



Council Staff Linkage: Director of the Office of Public Safety Accountability

Scope: Council Directed

Policy Contact

Lawrence Carr, Chair of Governance Ad Hoc Committee

City Council Member, District 8

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Policy Number: 007

Date of Adoption: 06-26-2018

Resolution No.: 2018-0259

Monitoring Method: Office of Public Safety Accountability Report

Frequency: Annually, based on appointment date

- A. The Director of Public Safety Accountability performs management, administrative, and investigative duties by supervising staff and overseeing the activities and functions within the Office of Public Safety Accountability (OPSA); monitors, investigates and reports on citizen complaints that are filed with the OPSA regarding the Police and Fire Departments; coordinates OPSA activities with the City Manager's Office, the Police Department, the Fire Department, the City Attorney's Office, community leaders, the general public, others as appropriate; assures OPSA and Citywide compliance with applicable laws, ordinances, codes, and policies.
- B. The Director of the Office of Public Safety Accountability reports directly to the City Council. The City Council is responsible for hiring, evaluating, and terminating the Director of the Office of Public Safety Accountability.
- C. The Director of the Office of Public Safety Accountability shall not cause or allow any practice, activity, decision, or organizational circumstance that is illegal, unethical, imprudent, or in violation of commonly accepted business and professional ethics.
- D. The Director of the Office of Public Safety Accountability shall provide applicable monitoring reports to the City Manager for consolidation into a comprehensive citywide report.

- E. The Director of the Office of Public Safety Accountability shall treat the council as a whole and be responsive to individual council members except where substantial resources are required to fulfill a request.
- F. The Director of the Office of Public Safety Accountability (OPSA):
 - 1. The OPSA provides civilian oversight of public safety employees by independently accepting, monitoring, and investigating complaints of misconduct. The office also oversees the Sacramento Community Police Review Commission in providing a public venue for community participation in reviewing and recommending policies, procedures, and practices, and monitoring implementation.
 - 2. The Director of OPSA, in the performance of his or her duties, shall have unlimited access to all public safety activities, records, property, and personnel.
 - 3. Notwithstanding these activities, OPSA is NOT empowered to instruct or direct city management or staff.
 - 4. OPSA shall provide written monthly reports to the Council on community outreach efforts, complaints received and dispositions. OPSA shall present an annual oral and written report to council.
 - 5. OPSA shall immediately report to the council substantiated complaints of misconduct and/or material deviations from council policies.