

Sacramento Public Library  
7000 Franklin Blvd., Suite 540  
Sacramento, California 95823  
(916) 440-5926

August 11, 1982

City Council  
Sacramento, California

Honorable Members in Session:

SUBJECT: Request for Resolutions to Suspend Formal Competitive Bidding and Authorize Purchasing of Services for 1) Database Maintenance and Three Computer-Output-Microfilm Catalog Editions from Auto-Graphics, Incorporated, and 2) On-Line Cataloging and Database Maintenance from California Authority for Systems and Services (CLASS)

BACKGROUND INFORMATION

Since July 1978, the Library has used the services of Auto-Graphics, Inc., to create and maintain a database containing information describing the Library's holdings. In addition, Auto-Graphics, Inc. has produced periodically updated editions of this information in a Computer-Output Microfilm (COM) Catalog.

It would not be in the best interests of the Library or the City to consider competitive bidding and the possible selection of a new COM Catalog vendor. The services of Auto-Graphics, Inc. have proven satisfactory over the past four years, and, furthermore, contracting with a new vendor would certainly require the retraining of staff, modifications of forms and input procedures, and the inevitable difficulties of working "bugs" out of a new computer program.

In May 1980, the Library was awarded a grant under the Library Services and Construction Act (LSCA) to purchase appropriate equipment for creating and maintaining an on-line catalog database.

In November 1980, the City Council resolved to suspend competitive bidding for these on-line services because they were available in California only from the California Authority for Systems and Services (CLASS) as broker for computer services of the Research Libraries Information Network (RLIN), which is affiliated with Stanford University.

RLIN equipment was installed in June of 1981, staff training and orientation was begun, and work progressed throughout the year.

**APPROVED**  
BY THE CITY COUNCIL

AUG 17 1982

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CITY CLERK

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Meanwhile, a decision by the Mountain Valley Library System caused the entire Sacramento Public Library catalog database to be put on-line by Auto-Graphics, and subsequently a terminal allowing the Library on-line access was installed. This has resulted in all database maintenance being done on-line rather than via OCR typing.


Presently all new cataloging is being done on-line through RLIN and all database maintenance is being done on-line through Auto-Graphics, Inc.

FINANCIAL DATA

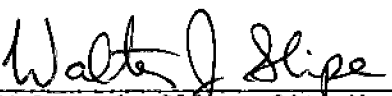
The Library's 1982-83 budget includes \$97,316 in item 4287, "Other Specialized Services," to cover the cost of both on-line cataloging and database maintenance. This represents \$10,606 for database maintenance by Auto-Graphics, \$51,700 for production of three COM catalogs by Auto-Graphics, and \$35,010 for on-line cataloging and equipment maintenance via RLIN.

RECOMMENDATION

It is, therefore, the recommendation of the Library Department that the City Council adopt resolutions (attached) suspending formal competitive bidding and authorizing the City Manager to negotiate a new contract with Auto-Graphics, Inc. and to extend the Cooperative Agreement with CLASS through June 30, 1983.

Respectfully submitted,  
  
Rob Richard  
City-County Librarian

Recommendation Approved:

  
Walter J. Slupe, City Manager

RR:LS:jm

August 17, 1982  
All Districts

Attachments

RESOLUTION NO. 82-583

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AUGUST 17, 1982

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS (2/3) OF ALL MEMBERS VOTING IN FAVOR THEREOF:

That pursuant to Section 57.401 (c) of the Sacramento City Code, it is determined to be in the best interest of the City to suspend formal competitive bidding for the purchase of services and that the City Manager is authorized to execute a contract with Auto-Graphics, Incorporated for three (3) computer-output microfilm library catalogs and necessary data base maintenance.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**RESOLUTION NO. 82-584**

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

AUGUST 17, 1982

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING AND  
AUTHORIZING PURCHASE OF EQUIPMENT AND SERVICES FOR AN  
ON-LINE CATALOG FOR THE CITY LIBRARY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That it is in the best interest of the City to suspend competitive bidding for the purchase of on-line cataloging services for the City Library; and

2. That the City Manager and the City Clerk are authorized and directed to extend the agreement with California Authority for Systems and Services (CLASS) to purchase services for an on-line cataloging system for the City Library.

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MAYOR

ATTEST:

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CITY CLERK