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APPROVED
BY THE CITY COUNCIL

AUG 26 1986

OFFICE OF THE
CITY CLERK

DEPARTMENT OF
PERSONNEL

CITY OF SACRAMENTO
CALIFORNIA

801 NINTH STREET
ROOM 210
SACRAMENTO, CA
95814-2693

PERSONNEL MANAGEMENT
SERVICES DIVISION

CITY MANAGER'S OFFICE

RECEIVED
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916-449-5726

DONNA L. GILES
DIRECTOR OF
PERSONNEL

August 26, 1986

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: NEW CLASSIFICATION - GENERAL HELPER

SUMMARY

This report recommends salary and bargaining unit placement for the new classification of General Helper. This class will be used to provide laborers to assist in the collection of refuse, the code enforcement litter control crew and the neighborhood clean-up crew.

BACKGROUND AND ANALYSIS

The classification of General Helper was developed by staff and established by the Civil Service Board on August 19, 1986.

Currently the Solid Waste Division of the Department of Public Works is using the classification of Staff Aide to provide manual laborers for assistance in the Commercial Refuse Collection, the Code Enforcement Litter Control, and the Neighborhood Clean-up Programs. The adoption of this classification will allow the appointment of permanent employees to these positions.

Proposed salary for the new classification is \$887.29 - \$1078.48 per month. This salary is based solely on internal comparisons.

The proposed bargaining unit for the new classification is the Operations and Maintenance Unit. Both the proposed salary and the bargaining unit placement have been agreed to by Stationary Engineers Local 39.

FISCAL IMPACT

There is no new fiscal impact since funds for the positions in the new class were appropriated in the current budget.

RECOMMENDATION

It is recommended that the City Council approve amendment of Resolution 85-998 to effect the following changes:

1. Placement of the General Helper Class in the Operations and Maintenance unit of Local 39; and
2. Setting the salary at \$887.29 - \$1078.48 per month.

Respectfully submitted,

Donna L. Giles
 Donna L. Giles
 Director of Personnel

DLG/JLF

Recommendation Approved:

Walter J. Slape

 Walter J. Slape
 City Manager

RESOLUTION NO. 86-659

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

August 26, 1986

APPROVED
BY THE CITY COUNCIL

AUG 26 1986

AMENDING RESOLUTION 85-998 RELATING TO SALARY SCHEDULES, EMPLOYER-EMPLOYEE RELATIONS POLICY, AND DESIGNATION OF EXEMPT JOB CLASSIFICATIONS

OFFICE OF THE
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT RESOLUTION 85-998 IS AMENDED AS FOLLOWS, EFFECTIVE August 26, 1986:

Section 1.

Exhibit A, Salary Schedules, Schedule 03, Operations and Maintenance Unit, salaries, is amended by:

- a. The addition of the classification of General Helper, with a salary of \$887.29 - \$1,078.48.

Section 2.

Exhibit B, Employer-Employee Relations Policy, is amended by the:

- a. Addition of the classification of General Helper to the Operations and Maintenance Unit.

MAYOR

ATTEST:

CITY CLERK