

February 11, 1954

There being no further business, the Board adjourned at 8:35 P.M. to meet again at the Call of the Chair.

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S e c r e t a r y

APPROVED:

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P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD  
SACRAMENTO, CALIFORNIA  
SPECIAL MEETING

February 25, 1954

The Civil Service Board met in special session at 7:30 P.M.

PRESENT: Commissioners Deise, Marty and Wright  
ABSENT : None

Minutes of the previous meeting were approved as read.

COMMUNICATION FROM CITY  
EMPLOYEES' ASSN.

Req. Salary Survey

Communication from the City

Employees' Association, request-  
ing that consideration be given

to a survey of salaries of city employees in relation to the present cost of living, was read and ordered filed.

ASST. PHYSICIANS & SURGEONS

Re: Extra compensation

Petition signed by the Assistant  
Surgeons and Physicians employed  
in the Emergency Hospital, with

reference to extra compensation for appearances in the Municipal Court as witnesses in drunk driving cases, was ordered filed and action postponed one week.

JAMES P. ATCHISON

Re: Transfer

Mr. Deise moved that transfer of  
James P. Atchison from Truck Driver  
in the Waste Removal Division, to

Airport Attendant, Municipal Airport, be approved, subject to the completion of six months probationary period as Airport Attendant before assuming permanent status in said classification; seconded by Mr. Wright and motion carried.

WM. J. WOSKA  
Req. Reinstatement

Communication from Wm. J. Woska, requesting reinstatement to his former status as a Uniform Fireman in the Fire Department from which position he resigned on August 24, 1953 because of personal and financial reasons, was considered.

After general discussion by members of the Board, Mr. Deise moved that action on said request be postponed one week and that the Secretary be instructed to obtain a letter of recommendation from the Chief of the Fire Department; seconded by Mr. Marty and motion carried.

VIRGIL L. WHITTEN  
Req. Reinstatement

Communication from Virgil L. Whitten requesting reinstatement to his former status as a Truck Driver,

from which position he resigned on July 31, 1953, was ordered filed, action postponed one week and the applicant requested to appear at the next meeting of the Board.

PERMITS FOR PART-TIME  
EMPLOYMENT  
Approved

The following applications for permits to accept part-time employment were approved:

- Harry Boland - Park Department
- Jesse Webster - Park Department
- Alfred Duval - Recreation Department

JANITOR-CUSTODIAN EX. # 369

Mr. Deise moved that Announcement Notice dated March 1, 1954, calling Examination No. 369 for Janitor-Custodian, be approved and that a written examination be held upon a date to be set by the Secretary; seconded by Mr. Wright and motion carried.

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JANITOR EX. #368

Mr. Marty moved that Announcement Notice dated March 1, 1954, calling Examination No. 368 for Janitor, be approved

and that a written examination be held upon a date to be set by the Secretary; seconded by Mr. Deise and motion carried.

BOOKMOBILE DRIVER CLERK EX. #365

Applications rejected

Mr. Wright moved that the following applications filed for Bookmobile Driver Clerk Examination No. 365 be

rejected for reasons stated; seconded by Mr. Deise and motion carried:

Roy B. Pritchard	-	Lack of Experience
Rodney Bagley	-	" " "
Edward C. Young	-	Police Record
E. E. Edmonds	-	Lack of Experience
Robert E. Frazer	-	" " "
H. O. Strode	-	Residence
F. V. Coplantz	-	Lack of Experience
Amos Lehmann	-	" " "
E. R. Shirley	-	" " "
John R. McKay	-	" " "
Don W. D'Avis	-	" " "
Luther M. Johnson	-	Over age
Daniel H. Bomke	-	Police Record
Ronald M. Hull	-	" "
Sam Sesso	-	Lack of Experience
Clyde Tibbetts	-	" " "
Earl Bothne	-	" " "
Guyscimo Robinson	-	" " "

ENGINEERING AIDE EX. #364

Mr. Wright moved that the following applications filed for Engineering

Aide Examination No. 364 be rejected

for reasons stated; seconded by Mr. Marty and motion carried.

Kenneth G. McLaughlin	-	Residence
Frank A. Ramos	-	Lack of Experience
E. G. Gariby	-	" " "
S. R. Yokoyama	-	" " "
Walter Zraggen	-	" " "
J. L. Speraw	-	" " "
Paul N. Elkins	-	" " "
A. R. Biondo	-	" " "
Samuel Haydis	-	" " "
H. F. Becton	-	" " "
R. A. Gardella	-	" " "
Oscar L. Funk	-	" " "
Clemmie Cooper	-	" " "
Henry Reynolds, Jr.	-	" " "

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JUNIOR DRAFTSMAN EX. #366  
Application rejected

Mr. Marty moved that the following application filed for Junior Draftsman Examination No. 366 be

rejected; seconded by Mr. Deise and motion carried.

J. M. Feeny

- Lack of experience in the last 10 years.

SICK LEAVE FOR ILLNESS  
IN FAMILY

The Board discussed a proposal submitted by the Secretary to permit the use of sick leave for

illness in family.

After general discussion, said matter was referred to the Secretary to investigate the method of adopting a rule permitting the use of accumulated sick leave for illness in the family of employees and that a maximum be established for such use.

VACATION RULES  
Req. for split vacation

The Secretary reported that the members of the Foremen's Conference have requested the adoption of an

amendment to the Vacation Rules to permit the use of one weeks vacation time in periods of one to five days as a convenience to employees requiring time off for personal business without loss of pay.

After general discussion by members of the Board, action on said matter was postponed indefinitely.

