



CITY MANAGER'S OFFICE  
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APR 26 1989

DEPARTMENT OF  
GENERAL SERVICES

OFFICE OF THE DIRECTOR

April 26, 1989

City Council  
Sacramento, California

Honorable Members In Session:

Subject: APPROVAL OF PLANS AND SPECIFICATIONS FOR THE  
SACRAMENTO COMMUNICATION CENTER COVERED WALKWAY  
(INCLUDING MECHANICAL AND ELECTRICAL TO PORTABLE BLDG.)  
111 BERCUT DRIVE, SACRAMENTO - (BA61)

SUMMARY

This report requests approval of the attached plans and specifications to build a ramp and covered walkway for the Sacramento Communication Center. Copies of said plans and specifications have been forwarded to the City Clerk and approval is recommended.

BACKGROUND

The Sacramento Communication Center has become undersized to operate effectively. Supervisors currently handle management and personnel problems in an office that doesn't allow adequate privacy. Training is currently conducted off site at 640 Bercut Drive. In order to provide better training opportunities, it is felt that an on-site classroom is needed. Therefore, the purchase of a commercial office trailer has been determined as the most cost effective approach to achieve the Communication Center's short term needs. We are in the process of purchasing the mentioned trailer.

POLICY CONSIDERATIONS

There are no policy considerations associated with this item.

MBE/WBE EFFORTS

Plans and specifications will be sent to nineteen (19) plan rooms and construction services organizations for publication and use by the construction industry in Northern California. There are four (4) organizations on the distribution list that are directly involved with MBE/WBE construction organizations.

CITY OF SACRAMENTO  
CALIFORNIA  
**APPROVED**  
BY THE CITY COUNCIL

MAY 2 1989

OFFICE OF THE  
CITY CLERK

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

916-449-5548

DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

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FINANCIAL

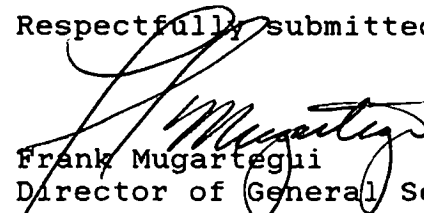
The proposed ramp and walkway is estimated to cost \$25,500.00. The project budget for BA61 is \$109,000.00. The unobligated fund balance as of this date is \$92,652.00.

A non-refundable fee of \$10.00 will be charged to cover reproduction costs.

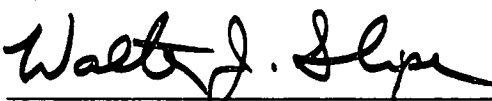
RECOMMENDATION

It is recommended that the plans and specifications be approved, that a non-refundable fee of \$10.00 be charged and bids be received on May 23, 1989.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

Recommendation Approved:

  
Walter J. Slipe, City Manager

May 2, 1989  
Districts 1, 7 & 8

Note: Questions regarding this report should be referred to Kirk Thompson, Project Manager, Facility Management Division, 449-5977.