



Minutes

City of Sacramento
Sacramento Disabilities Advisory Commission

COMMISSION MEMBERS:

Darlene Anderson	David Bain, Chair	Joan Barden
Dawn Correia	Debra Finch	Tina Johnson
Walter Johnson Jr.	Evangeline Skierka	Jessica Springer, Vice Chair

CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager
Neal Albritton, Citywide ADA Coordinator
Obi Agha, Program Specialist*

*New City Hall
915 I Street, 1st Floor - Conference Room 1104
December 15, 2011 - 6:00 P.M.*

The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at oagha@cityofsacramento.org at least 48 hours prior to the meeting.

MINUTES

December 15, 2011

*New City Hall
915 I Street - 1st Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

Call to Order - 6:00 p.m.

Roll Call of Members: Regular session called to order by Chair Commissioner Bain at 6:05 PM on Thursday, December 15, 2011. Meeting was held at the New City Hall, First Floor Conference Room CH1104. The roll call of members was also carried out by Commissioner Bain.

Present: Anderson, Bain, Barden, Correia, W. Johnson Jr., Skierka, Springer.

Absent: T. Johnson, Finch.

Commission Staff: Neal Albritton and Obi Agha, City of Sacramento, Office of Civil Rights.

Presenters: Greg Sandlund, Associate Planner, (916) 808-8931 and Jim McDonald, Senior Planner, Community Development Department.

Guest: N/A

Agenda Review: Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

1. APPROVAL OF MINUTES FOR DECEMBER 5, 2011

Recommendation: Approve Commission minutes.

Contact: Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

The Commission approved the meeting minutes of December 5, 2011

Action: Moved/Seconded: Commissioners W. Johnson Jr. and Skierka
Yes: Anderson, Bain, Barden, W. Johnson Jr., Skierka, Springer.
No: N/A

Abstain: Correia

Absent: T. Johnson, Finch.

2. **"REPORT BACK" ON THE CITY UNIVERSAL DESIGN ORDINANCE [LR09-017] BY GREG SANDLUND, ASSOCIATE PLANNER**

Recommendation: Receive and file.

Contact: Greg Sandlund, (916) 808-8931, Associate Planner, Community Development Department.

Discussion:

Greg Sandlund, Associate Planner with Community Development Department, accompanied by Jim McDonald, Senior Planner within the same department - updated the DAC on the City Universal Design Ordinance [LR09-017].

Mr. Sandlund noted that the City Council adopted the Universal Design Ordinance on February 16, 2010. This ordinance requires single family home builders to provide universal design features as an option available to buyers. The Ordinance took effect on August 16, 2010 and also requires single-family and two-family developments of 20 units or more to offer basic universal design features to make homes more accessible.

Using PowerPoint, Mr. Sandlund summarized the Universal Design features that are included in the units - such as grab bars, no step entries, and wider doorways. He emphasized that these features are now required in at least one model within subdivisions of 20 units or more. He presented examples of the most common elements provided in the model: accessible bedroom, bathroom and kitchens; and general amenities like lever door handles and rocker light switches. Mr. Sandlund stressed that elevators and lifts are not elements of the ordinance, but designers may take these features into consideration.

City planning staff (Mr. Sandlund and Mr. McDonald) described the permit process for prospective developers interested in this type of sub-division. Interested developers will be provided with a brochure that shows the basic universal design features offered. Sellers may purchase brochures from Eskaton for display in their model homes. A preliminary meeting with interested developers would be conducted with staff to explain requirements, expectations and exemption of the ordinance.

Mr. Sandlund presented the first project built under the ordinance: Park at Del Paso Nuevo model homes built in 2009 by developer, John Griffin. The project plans were reviewed by staff. The owner opted to sell his existing 2009 inventory before fully incorporating the requirements of the ordinance.

City planning staff recommended postponing the 18-months evaluation period of the ordinance, for another year. Staff contends that due to the economic slowdown, there is not enough real data to make a conclusive assessment of the impact of the ordinance.

The Commissioners had several comments. Some of the comments stand out as potential design enhancements to the Universal Design Ordinance:

- DAC suggested introducing the universal design features to 2-story homes,
- New models to be built with "adaptable" features,
- Commissioner Barden asked how accessibility features would be added in existing homes. Staff explained that the City has in place a "Reasonable Accommodation Ordinance" and citizens who plan to modify their residence can utilize this process, if it is determined that adding these features would not violate an existing zoning ordinance. This process includes design and preservation review applications.

The Commission reviewed the “free brochure material” provided by Mr. Sandlund. There was concern that the material outlining the optional Universal Design features promoted a negative view of the features. The Commission suggested changes and was encouraged to provide their own material.

Mr. Sandlund encouraged the Commissioners to send him examples of photos and brochures they may have come across, to help address future accessible housing design challenges.

3. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES

Recommendation: Receive and file or provide advice. (Refer to list on Page 5 of this Agenda for additional information)

Public Comments- Matters Not on the Agenda

4. None

Commission Ideas, Questions and Announcements

5. ISSUES FOR FUTURE MEETINGS

The end-of-year luncheon is Saturday 12/17/2011 at 12:00 PM.

