

---

**File ID:** 2024-02022

1/7/2025

**Consent Item 7.**

---

**Grant: 2024/25 Hazardous Materials Emergency Preparedness (HMEP)**

File ID: 2024-02022

**Location:** Citywide

**Recommendation:** Adopt a **Resolution** authorizing the City Manager or the City Manager's designee to: 1) accept the 2024/25 Hazardous Materials Emergency Preparedness grant award for \$11,962.50 from the California Office of Emergency Services; 2) establish the 2024/25 HMEP Grant project (G12904300); and 3) establish the revenue and expenditure budgets of the 2024/25 HMEP Grant project (G12904300) for \$11,963 in the operating grant fund (Fund 2702).

**Contact:** Masoumeh Ramazani, Administrative Officer, (916) 808-8065,  
mramazani@sfd.cityofsacramento.org, Fire Department

**Presenter:** None

**Attachments:**

- 1-Description/Analysis
- 2-Resolution
- 3-Cal OES Award Package

**Description/Analysis**

**Issue Detail:** The California Office of Emergency Services (CalOES) has awarded the City of Sacramento Fire Department a grant to purchase one (1) magpatch. The Fire Department is one of six California Specialized Training Institute (CSTI) certified Hazardous Materials Training sites in California. This site actively trains responders to handle hazardous materials incidents of all types safely and efficiently, including transportation emergencies. These hazardous materials courses and the certified site help fill a significant gap in training Hazmat first responders in the Sacramento region and throughout the state. There are multiple large rail lines through this area as well as multiple major interstates with significant transportation of hazardous materials. Response to hazmat incidents involving transportation is a critical component of this series and the curriculum. These transportation emergencies include large-scale rail as well as highway transportation incidents.

Plugging and patching leaks from pipelines, fixed facilities, highway transportation tankers, and rail tank cars is a critical component of a number of these training courses. One mechanism of plugging

and patching these leaks involves application of specially designed Magnetic Patch kits for Hazardous Materials leak mitigation. This Magnetic Patching kit allows those advanced techniques to be taught on our training railcars, highway trucks, pipe trees, and fixed facility props in these courses. With the initial purchase of these kits, we anticipate greater than fifteen (15) years of training opportunities. CalOES requires governing body authorization to accept a grant award.

**Policy Considerations:** The recommendation in this report is consistent with Section 11.3 of Resolution 2023-0205, which requires body approval when such action is necessary by a grantor.

**Economic Impacts:** None.

**Environmental Considerations:** Ongoing administrative maintenance activities, such as purchases of supplies, equipment, or materials that are not made for purposes of a public construction project, do not constitute a project" and are exempt from the California Environmental Quality Act (CEQA) CEQA Guidelines, Section 15061(b) (3), 15378(b) (2).

**Sustainability:** Not Applicable.

**Commission/Committee Action:** Not Applicable.

**Rationale for Recommendation:** The grant funds will provide a Magnetic Patch kit for the California Specialized Training Institute (CSTI) certified Hazardous Materials Training sites at the Fire Department's McClellan training site. The Magpatch will allow critical hazmat training to responders in Sacramento, the region, and the state.

**Financial Considerations:** The \$11,962.50 grant award will provide funding for the Fire Department to purchase one MagPatch kit for Hazardous materials training for our department's special operations unit.

In accordance with the terms of the grant program, CalOES 2024-25 HMEP Planning Subgrant Guide, and Award letter, these state funds must be used to supplement existing operational resources. Grant funds shall not replace or supplant non-state funds that have been appropriated for the same purpose. There is no grant match required.

Staff recommends the 2024-25 HMEP Grant project (G12904300) be established along with the revenue and expenditure budgets in the amount of \$11,963 in the operating grant fund (Fund 2702).

**Local Business Enterprise (LBE):** Not Applicable.

## **RESOLUTION NO. 2024-**

Adopted by the Sacramento City Council

[DATE]

### **Grant: 2024/25 Hazardous Materials Emergency Preparedness (HMEP)**

#### **BACKGROUND**

- A. The California Office of Emergency Services (CalOES) has issued a grant award of \$11,962.50 to the City of Sacramento Fire Department for purchase of one(1) magpatch. The magpatch kit will be provided for the California Specialized Training Institute (CSTI) certified Hazardous Materials Training at the Fire Department's McClellan training site. The magpatch kit will allow to continue critical hazmat training to responders in Sacramento, the region, and the state. CalOES requires written governing body authorization to enter into a Grant Subaward Agreement.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager, or the City Manager's designee, is authorized to accept the 2024/25 Hazardous Materials Emergency Preparedness (HMEP) grant award from the California Office of Emergency Services in the amount of \$11,962.50.
- Section 2. The City Manager, or the City Manager's designee, is authorized to establish an operating grant project (G12904300).
- Section 3. The City Manager, or the City Manager's designee, is authorized to establish the revenue and expenditure budgets of G12904300 for receipt of the award amount up to \$11,963.



