bill will be donated to the City Shelter.

Volunteer Hours:

- Volunteer Report was distributed
- April volunteer hours consisted of 145 volunteers donating 2,476 hours, May volunteer hours consisted of 149 volunteers donating 2,507 hours of which 1,680 hours for April and 1,731 hours for May were provided by 53 Foster Care Providers who cared for 93 animals.

3. Shelter Report – Spay/Neuter Account (Presented by Donna)

Donna Wicky passed out the City Shelter Spay and Neuter Account Summary

4. PUBLIC COMMENTS – MATTERS NOT ON THE AGENDA

Dia Goode (member of the public):

- Asked when the Shelter's Manager Position is open and how the position will be promoted since time is limited to receive applications and fill the position.
- Will sick cats be placed in new Cattery.
- Training of officers – Have the basic reporting and other training requirements for ACO's been met to ensure adequate knowledge basic to Animal Care and Enforcement (i.e., to satisfactorily guarantee convictions for animal care code violations.) With emphasis on firearms, pepper spray, and emergency response training, are the ACOs adequately trained in the basics of Animal Care and Control?

5. COMMITTEE COMMENTS, QUESTIONS, AND IDEAS

Marge talked about the overpopulation of cats and asked that committee members recommend adopting and/or fostering Shelter animals to their friends, family, and other acquaintances. Marge presented her idea that an off-site adoption location would be a great benefit to increase adoptions of Shelter animals.

During kitten season, the Shelter is offering a variety of discounts for cats and/or kittens. Most of these offers provide a half-price discount for a cat or kitten.

Danny mentioned that PG&E may be willing to help with some type of structure near the Towe Auto Museum to house the feral cats currently inhabiting the bushes near the PG&E building.

6. SET FUTURE AGENDA

Agenda items: 1) Approval of Minutes; 2) Manager's Report; 3) Shelter Reports – F.O.C.A.S. Fund; 4) Public Comments - Matters not on the Agenda; 5) Committee Comments, Questions and Ideas; 6) Set Future Agenda; 7) Adjournment.

7. ADJOURNMENT

Molly made motion to adjourn. Motion seconded by Bev. MSP by 5-0-0-1 vote. Meeting adjourned at 7:28 pm.