Adjournment

The meeting was adjourned at 7:06 PM. Moved / Seconded: Commissioners Correia /Springer.

David Bain, Chair

Attest:

Commission Clerk-Secretary

Obi Agha, Program Specialist
Equal Opportunity / ADA Program

Status of City Accessibility Programs and Activities (for reference)	
Program/Activity:	Status: [as listed below, or will be discussed at the meeting]
1. Council Awards Presentation for Stellar Efforts Relating to Accessibility.	Presented at 10/4/2011 Council Meeting
2. Website content addressing quarterly recognition of individuals for remarkable efforts in accessibility.	Staff met with the IT Department on 12/1/2011. The website will be updated with new interactive content in January 2012.
3. CASp Certification and Permit Process. <ul style="list-style-type: none"> • Effectiveness of CASp training and certification; • Request presentation by City Inspectors. 	Training was provided in 2010 to key staff throughout the City enhance their Physical and Program Access knowledge and to prepare for the CASp exam. Feedback from participants noted that the training enhanced their preparation for the CASp exam. The City currently exceeds the minimum requirement of CASp certified staff (7 CASp as of 12/2011). A presentation by City Inspectors is pending.
4. Accessibility Device Transition Plan <ul style="list-style-type: none"> • Survey: <ul style="list-style-type: none"> i. How many conference rooms? ii. What is required by code checklist? 	Assistive Listening Devices and Sign Language Interpreters are available upon request for public meetings.
5. Crocker Art Museum: <ul style="list-style-type: none"> • Follow-up on accessibility programs including assistive listening devices? • Checklist or review process for all museums? • Follow-up on evacuation training program? • Follow-up regarding audio description efforts. • Accessible path of travel/crosswalk to museum entrance. 	A follow-up report/presentation to the DAC by DGS and the Historic Director is pending. An onsite walk-through by the ADA Coordinator and the Director of DOT occurred in 2010, shortly after the issue of concern was raised, regarding the accessible path of travel to the museum entrance. It was confirmed that there are no noncompliant issues regarding this matter and that the current path of travel offers the greatest level of accessibility.
6. Accessibility Issues related to meetings. <ul style="list-style-type: none"> • Is there a review process for scheduled meetings that address accessibility/ADA issues when setting a venue? • Issues relating to: <ul style="list-style-type: none"> i. Public Transportation access 	March 2011 - A checklist was provided to Neighborhood Services for distribution to Vendors and for internal use to ensure accessible meetings. The Office of Civil Rights continues to provide ongoing technical assistance as needed when access issues arise.

<ul style="list-style-type: none"> ii. Meeting Room access iii. Restroom access iv. Accessible information and materials 	
<p>7. Management Education Program:</p> <ul style="list-style-type: none"> • Is there a training program for management regarding ADA policies and programs? • Steps needed to improve training? 	<p>The Office of Civil Rights continues to deliver presentations on FEHA, ADA and the City's Administrative Policy #11 to City Management. We are in the process of developing multimedia content, including captioned video, of the training material for posting on the City's Intranet site.</p> <p>8/10/2011 Update: Neal Albritton met with Parks & Recreation Management Team to train, provide technical assistance, and develop implementation process related to accessibility requirements and process for accessible digital documents.</p>
<p>8. Well Springs (3rd/4th Avenues):</p> <ul style="list-style-type: none"> • Issues relating to overcrowding, permits and safety 	<p>Status Pending</p>
<p>9. Accessible Taxis:</p> <ul style="list-style-type: none"> • Status of Sting Operations 	<p>Presentation with updates by Ron O'Connor to DAC on 5/2/2011.</p>
<p>10. Universal Design:</p> <ul style="list-style-type: none"> • Impact on new developments? • Process to encourage and expand Universal Access? 	<p>Greg Sandlund, Associate Planner with the City, presented on the Universal Design Ordinance on 12/15/2011</p>
<p>11. Township Nine Project</p>	<p>Jeff Townsend, ASLA, Principal, Urban Design & Planning, with JACOBS presented and updated the DAC on 10/3/2011.</p>
<p>12. Business Permit Process: Advisory and Educational Checklist for Business License Application</p>	<p>Status Pending: Staff is working with Revenue Division to plan a January or February 2012 presentation to DAC.</p>
<p>13. Building Permit Process: Is Accessibility review a separate discipline and /or process.</p>	<p>Chief Building Official, Ryan DeVore presented on Monday, October 3, 2011.</p>
<p>14. Greyhound Adhoc tour and follow-up to Kirk Thompson's (city staff) presentation</p>	<p>Staff has submitted request for the tour of the newly constructed Greyhound Terminal through the City Economic Development in January or February 2012.</p>
<p>15. Rocky Burks to report on Sidewalk Safety</p>	<p>Status Pending:</p>

Issues raised by Commissioner Barden.	10/18/2011 Staff contacted Rocky Burks-DOT). Staff will follow up.
16. Presentation on Program Access.	Status Pending:
17. Park and Recreation presentation on Park Access.	Status Pending:
18. Safety and Access Issues at Old Sacramento.	Status Pending:
19. Marshall Graves, from Sacramento Food Bank	Status Pending:
20. Regional Transit-Extend Invitation	Status Pending: