



14

DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

OFFICE OF THE DIRECTOR

January 11, 1989  
PS:Admin:FM:SA:bb

916-449-5548

DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

City Council  
Sacramento, California

CITY MANAGER'S OFFICE  
**RECEIVED**  
JAN 13 1989

**APPROVED**  
BY THE CITY COUNCIL

Honorable Members In Session:

JAN 24 1989

SUBJECT: RECOMMENDATION TO ADOPT SPECIFICATIONS

SUMMARY

Attached is a listing of proposals with specifications for furnishing equipment to be used by the divisions as indicated.

RECOMMENDATION

It is recommended that the City Council adopt the specifications and that bids be called for on the date shown.

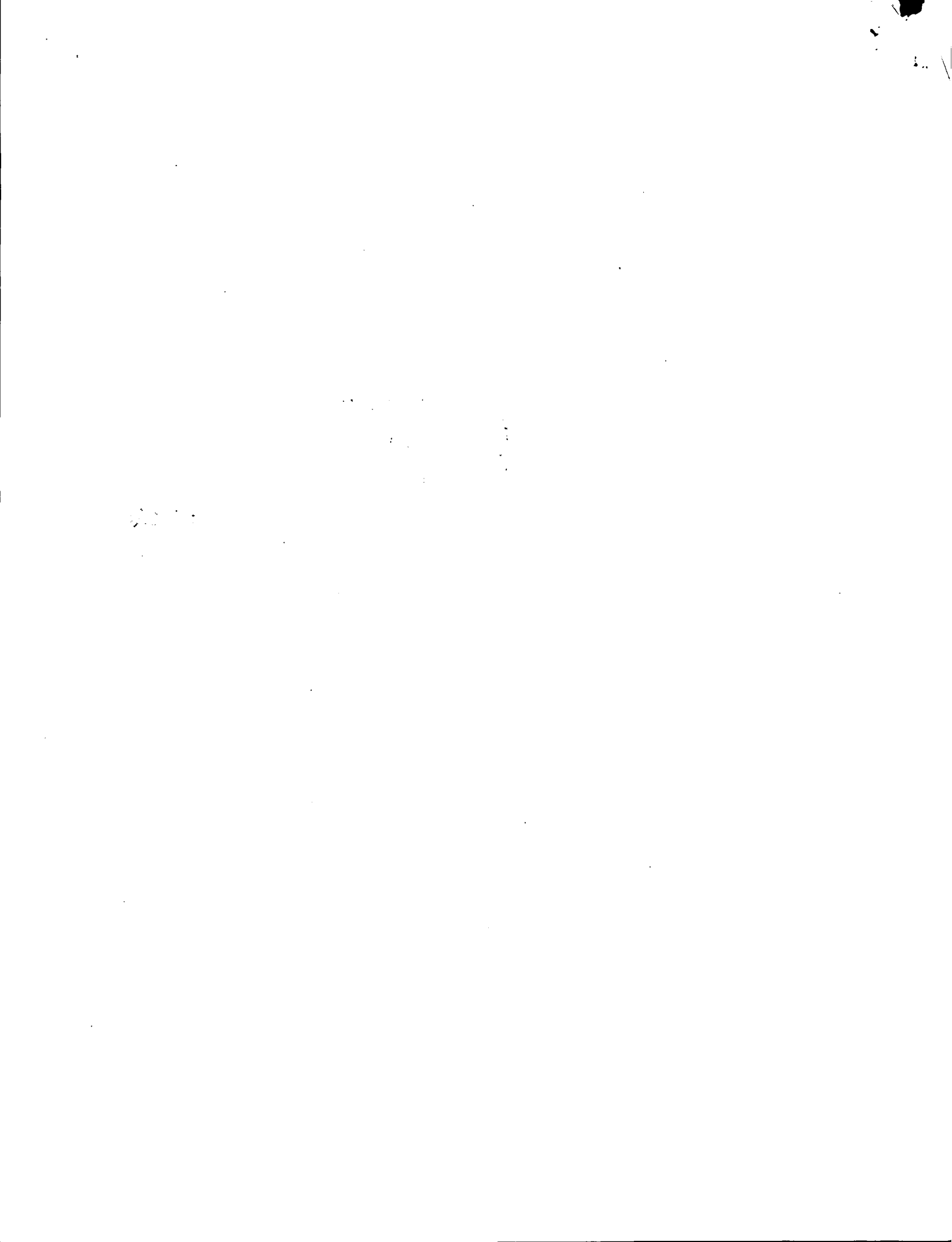
Respectfully Submitted,

*Frank Mugartegui*  
Frank Mugartegui  
Director of General Services

Recommendation Approved:

*Walter J. Slipe*  
Walter J. Slipe  
City Manager

January 24, 1989  
All Districts

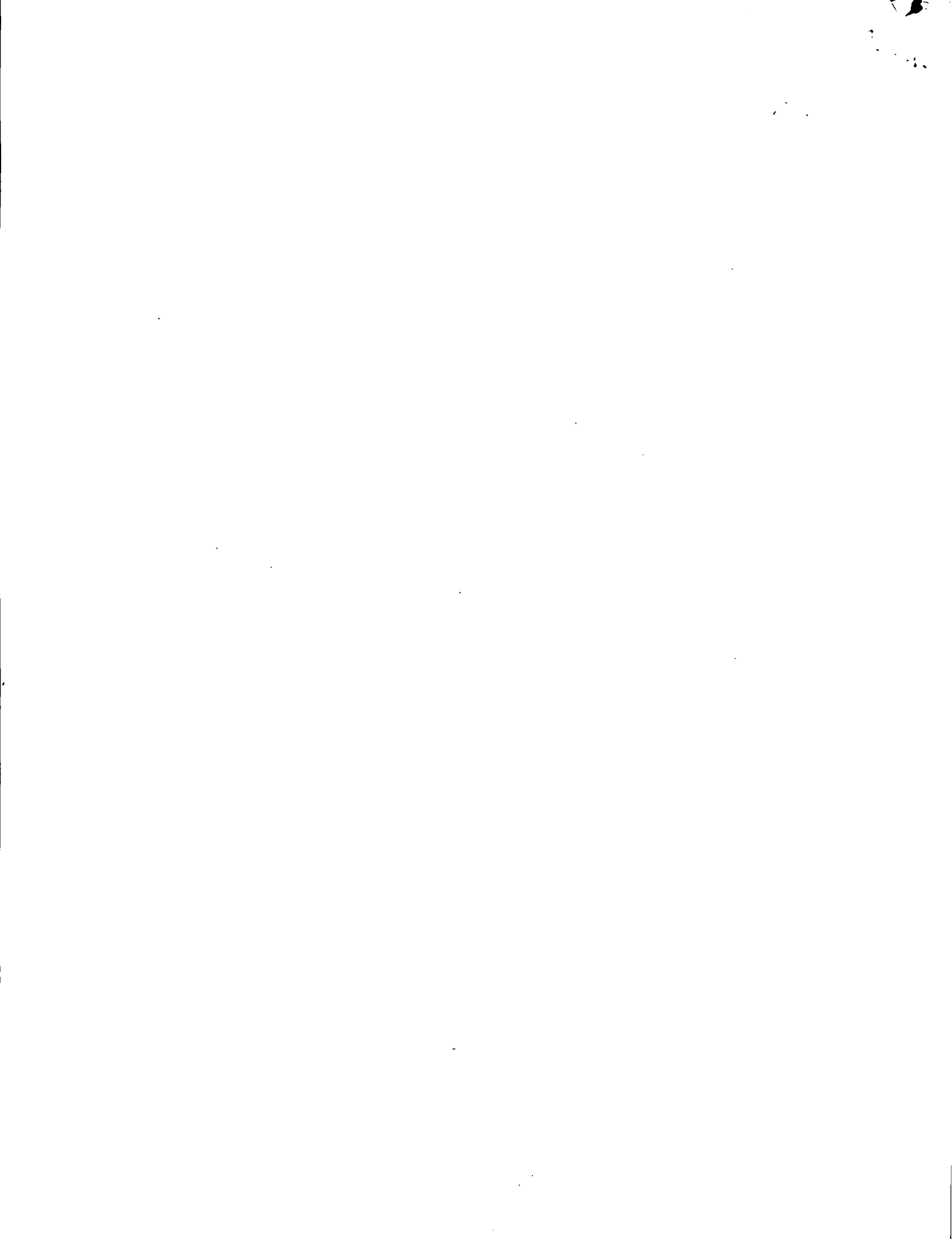


City Council

-2-

January 24, 1989

<u>Bid No.</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Bid Date</u>	<u>Mandatory Pre-Bid Conf.</u>
1305	Skid Steer Loader/Tractors being purchased by the Fleet Management Division	\$67,500.00	February 14, 1989	
1306	Vertical Pump for the Fairbairn Water Treatment Plant to be used by Water Administration	\$80,000.00	February 14, 1989	
1308	Various Hand Tools to be used by Water Distribution	\$14,300.00	February 14, 1989	





DEPARTMENT OF  
GENERAL SERVICES

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

February 7, 1989  
SS:Admin:89007:RR:bb

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

916-449-5551

PURCHASING  
CENTRAL STORES  
CENTRAL SERVICES

ADDENDUM NO. 1 TO BID NO. 1305 FOR SKID STEER LOADERS/TRACTORS

1. Delete sub-paragraph "b" under Paragraph 4.3, page 18, entitled Transmission.
2. Delete sub-paragraph "b" under Paragraph 6.3, page 21, entitled Transmission.
3. Insert new pages 10, 11 and 12.
4. The bid due date is extended to Tuesday, February 21, 1989.
5. All other terms, conditions and specifications of the bid remain unchanged.
6. If a bid package is not being submitted, it is not necessary to return this addendum or acknowledge receipt of such.
7. Bidders submitting a bid package must acknowledge receipt of this addendum prior to the hour and date specified in the bid request by one of the following methods:
  - (a) By signing and returning one (1) copy of this addendum with the bid package if not previously submitted; or
  - (b) By separate letter or telegram which includes a reference to the bid request and addendum number if the bid package has been previously submitted. Failure of your acknowledgement to be received at the City Clerk's Office, 915 - I - Street, Room 300, Sacramento, California prior to the hour and date specified, may result in rejection of your offer. If, by virtue of this

