



# 2.10

DEPARTMENT OF  
FINANCE

CITY OF SACRAMENTO  
CALIFORNIA

5730 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

PROCUREMENT SERVICES DIVISION

February 24, 2005  
PS:Admin:05-17:CS:DK:mh

PH 916-433-6240  
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City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1948 FOR THE PURCHASE OF SERVICE BODIES, LUMBER RACKS AND TRAILER HITCHES IN AN AMOUNT NOT TO EXCEED \$260,000.00**

**LOCATION AND COUNCIL DISTRICT: D-All**

**RECOMMENDATION:**

Staff recommends that the City Council adopt specifications of Bid No. 1948 and accept the lowest responsible bid received in response to Procurement's solicitation for service bodies, lumber racks and trailer hitches. It is recommended that a contract for these purchases be awarded to Diamond Truck Body Manufacturing, Inc., in an amount not to exceed \$260,000.00 per contract year.

**CONTACT PERSONS:** Robert Summersett, Fleet Manager, General Services, 808-6309  
Dennis Kerhulas, Senior Buyer, Procurement Services, 808-6242

**FOR COUNCIL MEETING:** March 15, 2005

**SUMMARY:**

Attached is a tabulation of pricing submitted from sealed bids received by the City Clerk for furnishing service bodies, lumber racks and trailer hitches as required. Staff recommends award of Bid No. 1948 to Diamond Truck Body Manufacturing, Inc., in an amount not to exceed \$260,000.00 per contract year. The recommended supplier meets all bid specifications.

**BACKGROUND:**

The Fleet Management Division of the Department of General Services has an ongoing requirement for the purchase and replacement of vehicle service bodies, lumber racks and trailer hitches for city vehicles for various city departments. Staff recommends that the City Council



accept the results of Bid No. 1948 for the purchase of service bodies, lumber racks and trailer hitches and award a contract to Diamond Truck Body Manufacturing, Inc., 1908 East Fremont Street, Stockton, CA. Because the bid total of \$195,097.68, represents items and quantities selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$260,000.00 per contract year, which more closely reflects the actual amount anticipated to be expended each year of this potential four year contract.

**FINANCIAL CONSIDERATIONS:**

Sufficient funds are available in the Fleet vehicle replacement fund for this purchase.

**ENVIRONMENTAL CONSIDERATIONS:**

None

**POLICY CONSIDERATIONS:**

This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the Sacramento City Code.

**ESBE CONSIDERATIONS:**

Requests for Bids were sent to nine vendors, five of which are certified as an Emerging or Small Business Enterprises. Diamond Truck Body Manufacturing is certified as a Small Business Enterprise for the City of Sacramento.

Respectfully Submitted,



Chris Stewart  
Procurement Services Manager

Approved:



Gus F. Vina  
Director of Finance

**RECOMMENDATION APPROVED:**



ROBERT P. THOMAS  
City Manager

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**BID NO. 1948 – VARIOUS SERVICE BODIES, LUMBER RACKS AND TRAILER HITCHES**

Bidder	Bid Total (Includes Sales Tax)	5% E/SBE Preference	Prompt Payment Discount	1% City Tax Preference	Evaluation Total
Diamond Truck	\$195,097.68 <sup>(1)</sup>	Yes <\$9,343.28>	½% - 10 days	None	<b>\$185,754.40</b>
Advanced Trailer	\$348,193.63	None	Net-30	None	\$348,193.63

<sup>(1)</sup> Because the bid total of \$195,097.68, represents items and quantities selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$260,000.00 per contract year, which more closely reflects the actual amount anticipated to be expended each year of this potential four year contract.

**Award of Contract To:** Diamond Truck Body Manufacturing, Inc.  
1908 East Fremont Street  
Stockton, CA

**Total Amount of Contract:** \$260,000.00 <sup>(1)</sup>

**Total Bid Amount:** \$195,097.68

**Using Department:** General Services

**Original Estimated Cost:** \$260,000.00

**Bid Due Date:** February 2, 2005

Total No. of  
Bids Solicited

9

No. of E/SBE  
Bids Solicited

5

No. of E/SBE  
Responses

1

Award to  
E/SBE Vendor?

Yes

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION TO ADOPT SPECIFICATIONS RESULTING FROM BID NO. 1948 FOR THE PURCHASE OF SERVICE BODIES, LUMBER RACKS AND TRAILER HITCHES IN AN AMOUNT NOT TO EXCEED \$260,000.00 PER CONTRACT YEAR**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The results of Bid No. 1948 are hereby accepted for the purchase of service bodies, lumber racks and trailer hitches; and
2. The Procurement Services Manager is hereby authorized to issue the necessary purchase order for this purchase to Diamond Truck Body Manufacturing, Inc., 1908 East Fremont Street, Stockton, CA, in an amount not to exceed \$260,000.00 per contract year.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO. \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_