DEPARTMENTAL REPORTS  
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved:

City Engineer

- Sanderson, Donald A. - Prob. Appt. 8/7/53 Engineering Aide @ \$276 Mo. from list
- Swesey, Carroll - Reinst. 1/21/54 Engineering Aide @ \$330 Mo. from layoff list

City Library

- Lowery, Loretta - Temp. Appt. 2/2/54 Library Page P.T. @ \$184 Mo.
- Passo, Thelma F. - Temp. Appt. 2/1/54 Junior Librarian @ \$276 Mo.

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Collector

- Bergman, Harmon A. - Prob. Appt. 1/1/54 Cashier @ \$276 Mo. from list  
 Word, W. Norman - Prob. Appt. 1/1/54 Assessment Clerk @ \$360 Mo. from list

Controller

- Morgan, Drucilla - Temp. Appt. 2/15/54 Key Punch Operator @ \$240 Mo.  
 Wells, Ray - Prob. Appt. 1/1/54 Senior Clerk @ \$276 Mo. from list

Corporation Yard

- Collins, Richard V. - Temp. Appt. 1/21/54 Plumber @ \$3.125 Hour  
 Sprowles, Vernon - Prob. Appt. 2/15/54 Mechanic @ \$2.18 Hr. from list

Fire Department

- Cox, Chas. L. - Prob. Appt. 2/1/54 Senior Clerk @ \$288 Mo. from list  
 Negas, Nick Jr. - Temp. Appt. 2/1/54 Junior Clerk @ \$240 Month  
 Ross, S. D. - Temp. Appt. 2/1/54 Junior Clerk @ \$240 Month

Health Department

- Molinari, Marilyn J. - Temp. Appt. 2/15/54 Public Health Nurse @ \$315 Mo.  
 Noguchi, Yvonne - Temp. Appt. 1/30/54 Registered Nurse @ \$276 Mo.  
 Vujevich, Eva - Temp. Appt. 1/18/54 Public Health Nurse @ \$315 Mo.  
 Waters, Keith - Temp. Appt. 1/21/54 Dental Clinician @ \$5.25 Hr.  
 Wristen, Sarah - Temp. Appt. 2/3/54 Intermediate Clerk @ \$240 Mo.

Park Department

- McCormick, Oscar - Temp. Appt. 2/2/54 Laborer @ \$240 Month

Parking Lot Maintenance

- Hardy, Henry - Temp. Appt. 1/29/54 Parking Lot Attendant @ \$252 Mo.  
 Saiz, Orlando - Prob. Appt. 2/15/54 Parking Lot Attendant @ \$252 Mo.  
 Stevens, Paul - Temp. Appt. 2/13/54 Parking Lot Attendant @ \$252 Mo.

Police Department

- Marty, James M. - Emerg. Dur. Appt. 2/1/54 Junior Clerk @ \$240 Mo.

Purchasing Department

- Oto, Tosh - Prob. Appt. 1/1/54 Senior Clerk @ \$276 Mo. from list

Recreation Department

- Batchelor, James - Temp. Appt. 2/10/54 Recreation Leader @ \$1.00 Hr.  
 Edwards, Mildred - Temp. Appt. 1/27/54 Recreation Leader @ \$1.00 Hr.  
 Fisher, Ancel - Prob. Appt. 2/1/54 Power Mower Opr. @ \$264 Mo. from list  
 Jotter, Herbert W. - Temp. Appt. 1/19/54 Recreation Leader @ \$1.00 Hr.  
 Olsen, Joell - Temp. Appt. 1/20/54 Recreation Leader @ \$1.00 Hr.  
 Suydam, Antril - Temp. Appt. 1/20/54 Recreation Leader @ \$1.00 Hr.

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Street Cleaning Division

Franzella, C. - Temp. Appt. 2/1/54 Laborer @ \$264 Mo.  
 Jackson, James K. - Prob. Appt. 2/15/54 Truck Driver @ \$276 Mo. from list  
 Herrera, Paul R. - Prob. Appt. 2/15/54 Truck Driver @ \$276 Mo. from list  
 McMahon, Francis J. - Prob. Appt. 2/8/54 Truck Driver @ \$276 Mo. from list  
 Melton, Bob E. - Prob. Appt. 2/8/54 Truck Driver @ \$276 Mo. from list  
 Tuttle, Wm. R. - Prob. Appt. 2/15/54 Truck Driver @ \$276 Mo. from list  
 Wrenn, Norman A. - Prob. Appt. 2/8/54 Truck Driver @ \$276 Mo. from list

Street Maintenance Division

Bradley, Robert E. - Temp. Appt. Street Const. Worker @ Hourly Rate

Traffic Signals

Vining, John S. - Temp. Appt. Electrician @ \$3.00 Hr.

Waste Removal Department

Collins, Samuel E. - Temp. Appt. 8/1/53 Garbageman @ \$252 Month

Water Department

Shearer, Halford E. - Prob. Appt. 1/6/54 Serviceman Helper @ \$264 Mo. from list

Reclassification

Summers, Fred - Reclassified 2/1/54 from Head Animalman to Labor  
 Foreman Grade I @ \$330 Mo.  
 Turner, Orren - Reclassified 2/1/54 from Office Supervisor to  
 Administrative Asst. @ \$400 Mo.  
 Viegas, V. V. - Reclassified 2/1/54 from Labor Foreman Grade II to  
 Labor Foreman Grade III @ \$380 Mo.

Leave of Absence

Urbano, Gilbert - Leave of Absence from February 11, 1954 Junior Clerk @  
 \$264 Month, Military Leave

There being no further business, the Board adjourned at 10:05 P.M.  
 to meet again at the Call of the Chair.

APPROVED;

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 Secretary

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 President