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CITY OF SACRAMENTO

DEPARTMENT OF FINANCE

REVENUE DIVISION

March 29, 1985
RD:851070-ADM:MLM:ld

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
APR 10 8 30 AM '85

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PERMIT REPLACEMENT FEE

APPROVED
BY THE CITY COUNCIL

APR 16 1985

OFFICE OF THE
CITY CLERK

SUMMARY

This report recommends the City Council adopt a standard \$5.00 fee for replacement of lost or damaged permits and licenses issued by the Revenue Division.

DISCUSSION

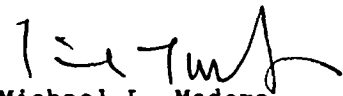
The Revenue Division issues a multitude of special permits for activities regulated by the City. Examples of the types of permits issued include: adult-related business, bingo, fireworks stand, taxicab driver, etc. These permits must be displayed by the person or business while engaging in the regulated activity. Increasingly, requests have been received to replace lost or damaged permits and licenses. The City Council has not authorized a charge for permit or license replacement.

The City should recover costs associated with the replacement of the permits and licenses. The time and effort required to replace these permits and licenses is similar to the time and effort for replacement of business tax certificates. During January, 1985, the City Council established a \$5.00 charge for this service. The imposition of a \$5.00 charge for the replacement of any permit or license issued by the Revenue Division will result in an increase of less than \$1,000 annually to General Fund revenue.

RECOMMENDATION

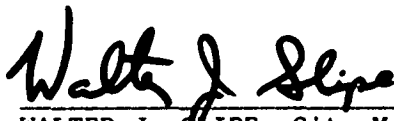
It is recommended that the City Council adopt the attached resolution amending the City's Fee and Charge Report to establish a permit/license replacement fee of \$5.00.

Respectfully submitted,



Michael L. Medema
Revenue Officer

RECOMMENDATION APPROVED:



WALTER J. SLIPE, City Manager

Attachment

All Districts
April 16, 1985



CITY OF SACRAMENTO

DEPARTMENT OF FINANCE

REVENUE DIVISION

March 29, 1985
RD:851071-ADM:MLM:ld

Budget and Finance Committee
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
MAR 29 1985

Honorable Members in Session:

SUBJECT: PERMIT REPLACEMENT FEE

SUMMARY

The attached report recommends the City Council adopt a \$5.00 charge for replacement of lost or damaged permits and licenses issued by the Revenue Division.

DISCUSSION

The City should recover costs associated with the replacement of permits and licenses. The fee recommended by the attached report achieves this goal.

RECOMMENDATION

It is recommended that the Budget and Finance Committee recommend the City Council adopt a \$5.00 replacement fee for lost or damaged permits and licenses as proposed in the attached report.

Respectfully submitted,

MICHAEL L. MEDEMA
Revenue Officer

RECOMMENDATION APPROVED:

SOLON WISHAM, JR.
Assistant City Manager

Attachment

All Districts
April 9, 1985

RESOLUTION NO. 85-289

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF APPROVED BY THE CITY COUNCIL

RESOLUTION AMENDING THE CITY'S FEE AND CHARGE REPORT TO INCORPORATE A \$5.00 CHARGE FOR PERMIT OR LICENSE REPLACEMENT

APR 10 1985 OFFICE OF THE CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City's Fee and Charge Report is hereby amended to incorporate a \$5.00 charge for the replacement of all permits and licenses issued by the Revenue Division that are lost or damaged.

MAYOR

ATTEST:

CITY CLERK