



APPROVED  
BY THE CITY COUNCIL

AUG 04 1987

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CITY CLERK

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DEPARTMENT OF  
GENERAL SERVICES  
  
OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO  
CALIFORNIA

July 22, 1987  
SS:Admin:FM:RH:bb

5730 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

916-449-5548

DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
RISK MANAGEMENT  
AND INSURANCE  
SUPPORT SERVICES

City Council  
Sacramento, California

CITY MANAGER'S OFFICE  
**RECEIVED**  
JUL 29 1987

Honorable Members In Session:

SUBJECT: Request for Increased Expenditure Authority for  
Purchase of Rags by Central Stores

SUMMARY

Central Stores is requesting the authority to expend up to \$30,000.00 on an annual basis for purchase of No. 1 White Knit Rags.

BACKGROUND INFORMATION

In February, 1987, a contract was awarded to Sacramento Mill Supply in the amount of \$8,056.00 for purchase by Central Stores of No. 1 White Knit Rags. The rags are used by various organizations throughout the City and are charged out to the appropriate organizational budgets when issued from Store's inventory. The previously authorized amount of \$8,056.00 covered only part of a year's needs. It is anticipated that up to \$30,000.00 in purchases of subject rags may be needed to fulfill the City's needs for the coming year. The subject contract was awarded as a result of the formal competitive bidding process and is renewable on a year by year basis through June 30, 1989. Sacramento Mill Supply has agreed to renew the contract through June 30, 1988 with no increase in prices.

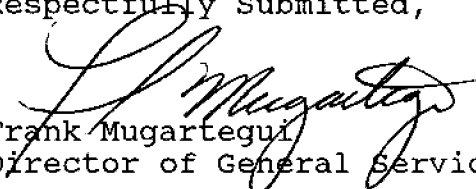
FINANCIAL DATA

Sufficient funds are available in the Central Stores budget to cover this expenditure. Further, the expenditure is eventually recovered as merchandise is issued and charged to the various City organizations.

RECOMMENDATION

In the interest of continued efficient operation of the Central Stores, it is recommended that the City Council approve the request for authority to purchase up to \$30,000.00 in No. 1 White Knit Rags annually for issuance by Central Stores.

Respectfully Submitted,

  
Frank Mugartegui  
Director of General Services

Recommendation Approved

  
Walter J. Slipe  
City Manager

August 4, 1987  
All Districts