addendum you decide to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the bid request number, your company name and this addendum, and is received prior to the opening hour and date specified.



Robbin Randolph  
Purchasing Manager

BIDDER'S NAME:

By: \_\_\_\_\_  
Signature and Typed or Printed Name

Company: \_\_\_\_\_ Date: \_\_\_\_\_

## INSURANCE PROVISIONS

1. Independent Contractor. At all times during the term of this Contract, Contractor shall be an independent Contractor and shall not be an employee of the City. City shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Contract; however, City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Contract.

2. Licenses; Permits; Etc. Contractor represents and warrants to City that he has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Contractor to practice his profession. Contractor represents and warrants to City that Contractor shall, at his sole cost and expense, keep in effect at all times during the term of this Contract any licenses, permits, and approvals which are legally required for Contractor to practice his profession.

3. Insurance.

(a) Comprehensive Auto and General Liability. During the term of the Contract, Contractor shall maintain in full force and effect a comprehensive auto and general liability insurance in an amount of no less than \$500,000 single limit per occurrence, issued by an admitted insurer or insurers as defined by the California Insurance Code, providing that the city of Sacramento, its officers, employees and agents are to be named as additional insureds under the policy, and the policy shall stipulate that his insurance effected by the City or other named insured will be called on to contribute to a loss covered thereunder.