November 18, 2024

Chris Costamagna  
Fire Chief  
Sacramento, City of  
5770 Freeport Boulevard, Suite 200  
Sacramento, CA 95822

Subject: **Notification of Application Approval (Magpatch Project)**  
FY22 Hazardous Materials Emergency Preparedness Grant Program  
Grant #**693-32**, Cal OES #**067-64000**

Dear Chief Costamagna:

The California Governor's Office of Emergency Services (Cal OES) has approved your subaward application in the amount of **\$11,962.50**. A copy of your approved Grant Subaward Face Sheet is enclosed for your records. The subaward period of performance can be found on the Grant Subaward Face Sheet.

Subrecipients request reimbursement payments by using the program's specialized Reimbursement Request Form. Reimbursement can be provided only for items listed on your approved subaward application.

This subaward is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES. Please note that your organization must maintain an active registration in the SAM.gov (System for Award Management) database for the duration of this subaward period.

Quarterly Reports must be prepared and submitted to Cal OES for the duration of the subaward period or until all activities are completed and the subaward is formally closed. Failure to submit quarterly reports could result in subaward reduction, termination or suspension.

If you have any questions regarding this letter, please contact the Recovery Grants Financial Unit at (916) 845-8110 or at [HMGrantsPayments@caloes.ca.gov](mailto:HMGrantsPayments@caloes.ca.gov).

Recovery Financial Processing Unit  
Enclosures  
C: HMEP Grant Administrator  
Subrecipient's Project File



CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. Subrecipient: Sacramento, City of
1a. SAM UEL#: KJNSFMC9KVD5
2. Implementing Agency: City of Sacramento Fire Department
2a. SAM UEL#:
3. Implementing Agency Address: 5770 Freeport Blvd Ste. 200 Sacramento 95822-1386
4. Location of Project: 5770 Freeport Blvd Ste. 200 Sacramento 95822-1386
5. Disaster/Program Title: FY22 Hazardous Materials Emergency Preparedness (HMEP)
6. Performance/Budget Period: 10/15/2024 to 9/15/2025
7. Indirect Cost Rate (please select 1 of 3 options): X N/A (MG) 10% de minimis Federally Approved ICR (if applicable): %

Table with 10 columns: Item Number, Grant Year, Fund Source, A. State, B. Federal, C. Total, D. Cash Match, E. In-Kind Match, F. Total Match, G. Total Cost. Row 8 shows \$0 state match and \$11,962.50 federal match.

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, the Assurances/Certifications, and any attached Special Conditions. I hereby certify I am vested with the authority to enter into this Grant Subaward...

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 7920 et seq. Do not put any personally identifiable information or private information on this application.

15. Official Authorized to Sign for Subrecipient: Name: Chris Costamagna Title: Fire Chief
Payment Mailing Address: 5770 Freeport Boulevard, Suite 200 City: Sacramento Zip Code+4: 95822
Signature: Chris Costamagna Date: Oct 31, 2024

16. Federal Employer ID Number: 94-6000410

(FOR Cal OES USE ONLY)

I hereby certify on my personal knowledge that budgeted funds are available for the period and purpose of this expenditure stated above.

Mary Rucker 11/5/2024
(Cal OES Fiscal Officer) (Date)

Eric Swanson 11/13/2024
(Cal OES Director or Designee) (Date)

(HMEP22 Magpatch Project)

DS
JA GO

ENY: 2024/25 Chapter: 22 SL:14874
Item: 0690-101-0890 Pgm: 0385
FAIN: 693JK32240030HMEP 10/1/23 - 9/30/25
Fund: Federal Trust AL: 20.703
Title: Hazardous Materials Emergency Preparedness
Match Req: Match Met with Training Match
Project ID: OES22HMEP000012 Amount: \$11,962.50
Activity ID: LA14874HMEP0000 SC: 2024 - 14874

RECEIVED
By Local Assistance at 8:21 am, Nov 15, 2024

24LA0180-00