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DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

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SACRAMENTO, CA
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TECHNICAL SERVICES
DIVISION

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June 7, 2002

City Council
Sacramento, California

AG 2002 - 114

APPROVED

JUN 25 2002

OFFICE OF THE
CITY CLERK

Honorable Members in Session:

SUBJECT: CONSULTANT SERVICES AGREEMENT FOR CONSTRUCTION LIAISON SERVICES (JN:3136A) – APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH SALABER ASSOCIATES, INC. IN THE AMOUNT OF \$100,000

LOCATION AND COUNCIL DISTRICT:

All council districts

RECOMMENDATION:

This report recommends that the City Council adopt the attached resolution:

- Authorizing the City Manager to execute a Consultant Services Agreement with Salaber Associates, Inc. in the amount of \$100,000 to provide construction liaison services.

CONTACT PERSON: Jon Blank, Senior Engineer, 264-7914

FOR COUNCIL MEETING OF: June 25, 2002

SUMMARY:

Approval of the attached Consultant Services Agreement is required to provide construction management support for project managers and construction inspectors during the 2003 fiscal year. The Consultant Services Agreement also provides quality assurance support and conflict resolution for various capital improvement projects and private development projects.

City Council
Construction Liaison Services JN:3136A
Date: June 7, 2002

COMMITTEE/COMMISSION ACTION:

None

BACKGROUND INFORMATION:

The Construction Liaison provides construction management support on various city projects to project managers and construction inspectors. The added support facilitates the timely resolution of contract issues, added quality assurance, and engineering field support. The Construction Liaison also assists in revising future project specifications to avoid construction related problems on future projects.

Public Works advertised for a Request for the Proposals for the Construction Liaison and five firms responded. A panel of City staff from Project Delivery Division of Public Works has reviewed and evaluated the firm's proposals based on experience, qualifications, and ESBD utilization, and is recommending that the contract be awarded to the top candidate, Salaber and Associates, Inc.

The five firms that responded are listed below:

Salaber Associates, Inc., Zahn Group, Inc., PSOMAS, Inspection Consultants, Inc., and HDR Engineering, Inc.

FINANCIAL CONSIDERATIONS:

The Consultant Services Agreement is in the amount of \$100,000, and provides for services during the 2003 fiscal year. Capital improvement and development projects requiring construction liaison services are charged their share of the costs.

ENVIRONMENTAL CONSIDERATIONS:

The approval of professional services agreements is not considered a project as defined by Section 15378 of the California Environmental Quality Act guidelines. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

POLICY CONSIDERATIONS:

The action requested is consistent with Sacramento City Code, Title 3.

City Council
Construction Liaison Services JN:3136A
Date: June 7, 2002

ESBD CONSIDERATIONS:

Salaber Associates, Inc is certified as an Emerging and Small Business Enterprise under the Emerging and Small Business Development Program (ESBD).


Respectfully submitted,


Francesca Lee Halbakken
Project Delivery Manager

RECOMMENDATION APPROVED:


ROBERT F. THOMAS
City Manager

Approved:


Michael Kashiwagi
Director of Public Works

P/Active/ConstLias2003CouncilLetter

APPROVED
JUN 25 2002
OFFICE OF THE
CITY CLERK

RESOLUTION NO. 2002-410

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION APPROVING A CONSULTANT SERVICES AGREEMENT WITH SALABER ASSOCIATES, INC. FOR CONSTRUCTION LIAISON SERVICES (JN:3136A)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

The City Manager is authorized to execute a Consultant Services Agreement with Salaber Associates, Inc. in the amount of \$100,000.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____