(b) Worker's Compensation. During the term of this Contract, Contractor shall fully comply with the terms of the law of California concerning workman's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability Contractor may have for workman's compensation.

(c) Errors and Omissions; Malpractice. In the event City requests Contractor to carry errors and omissions insurance or malpractice insurance, Contractor shall take out and keep in full force and effect during the term of this Contract a policy in form and content satisfactory to City which shall indemnify City against errors and omissions or malpractice by Contractor. Said policy or policies shall provide liability coverage in an amount specified by City in its request.

(d) Certificate of Insurance. The Contractor will have a standard "Certificate of Insurance" completed prior to engaging in any operation or activity set forth in this contract/agreement. Said policies shall provide that no cancellation, change in coverage, or expiration by the

INSURANCE PROVISIONS - Continued

insurance company or the insured shall occur during the term of this contract, without 30 days written notice to the City prior to the effective date of such cancellation or change in coverage.

4. Contractor Not Agent. Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, pursuant to this Contract to bind City to any obligation whatsoever.

5. Assignment Prohibited. No part to this Contract may assign any right or obligation pursuant to this Contract. Any attempted or purported assignment of any right or obligation pursuant to this Contract shall be void and of no effect.

6. Indemnity and Hold Harmless. Contractor agrees to indemnify City against any and all liability, losses, claims, damages, or judgement arising from any act by, or negligence of, Contractor or its subcontractors of the officers, agents, or employees of either while engaged in the performance of this contract or while in or about the building or protected premises for any reason connected in any way whatsoever with the performance of this contract, or arising from any accident or injury, not caused by an act or omission of City, its agents, or employees or anyone employed by the City other than this Contractor, to any person, licensee, Contractor or subcontractor, or any officer, agent, or employee thereof while engaged in the performance of this contract, or while in or about the building or premises for any reason connected therewith.

Should it become necessary for purposes of resisting, adjusting, or compromising any claims or demands arising out of the subject matter with respect to which indemnification is provided by this paragraph or for purposes of enforcement of this paragraph, for City to incur any expenses, or become obligated to pay any attorneys' fees or time, in no event to exceed thirty (30) days, after receiving written notice from the City of the incurring of such expenses, attorneys' fees, or costs.

Contractor shall pay City interest at an annual rate of seven percent (7%) compounded quarterly on all expenses or costs reasonably incurred by City in the enforcement of this paragraph and of any sums City may pay as a result of claims, demands, costs, or judgements with respect to the subject matter of this contract, from the date such sums are actually paid.



CITY OF SACRAMENTO

SACRAMENTO, CALIFORNIA

SKID STEER LOADER/TRACTOR

1.0 SCOPE AND INTRODUCTION:

1.1 This specification describes two groups of new, unused, latest model, diesel fueled, skid steer loader/tractors with a minimum 1/2 cubic yard multi-purpose 4 in 1 loader bucket located at the front of the tractor. This unit will be used by the Flood Control and Sewer Division for cleaning canals and ditches in the City of Sacramento area and/or by the City Zoo for straw, feed and effluent transport, and maintenance and construction of animal pens. The unit must be highly maneuverable and able to be used in confined areas.

2.0 GENERAL EQUIPMENT SPECIFICATIONS:

2.1 Manufacturing, material and design practices -

It is intended that the manufacturer in the selection of components will use material and design practices that are the best available in the industry for the type of operating conditions to which the vehicle/unit will be subjected. Suspension, wheels, tires and other component parts shall be selected to give maximum performance, service life and safety and not merely meet the minimum requirements of this specification. All parts, equipment and accessories shall conform in strength, quality of material and workmanship to recognized industry standards.

2.2 Heavy duty defined -

The term "heavy duty" as used in these specifications shall mean that the item to which the term is applied shall exceed the usual quantity, quality or capacity supplied with standard production vehicle/unit; and it shall be able to withstand unusual strain, exposure, temperature, wear and use.

2.3 Specification variances -

If any of the equipment bid varies from the specifications, such variation(s) must be listed in writing and attached as part of the proposal. The City of Sacramento reserves the right to waive minor variation(s) if in the opinion of the Fleet Manager the basic unit meets the general intent of these specifications.

2.4 Manufacturer's specification -

Complete specification, published literature and photos or illustrations of unit proposed, shall be furnished with bid.



14A



# CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES  
PROCUREMENT SERVICES DIVISION

## CONTRACT SPECIFICATIONS

FOR: SKID STEER LOADERS/TRACTORS

APPROVED  
BY THE CITY COUNCIL

JAN 24 1989

FOR THE

PROPOSAL NO. 1305

Proposals Must Be Received  
Prior To 10:30 A.M.

ON: FEBRUARY 14, 1989

AT: City Clerk's Office  
915 I Street, Room 304  
Sacramento, CA 95814

Pre-Bid Conference: Not Required

\*\*\*\*\*  
\* VENDORS ARE REQUIRED TO SUBMIT AN ORIGINAL BID AND 2 \*  
\* ADDITIONAL COPIES OF THIS BID INCLUDING ALL REQUIRED ATTACHMENTS \*  
\* FOR EACH COPY TO THE CITY CLERK ON THE DATE AND AT THE TIME AND \*  
\* LOCATION SPECIFIED ABOVE. \*  
\*\*\*\*\*

NAME OF VENDOR SUBMITTING THIS BID \_\_\_\_\_

14B



# CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES  
PROCUREMENT SERVICES DIVISION

## CONTRACT SPECIFICATIONS

FOR: VERTICAL PUMP FOR THE FAIRBAIRN WATER TREATMENT PLANT

PROPOSAL NO. 1306

Proposals Must Be Received  
Prior To 10:30 A.M.

ON: FEBRUARY 14, 1989

AT: City Clerk's Office  
915 I Street, Room 304  
Sacramento, CA 95814

Pre-Bid Conference: Not Required

APPROVED  
BY THE CITY COUNCIL

JAN 24 1989

SIGNATURE

\*\*\*\*\*  
\* VENDORS ARE REQUIRED TO SUBMIT AN ORIGINAL BID AND 2 \*  
\* ADDITIONAL COPIES OF THIS BID INCLUDING ALL REQUIRED ATTACHMENTS \*  
\* FOR EACH COPY TO THE CITY CLERK ON THE DATE AND AT THE TIME AND \*  
\* LOCATION SPECIFIED ABOVE. \*  
\*\*\*\*\*

NAME OF VENDOR SUBMITTING THIS BID \_\_\_\_\_

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# CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES  
PROCUREMENT SERVICES DIVISION

## CONTRACT SPECIFICATIONS FOR: VARIOUS HAND TOOLS

PROPOSAL NO. 1308

Proposals Must Be Received  
Prior To 10:30 A.M.

ON: FEBRUARY 14, 1989

AT: City Clerk's Office  
915 I Street, Room 304  
Sacramento, CA 95814

Pre-Bid Conference: Not Required

APPROVED  
BY THE CITY COUNCIL

JAN 24 1989

2 1989

\*\*\*\*\*  
\* VENDORS ARE REQUIRED TO SUBMIT AN ORIGINAL BID AND 2 \*  
\* ADDITIONAL COPIES OF THIS BID INCLUDING ALL REQUIRED ATTACHMENTS \*  
\* FOR EACH COPY TO THE CITY CLERK ON THE DATE AND AT THE TIME AND \*  
\* LOCATION SPECIFIED ABOVE. \*  
\*\*\*\*\*

NAME OF VENDOR SUBMITTING THIS BID \_\_\_\_\_